

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

December 4, 2023

BOARD OF SUPERVISORS

**JOINT REGULAR
MEETING AGENDA**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA
LETTER**

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

November 27, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on December 4, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEM(S)

4. Discussion/Consideration of Lake Maintenance Award of Contract
5. Consideration of W.J. Johnson & Associates Letter of Engagement Regarding Space Optimization [Maintenance and Administrative Facility on Coconut Road]
6. Review of Landscape Maintenance Agreements with PLCA
 - Continued Discussion: Setting Joint Workshop in January
7. Discussion: Irrigation Penalty Rates

JOINT BOARD ITEMS

8. Staff Report: District Engineer – *Barraco and Associates, Inc*
9. Waterway Inspection Report: November 2023 – *SOLitude Lake Management, LLC*
 - Update: Non-Compliance Report

- 10. Committee Reports
 - A. PLCA Landscape Committee
 - B. Colony Landscape Committee
- 11. Presentation of Monthly Year-End Financial Forecast (*under separate cover*)
- 12. Acceptance of Unaudited Financial Statements as of October 31, 2023
- 13. Approval of October 23, 2023 Joint Regular Meeting Minutes
- 14. Action/Agenda Items
- 15. Old Business
- 16. Staff Reports
 - A. District Counsel
 - I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
 - II. *Daniel Cox, Esq.*
 - B. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Monthly Status Report: Field Operations
 - II. UPCOMING MEETING DATES:
 - January __, 2024 at __: __ AM/PM [Joint Workshop with PLCA]
 - January 22, 2024 at 2:00 PM [Regular Meeting]
 - QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

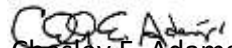
- QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	JIM JANEK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MARY MCVAY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	GARY DURNEY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

17. Supervisors' Requests
18. Public Comments: *Non-Agenda Items*
19. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

4

PROOF OF PUBLICATION

CDDS BAYSIDE & BAY CREEK
C/O Wrathell, Hunt And Assoc
Bayside & Bay Creek Cdds
2300 Glades RD # 410W
Boca Raton FL 33431-8556


STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the News-Press, a daily newspaper published at Fort Myers in Lee County, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Bids & Proposals, was published on the publicly accessible website of Lee County, Florida, or in a newspaper by print in the issues of, on:

10/19/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

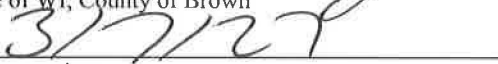
Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 10/19/2023



Legal Clerk



Notary, State of WI, County of Brown



My commission expires

Publication Cost: \$289.30
Order No: 9413295 # of Copies: 1
Customer No: 1124482
PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

KAITLYN FELTY
Notary Public
State of Wisconsin

BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT
DISTRICT
AND
BAY CREEK COMMUNITY
DEVELOPMENT DISTRICT
NOTICE TO CONTRACTORS -
REQUEST FOR BIDS
MAINTENANCE OF WATER
MANAGEMENT AREAS AQUATIC
MANAGEMENT
WITHIN THE DISTRICT
NOTICE IS HEREBY GIVEN that
sealed bids will be received by
BAYSIDE IMPROVEMENT & BAY
CREEK COMMUNITY
DEVELOPMENT DISTRICTS (the
"DISTRICT"), LEE COUNTY,
FLORIDA, until 10:00 a.m., local
time, Monday, November 20, 2023 at
the following location, 9220 Bonita
Beach Road, Suite #214, Bonita
Springs, FL 34135, and commencing
at 10:00 a.m., on the above date,
such bids as received will be opened
and read aloud at the District
Office.

The work for which proposals are to be submitted consists of providing labor, materials and equipment for the routine high-quality maintenance of water management areas, pursuant to the terms and conditions of the specifications and contract documents pertaining thereto which may be examined at the District Office. One copy of the documents, including blank bid forms to be executed and submitted with a proposal, may also be obtained at the District Office. A mandatory pre-bid conference will be held at 9220 Bonita Beach Road, Suite #214, Bonita Springs, FL 34135 beginning at 10:00 a.m., local time on Wednesday, November 1, 2023. At that time a presentation, discussion and handing out of detailed specifications will be provided. Bids will be accepted only from those contractors who have representative(s) at the conference. A certified or Cashier's Check on a national or state bank or Bid Bond in a sum not less than five percent (5%) of the amount of the bid ("Bid Deposit"), made payable to Bayside and Bay Creek Community Development District, shall accompany each bid as a guarantee that the bidder will not withdraw from the bidding process after opening the bids and, in the event that the contract is awarded to the bidder, he will enter into a contract and furnish the required Certificate of Insurance, failing which the Bid Deposit may be retained by the District for liquidated damages. Bid bond shall be from a surety with an A- or better rating under Best's Guidelines. Proposals shall be prepared, addressed and submitted in compliance with detailed instructions as set forth in the contract documents. The District reserves the right to accept or reject any or all bids, to waive irregularities, technical errors and formalities, and to award the contract as it deems will best serve the interest of the District. 10/19/23 9413295

**Bayside Improvement and Bay Creek
Community Development Districts
9220 Bonita Beach Road, Suite 214 • Bonita Springs, Florida 34135
Phone (239) 498-9020**

MEMORANDUM

Date: December 4, 2023
To: Bayside Improvement & Baycreek Board of Supervisors
From: Cleo Adams – District Manager
Subject: Consideration of Award of Contract – Lake Maintenance
Cc: File

The Lake Management contract is set to expire 1/31/23. Staff has recently put out a request for bids for this service. The bid was advertised in the Fort Myers News Press as required by statute. Four companies were invited to the pre-bid meeting with three attending and were provided bid packages. The financial tabulation is as follows:

Company:	1st Year	2nd Year
• Deangelo Contracting Services, LLC DBA Aquagenix	\$213,211.00	\$213,211.00
• Superior Waterway Services	\$266,521.00	\$274,516.63
• Crosscreek Environmental	\$272,645.00	\$272,645.00

Deangelo Contracting Services, LLC DBA Aquagenix has been in business for the past five years; with Aquagenix in business for the past twenty years (DeAngelo purchased Aquagenix) and has an office located in Fort Myers. Their references include Forest Country Club, Sabal Springs, Wyndemere and Collier County. Of these references provided, Staff spoke with two, both indicating that they have been under contract for the past two years, and are happy with their services. They have indicated that routine maintenance will include three (3) Technicians weekly, one (1) Branch Manager and one (1) Assistant Branch Manager.

Superior Waterway Services, Inc. was founded in 1999 out of Riviera Beach, FL with a SW Florida office located in Sarasota County and provide a wide range of aquatic and wetlands services. Their confirmed local references include Cedar Hammock, Hideaway Beach Club (Marco Island), & Pelican Preserve. They are the current contractor for four of WHA's Clients to include Parkland West and Lee CDD, Beach Road Golf Estates CDD, Fiddlers Creek CDD #2 in Naples and River Hall CDD located in Alva. They have indicated that routine maintenance will include two (2) Technicians, one (1) Supervisor and one (1) Project Manager; Sixteen (16) visits per month.

Crosscreek Environmental was founded in 2008 with a local office located in Lee County and provide a wide range of aquatic and wetland services. Their confirmed local references include Isles of Collier Preserve, Gateway CDD and Fiddlesticks Country Club. All of which are satisfied with their services. Crosscreek is the current contractor for two of WHA's Clients: Verandah East & Verandah West CDD's as well as Mediterra CDD. They have indicated that routine maintenance will include four (4) to five (5) Technicians each week with one (1) Branch Manager.

Crosscreek Environmental has indicated that at the time of this bid submittal, two lakes will require an initial clean-up of Lakes F-8 (submersed vegetation) and WCI of Cattails, etc. \$3K

The current year contract price is \$273,972.00, set to expire January 31, 2024. Your 2023/24 combined budget appropriated \$285,000.00 for this service.

The District Reserves the right to accept or reject any and all bids, to waive irregularities, technical errors and formalities, and to award the contract as it deems will best serve the interest of the district's.

**Bayside/Baycreek
Bid Analysis - December 2023**

Company Name:	Qualifying Description:	Comments:
DeAngelo Contracting Services, LLC DBA Aquagenix	1. Use of Provided Submittal Form/Bid Surety	Yes - Bid Bond
	2. Submitted in Sealed Envelope	Yes
	3. Subcontractor Letter & Qualifications	No - all in-house
	4. i.) Proof of Place of Business	Yes - Lee County
	ii.) Adequate Resources	Yes - Equipment List provided
	iii.) Suitable Financial Backing	Bank & Credit References were provided
	iv.) References of Similar size Scope	Yes
Superior Waterway Services, Inc.	v.) Licenses, Cert.	Yes
	vi.) Subcontractor Qualifications	N/A - See #3
	1. Use of Provided Submittal Form/Bid Surety	Yes - Bid Bond
	2. Submitted in Sealed Envelope	Yes
	3. Subcontractor Letter & Qualifications	No - all in-house
	4. i.) Proof of Place of Business	Yes - Sarasota County
	ii.) Adequate Resources	Yes - Equipment List provided
Crosscreek Environmental	iii.) Suitable Financial Backing	Bank & Credit References were provided
	iv.) References of Similar size Scope	Yes
	v.) Licenses, Cert.	Yes
	vi.) Subcontractor Qualifications	N/A - See #3
	1. Use of Provided Submittal Form/Bid Surety	Yes - Bid Bond
	2. Submitted in Sealed Envelope	Yes
	3. Subcontractor Letter & Qualifications	No - all in-house
	4. i.) Proof of Place of Business	Yes - Lee County
	ii.) Adequate Resources	Yes - Equipment List Provided
	iii.) Suitable Financial Backing	Bank & Credit References were provided
	iv.) References of Similar size Scope	Yes
	v.) Licenses, Cert.	Yes
	vi.) Subcontractor Qualifications	Yes

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

5

Letter of Engagement

November 20, 2023

Board of Directors
Chuck Adams, Director of Operations
Bayside and Bay Creek CDDs

E-mail: adamsc@whassociates.com
Phone: (239) 464-7114

**SUBJECT: Engineering Services
Bayside District Space Optimization
Maintenance and Administrative Facility on Coconut Rd.
Project #: 23048.01**

To the CDD Board of Supervisors:

Per your request, and after meeting with Paul Kemp, we have prepared this Letter of Engagement to layout a few possible expansions or changes to the site.

This scope of work would determine if certain changes to the facility would be permitted by regulators, and what other concerns would be triggered by such changes. In a separate action, we propose to start the planning to build a preventative maintenance program for the machinery deployed from this building.

Scope of Work

- 1.) Today, many pieces of equipment are stored outside, exposed to the elements. The footprint inside the building is congested, making more covered storage on site desirable. We propose to lay out two covered structures, one on the east and one on the west side. We will locate them inside the setbacks, on as site plan drawing. These will be schematic, plan view layouts, noted to be a post-beam-and-roof structure at least 8' high inside, the specific structural engineering would come later. One concern here is how the city will view this with respect to drainage; will they consider this impervious space, even if it is not paved, and Zoning may place limits on the height of the roof. The architectural and structural design of these structures will be a follow-on project, once we understand what will be allowed and where.
- 2.) The employes have no place to store their belongings on site, and no place to leave PPE when they leave work. We will specify a prefabricated building, outfitted with lockers and HVAC and locate this on the same site plan as the covered storage. And we will cover the same issues with the City Zoning and Environmental engineers. It is NOT our plan to put restroom facilities in this building, as that will drive extensive plumbing cost.

Engineering Services
Bayside District Space Optimization
Maintenance and Administrative Facility on Coconut Rd
Project #: 23048.01
November 20, 2023

- 3.) There is a desire to enclose and air condition the shop area on the North end of the building, with a storage Mezzanine above. This would be described as a wooden structure of certain dimensions, to be structurally engineered later. Here we need to hear from the fire department and egress points, and their view on a storage mezzanine with stairs and not ADA compliant.
- 4.) With all operations, there is a desire to move from reactive maintenance to a preventive scheduled maintenance program. This is a long journey, and we propose the following as a start: Create a Fleet Maintenance Program for wheeled, motor-driven machinery, and inventory them in groups sharing common-part families. Identify methods to measure their wear; engine run hour meters or compression testing. Identify routine maintenance parts and critical-failure parts (like the bearing on the mower blade shaft). From this, work out a spares SKU count, and estimate volume of shelving that would be needed to organize and store them. Then, present choices of several software systems to manage this inventory and identify the total cost of ownership of each unit, by tracking maintenance, fuel, and expenses, to fully manage fleet maintenance and never let preventive maintenance, routine inspections or repairs slip through the cracks again.

The CDD will be asked to provide the site survey with dimensions, elevations and stormwater system details. If these are unavailable, they may need to be recreated outside this proposal.

The CCD should budget \$100 to digitize the architectural drawings. Finally, while none are expected, any Municipal fees will be passed back to the CCD at cost.

Estimated Fees

Estimated fee for Items 1-3 above, site Planning:	\$16,000.00
Estimated fee of item 4, Planning for Preventive Maintenance Program:	\$7,900.00
<u>Contingency for unscheduled meetings, calls, etc.:</u>	<u>\$2,000.00</u>
Total	\$25,900.00

A 30% deposit is required with the signed contract.

Limits of Liability

W.J. Johnson & Associates liability arising from the performance of this agreement shall be limited to the value of the services rendered. *W.J. Johnson & Associates* will perform the scope of work defined in this contract. The undersigned client agrees as part of the consideration to *W.J. Johnson & Associates*, for the performance of its work under this contract, that *W.J. Johnson & Associates* cannot be held responsible for any consequential damages by virtue of the work performed under this contract. *W.J. Johnson & Associates* assumes no liability whatsoever as to any person or entity who is not a party to this contract.

In the event either party to this contract feels compelled to enforce its rights under this contract and/or applicable Florida law, the prevailing party in any action shall be entitled to reasonable attorneys' fees and court costs regardless of whether litigation is instituted, and including any fees and cost generated on any appeal or the collection of any judgment obtained.

**Engineering Services
Bayside District Space Optimization
Maintenance and Administrative Facility on Coconut Rd
Project #: 23048.01
November 20, 2023**

We trust the above is sufficient to enable you to decide. A copy of our “Standard Conditions of Agreement” is enclosed and the terms and conditions are incorporated herein by reference.

If this meets with your approval, please sign the Client Authorization below and email it to our office.

Should you have questions or require additional information, please do not hesitate to contact us.

Sincerely,

Eric Franzoi, President

W.J. JOHNSON & ASSOCIATES

CLIENT AUTHORIZATION - Items 1-3 Above, Site Planning & Contingency Budget

I hereby authorize the performance of the above services and agree to pay the charges resulting thereof.

ACCEPTED this ____ day of _____, 2023

By: _____

Title: _____

CLIENT AUTHORIZATION - Items 4 Above – Planning for Preventive Maintenance

I hereby authorize the performance of the above services and agree to pay the charges resulting thereof.

ACCEPTED this ____ day of _____, 2023

By: _____

Title: _____

**Engineering Services
Bayside District Space Optimization
Maintenance and Administrative Facility on Coconut Rd
Project #: 23048.01
November 20, 2023**

***W.J. JOHNSON & ASSOCIATES*
STANDARD CONDITIONS OF AGREEMENT**

1. **Fee Schedule and Billing Timetable:** A progress billing based on actual hours expended will be issued monthly. Any Contractor's work will be billed as a lump sum as the work is completed. Professional Services are billed at \$200/hr.
2. **Payment of Bills: Invoices are due and payable upon receipt.** Invoices are past due if payment is not received within 30 days of the invoice date, including any amounts in dispute. All past due accounts shall be assessed interest of 1.5% after 45 days and each month thereafter on the outstanding balance and all time expended in collection efforts shall be charged to the project. If payment in full is not received within 75 days following the date of the invoice, a Claim of Lien may be placed on the subject property. Upon receipt of payment in full, plus a lien recording fee of \$600, a Satisfaction of Lien will be recorded.
3. **Reimbursable Expenses:** Unless otherwise provided for in the contract, all reimbursable expenses, including but not limited to travel, communication, postage, and reproduction costs, shall be in addition to the fees stated.
4. **Permit, Taxes, and Application Fees:** Unless otherwise specifically referenced in the agreement, all permits, any sales or other taxes, and all application fees are the responsibility of the client.
5. **Ownership of Work Product:** All reports, documents, drawings, etc. produced by the Engineer in fulfillment of this contract shall remain the sole property of the Engineer until all fees & charges are paid in full in accordance with the terms and conditions of this agreement.
6. **Client Supplied Information:** The client is expected to provide us with full information relative to the project including but not limited to construction plans, existing site data, deeds, special restrictions or requirements, and other pertinent data which is more readily available to the client than to us.
7. **Litigation Support Rate:** Should litigation result and Engineer is required to serve as an expert witness, Engineer will provide these services at its then current expert witness rate.
8. **Time of Offer:** This proposal is valid for 30 days from the date of this letter. Following that date, we will be happy to provide you with an updated proposal. Should you require additional time for your decision-making process, please do not hesitate to let our office know.
9. **Cancellation Clause:** Client has the right to terminate this contract prior to its completion subject to the following:
 - Client must submit in writing, via certified mail, notice of termination and the reason for termination.
 - Upon receipt of such notification, *W.J. Johnson & Associates* will immediately cease all work on the contract.
 - Upon termination *W.J. Johnson & Associates* will submit an invoice for all unbilled hours up to the date of termination, which is due upon receipt.
 - If terminated without cause, in addition to the above, Client agrees to pay a cancellation fee, equal to 10 percent of the unbilled contract amount. If terminated due to nonperformance by *W.J. Johnson & Associates*, the termination fee will be waived.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

6

Landscape Maintenance Agreement

THIS LANDSCAPE MAINTENANCE AGREEMENT (the "agreement") is entered into as of the 12 day of JUNE 2020 by and between the **BAYSIDE IMPROVEMENT AND BAYCREEK COMMUNITY DEVELOPMENT DISTRICTS**, independent special districts established pursuant to Chapter 190, Florida Statutes (the "Districts"), and the **PELICAN LANDING COMMUNITY ASSOCIATION, INC.**, a Florida not-for-profit corporation (the "PLCA").

Recognizing past practice, history and the direction of the Amended and Restated Declaration and General Protective Covenants for Pelican Landing, the Pelican Landing Community Association and the Bayside and Bay Creek Community Development Districts desire to enter into an agreement to operate, manage and maintain the Landscaping for the road rights of way and entries, parks, common and recreational areas, as well as to operate, manage and maintain all associated systems including irrigation sprinkler systems, timer clocks, landscape lighting systems, and monuments/walls.

Recitals:

- A. The Districts have the authority to exercise powers to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for storm water management, irrigation water supply, storm sewers, street lights, security, and parks and recreational facilities, among other powers, including all powers necessary, convenient, incidental or proper in connection with any of the powers, duties or purposes authorized by Chapter 190, Florida Statutes.
- B. The PLCA is an organization which owns and operates certain roads and road rights of way, common areas and recreational facilities located within the area comprised of real property subject to the jurisdiction of the Districts. The membership of the PLCA is comprised of owners of real property within the Districts that will realize recognized special benefit from the services being provided by the Districts under this agreement. The Districts are statutorily authorized, positioned and qualified to manage and maintain the Landscaping.
- C. For ease of administration, potential cost savings and benefits of full time on-site management, the PLCA desires to enter into this agreement with the Districts to operate, manage and maintain Landscaping for the road rights of way and entries, parks, common and recreational areas generally identified on Exhibit A, as well as to operate, manage and maintain the monuments and walls and all the associated Facilities.
- D. The Districts' agree to operate, manage and maintain the Landscaping and Facilities as outlined in paragraphs 1-21 all on the terms and conditions set forth herein.

Now therefore, the PLCA and the Districts agree as follows:

1. The above recitals are true and correct and incorporated by reference herein.
2. Definitions: When used herein, the following words shall mean:
 - A. Landscaping shall mean the flora, mulch and associated materials purposefully placed to provide aesthetics, privacy and/or sound attenuation within and throughout the Pelican Landing Community and its entry ways.
 - B. Facilities shall mean irrigation systems, including piping, sprinkler heads, timer clocks and landscape lighting systems.
3. The PLCA and the Districts' expressly agree that having the Districts operate, manage and maintain the Landscape and Facilities, in a professional, quality manner is in the best interests of the property subject to the jurisdiction of the PLCA and the Districts.
4. The Districts shall operate, manage and maintain the Landscape/Landscaping and Facilities in compliance with all applicable statutes, ordinances, administrative rules and regulations. The Districts shall also remove noxious weeds as identified on the Florida Noxious Weeds List found at Rule 5B-57.007, Florida Administrative Code.
5. To ensure that maintenance meets acceptable standards a joint physical tour of the PLCA common property with the PLCA Management team and CDD management shall occur at least quarterly or more frequently at the request of the liaison for either party.
6. The PLCA shall have the right to select all annual flowers for all planting schedules. To the extent practicable, the plant quality/level selections will be determined by May of each year to facilitate the Districts' budget schedule. In the event that PLCA changes the selection, quality, amount, variety spacing, or any other factor regarding seasonal plantings, PLCA shall pay the difference between actual cost and budgeted cost. The Districts will accept the responsibility to maintain and replace all non-performing annual flowers in all flower beds after the installer's warranty period.
7. The Districts, in accordance with their responsibilities, shall adopt annual operating budgets in amounts sufficient to fund their obligations.
8. PLCA shall have the right to change the landscape characteristics. Any changes to design criteria for new landscaping projects shall be submitted in writing and the following provisions shall apply:
 - A. PLCA is responsible for paying for the cost of new Landscape designs which change the characteristics of the existing landscape.
 - B. PLCA will pay for the cost of or changes to the Landscaping required by the design changes.
 - C. PLCA will be responsible for obtaining and paying for all permits necessary for the implementation of any revised Landscaping plan.
 - D. PLCA will pay for the cost of the installation of the new plants.
 - E. PLCA shall pay for the cost of the new plants. However, if plant replacement would have been necessary in any event, then PLCA shall only be responsible for paying any incremental increase in cost for the new plants chosen. (For example, if PLCA chooses a more expensive plant than would be necessary under the former plan, PLCA would pay the difference in cost.)

- F. The CDDs will pay for any costs associated with required irrigation.
 - G. After installation, as a part of the transition process from installation to maintenance, the PLCA Management and Community District Management will conduct a walk-through inspection of the Landscaping and the CDD will provide a written Transmittal Conditions and Acceptance Report to the PLCA. Any noted deficiencies will be remedied by the PLCA. The CDD will provide management and maintenance from that point forward and will provide all of the usual services provided in connection with maintenance, and replacement, as outlined herein.
 - H. As part of the transition, PLCA shall provide written information as to the proper maintenance, but providing any such information shall not release, modify, diminish, cancel, excuse, waive or effect in any manner the Districts' obligations under this agreement. The written instructions shall include best management practices certified by the Landscape Architect or Horticulturist supervising the installation of the new plantings. In any dispute over the proper maintenance of the Landscaping a determination by the Landscape Architect or Horticulturist, as appropriate will be dispositive.
9. The Districts' will be responsible for the replacement of all damaged, dead and/or dying/deteriorating Landscaping except as outlined below. If plants are destroyed by natural disaster or damaged to the point they cannot be rejuvenated and CDD has insufficient funds, a meeting between PLCA and CDD will be held to determine how to proceed.

Plant material loss or deterioration that will result in replacement that will be the financial responsibility of the PLCA include:

- a. Landscape damage caused by war, riot, crime, or strike (other than striking CDD employees), as well as any event considered an "act of God," such as an earthquake, hurricane, tornado, flooding, or volcanic eruption
 - b. Like kind replacements that no longer work aesthetically
 - c. Necessitation of new plant types due to changes in surroundings (canopy growth)
 - d. Aggressive disease/pest attacks that are not easily controlled
 - e. Plant materials that have exceeded useful life expectancy as determined by a mutually agreed upon third party licensed Horticulturalist
 - f. Requested replacement costs more than like kind replacement (in these cases, PLCA is responsible for costs differential)
10. PLCA shall pay Districts the sum of \$10.00 per year for the performance of the operation management and maintenance responsibilities set forth in this Agreement.
11. Terms and Conditions: The term of this Agreement is for a period of 12 months commencing on June 1, 2020, and shall be automatically renewed for additional one-year periods after June 1, 2021 unless either party provides the other party at least 90 days written notice prior to January 1st of any given year with the effective date of termination to be March 31st.
12. The Districts shall be solely responsible for staffing, budgeting, financing, billing and collection of revenues, necessary to perform the operation and maintenance responsibilities set forth in this Agreement.
13. The Districts shall procure at their expense and at all times include the PLCA as an additional named insured on comprehensive liability insurance policies to cover the operation and maintenance responsibilities set forth in this Agreement. Comprehensive liability insurance shall be in amounts determined by the PLCA. It is understood and agreed by the parties that the Districts will continue to reserve and retain their full sovereign immunity rights and protections, as provided for under Florida Law and nothing contained in this

section/agreement shall be construed or interpreted as a waiver of these rights and protections.

14. This Agreement may only be amended in writing executed by both parties.
15. This Agreement may not be assigned by the Districts without the prior written specific consent of the PLCA, which consent may be withheld in the PLCA's sole and absolute discretion.
16. This Agreement is made and shall be governed and construed by the laws of the State of Florida. Any litigation arising out of this Agreement shall be in the court of appropriate jurisdiction in Lee County, Florida.
17. This Agreement was approved by the Board of Directors of PLCA on JUNE 10, 2020 20__ and the Board of Supervisors of the Districts on May 18, 2020 and shall be effective as of said date.
18. This Agreement supersedes all prior agreements between the parties for maintenance of the Landscaping and Facilities whether written, oral or otherwise.
19. In the event that either party fails to perform one or more of its/their respective obligations under this agreement, the other party shall give written notice of such one or more failures to perform. Such notice shall contain the specifics of such failure (s) to perform and the remedy(ies) to cure such failure(s). The party in default shall then have thirty (30) days to cure such one or more failures to perform, unless a failure to perform cannot be reasonably cured within such thirty (30) day period in which case they shall have an additional reasonable time to cure, but in no event shall such period to cure be extended for more than ninety (90) additional days. During any such cure period PLCA and the Districts agree that if either request in writing a meeting, the other shall meet, in a timely manner, with representatives of the requesting party to discuss the failure(s) set forth in the notice. If at the end of the cure period the party in default has not remedied the noticed failure (s) to perform to the satisfaction of the other party, the other party shall have the right to thereafter cancel the agreement by notifying the party in default in writing of such cancellation.
20. All notices must be in writing and delivered either by hand or certified mail with return receipt requested. If notice is to the Districts then it should be addressed to the Districts' manager and with at least a copy to the "chairperson" of the relevant District.
21. Notices to PLCA should be given to the PLCA General Manager with a copy to the board president.

IN WITNESS WHEREOF, the parties hereto have executed this Community Landscape Maintenance Agreement on the day and year first above written.

Attest:

PELICAN LANDNG COMMUNITY
ASSOCIATION, Inc

Ronald W. Bloom

By: RONALD W. Bloom
Its : President

BAYSIDE IMPROVEMENT AND COMMUNITY
DEVELOPMENT DISTRICT

Walter J. McCarty

By: WALTER J. McCARTY
Its: Chair/~~Vice Chair~~

COPSA
Secretary

BAY CREEK COMMUNITY DEVELOPMENT
DISTRICT

Mary F. McVay

By: MARY F. McVay

Its: Chair/Vice Chai

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

9

SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 2023-11-20

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

TABLE OF CONTENTS

	Pg
SITE ASSESSMENTS	
PONDS A-2, A-3, A-4	3
PONDS A-5, A-17, B-3	4
PONDS B-4, B-5, C-4C	5
PONDS C-4D, D-2, D-3	6
PONDS D-7, D-14, E-6	7
PONDS E-7, E-8, E-9	8
PONDS F-1, F-2, F-5	9
PONDS F-9, F-13	10
MANAGEMENT/COMMENTS SUMMARY	10, 11
SITE MAP	12

Site: A-2

Comments:

Site looks good

Bay Cedar
Shoreline is well maintained,
waterline was recently treated
along the golf course. Algae and
aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A-3

Comments:

Site looks good

Goldcrest
Shoreline is well maintained.
Algae and submersed at
controlled levels.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A-4

Comments:

Requires attention

Bay Cedar
Spot treat torpedograss in
littorals. Algae and aquatics are
controlled.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: A-5

Comments:

Normal growth observed
Capri
Shoreline is well maintained.
Traces of algae observed within littorals, monitor and treat as needed.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: A-17

Comments:

Normal growth observed
Pennyroyal
Shoreline is well maintained, spot treat patch of torpedograss along the bridge. Algae and aquatics are at controlled levels.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: B-3

Comments:

Site looks good
Lakemont
Shoreline is well maintained.
Algae and aquatics are controlled.
Traces of bacopa observed around the perimeter.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: B-4

Comments:

Requires attention

Lakemont Cove

Significant amounts of dead gulf spikerush observed floating around the perimeter. Will need to replant. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: B-5

Comments:

Normal growth observed

Ascot

Shoreline is well maintained. Traces of slender spikerush observed around the perimeter, continue to treat.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: C-4C

Comments:

Requires attention

Sand Piper

Spot treat torpedograss, and cattails in shelf. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: C-4D

Comments:

Site looks good
Cypress Island
Shoreline is well maintained.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D-2

Comments:

Site looks good
Southbridge
Shoreline is well maintained.
Algae has shown significant improvement. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: D-3

Comments:

Treatment in progress
Southbridge
Shoreline is well maintained,
treatment for torpedograss is in progress. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: D-7

Comments:

Normal growth observed

Costa Del Sol
Spot treat grasses and vines in littorals. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: D-14

Comments:

Requires attention

The Pointe
Spot treat remaining vines and grasses in littorals. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: E-6

Comments:

Site looks good

Colony Clubhouse
Shoreline is well maintained. Algae and aquatics are controlled. Traces of bacopa observed around the perimeter.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: E-7

Comments:

Normal growth observed

Messina
Some torpedoglass remains in the littorals along the golf course.
Spot treat remaining growth.
Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedoglass



Site: E-8

Comments:

Requires attention

Ponza: Shoreline is well maintained. Slender spikerush is dying off and is likely contributing to remaining algae. Sonar treatment begins on 11/21.

Action Required:

Treat within 48 hours

Target:

Submersed vegetation



Site: E-9

Comments:

Requires attention

The Sanctuary
Spot treat torpedoglass in littorals
Needs treatment for planktonic algae bloom. Aquatics are controlled.

Action Required:

Treat within 48 hours

Target:

Torpedoglass



Site: F-1

Comments:

Normal growth observed

Las Palmas

Spot treat torpedograss along the south end. Algae and aquatics are controlled. Some bacopa observed around the perimeter.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: F-2

Comments:

Requires attention

Tuscany Isle

Littorals need to be spot treated for torpedograss, cattails, and sedge growth. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: F-5

Comments:

Normal growth observed

Tuscany Isle: Shoreline is well maintained. Spot treat minimal growth in littorals. Algae and submersed have improved.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: F-9

Comments:

Requires attention

Bellagio
Treat growth in bulkhead. Algae and aquatics are controlled. Remove cattails and coconuts next visit.

Action Required:

Routine maintenance next visit

Target:

Cattails



Site: F-13

Comments:

Site looks good

Cielo
Shoreline is well maintained. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

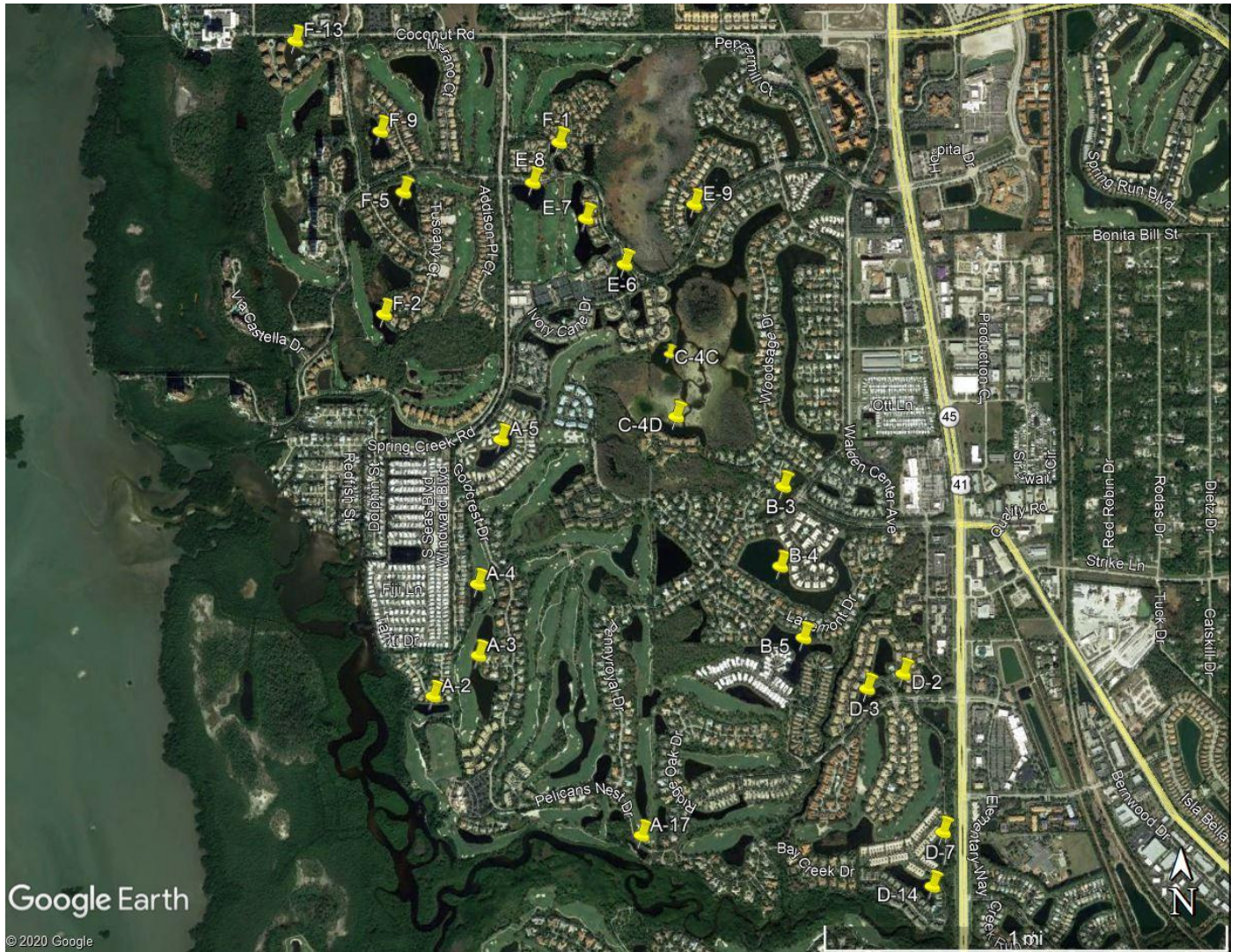
Species non-specific



Management Summary

- This month's activities have been standard lake maintenance with an emphasis on the lakes outlined in the Defective Work Notice.
 - We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F-16, B-5, E-4 and E-5 to help reduce nutrients that cause algae blooms.
 - Overall the lakes in this inspection only require routine maintenance.
- Additional Observations:
- Treatment for planktonic algae in lake F13 was effective.
 - Sonar treatment for the slender spikerush in lake E8 will begin on 11/21. This treatment will be conducted on a bi-weekly basis until control is established.
 - B4 will need to be surveyed and replanted to replace the dead gulf spikerush.

Site	Comments	Target	Action Required
A-2	Site looks good	Species non-specific	Routine maintenance next visit
A-3	Site looks good	Species non-specific	Routine maintenance next visit
A-4	Requires attention	Torpedograss	Routine maintenance next visit
A-5	Normal growth observed	Surface algae	Routine maintenance next visit
A-17	Normal growth observed	Torpedograss	Routine maintenance next visit
B-3	Site looks good	Species non-specific	Routine maintenance next visit
B-4	Requires attention	Species non-specific	Routine maintenance next visit
B-5	Normal growth observed	Submersed vegetation	Routine maintenance next visit
C-4C	Requires attention	Shoreline weeds	Routine maintenance next visit
C-4D	Site looks good	Species non-specific	Routine maintenance next visit
D-2	Site looks good	Species non-specific	Routine maintenance next visit
D-3	Treatment in progress	Torpedograss	Routine maintenance next visit
D-7	Normal growth observed	Torpedograss	Routine maintenance next visit
D-14	Requires attention	Torpedograss	Routine maintenance next visit
E-6	Site looks good	Species non-specific	Routine maintenance next visit
E-7	Normal growth observed	Torpedograss	Routine maintenance next visit
E-8	Requires attention	Submersed vegetation	Treat within 48 hours
E-9	Requires attention	Torpedograss	Treat within 48 hours
F-1	Normal growth observed	Torpedograss	Routine maintenance next visit
F-2	Requires attention	Shoreline weeds	Routine maintenance next visit
F-5	Normal growth observed	Shoreline weeds	Routine maintenance next visit
F-9	Requires attention	Cattails	Routine maintenance next visit
F-13	Site looks good	Species non-specific	Routine maintenance next visit



Solitude Lake Management received a Defective Work Notice on 10/2/23 with the following lakes listed as out of compliance:

A2, A3, A4, A6, A8, A11, A12, A16, A18, A19, A28, A29, B7, C2, C3, D2, D3A, D3, D6, D9, D12, E5, E7, E8, F4, F5, F7, F8, and F14.

Below are progress photos of these lakes as of 11/6/23. Actions taken to resolve the non-compliance since the notice was received are listed as well. While improvements have been made, the following lakes need additional treatment:

A6, A28, B7, E5, E8, F5, and F7.

C2

Trash and debris were removed on 10/3. New debris was observed from palm pruning, all branches that fell into the water were removed on 11/6.

Grasses and invasive weeds were treated on 10/3 and 10/17.

Algae has cleared up.





C3

Shoreline weeds were treated on 10/3 and 10/17.

No submersed vegetation or surface scum observed.





E5

Normal growth of torpedograss observed in littorals along the eastern bank.

Scheduled for 11/21.

Traces of submersed bacopa observed.





E7

Coconuts removed 11/6.

Shoreline weeds and vines treated on 10/3 and 10/17.

Trash removed 10/3.

Traces of submersed bacopa observed.





E8

Slender spikerush and algae treated on 10/10 and 10/24. Sonar treatment will begin on 11/21. The technician will be adding a catalyst to increase the breakdown of the decaying algae and plant material.





F7

Shoreline weeds were treated on 10/3 and 10/10. Additional treatment scheduled on 11/21.

Bacopa around the perimeter is in a desired location. If treated, the bank will not be stabilised as water levels lower throughout the winter. Will monitor growth in the deeper areas.

Trash removed on 10/3.





F8

Shoreline weeds were treated on 10/10.

Trash removed on 10/3.



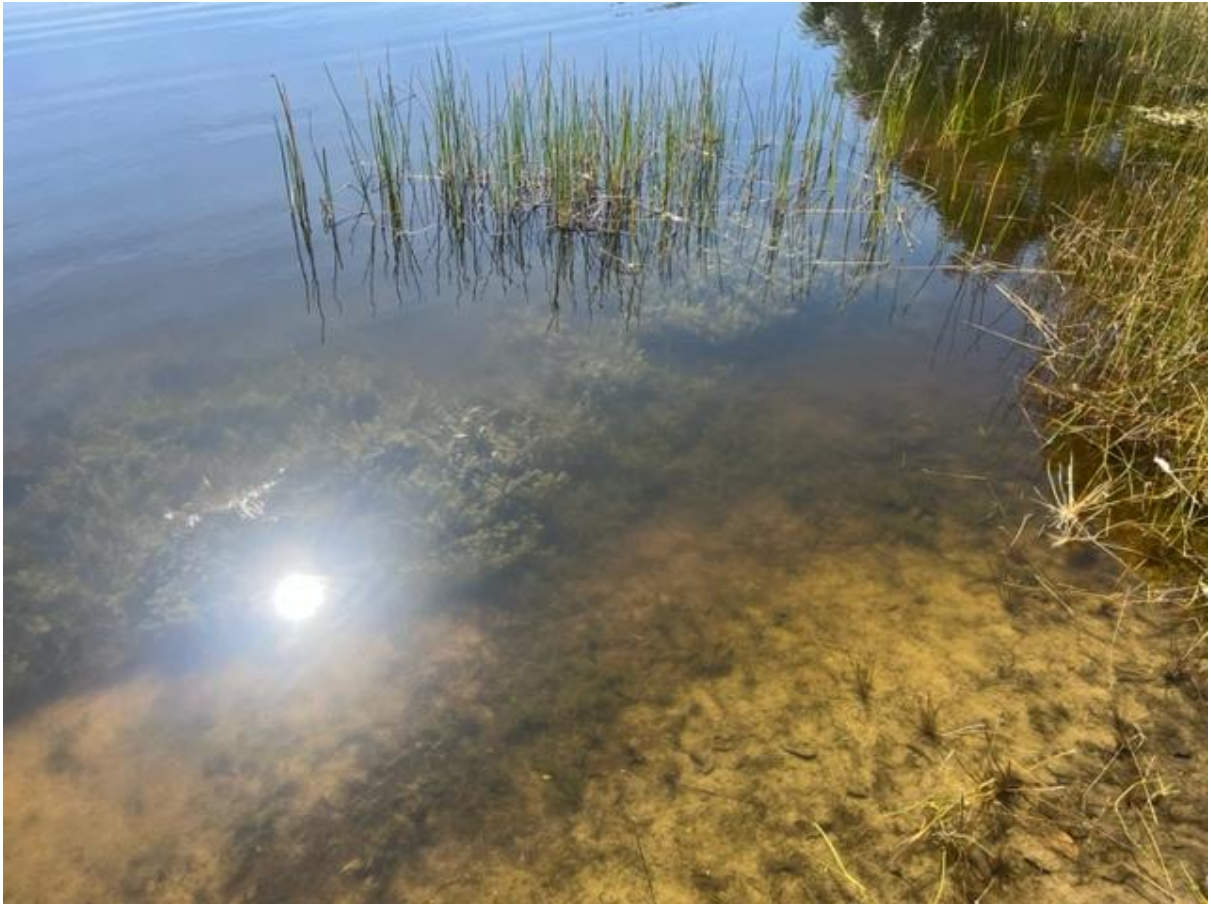


F5

Surface algae treated on 10/3.

Treatment for chara and torpedograss is scheduled on 11/21.







F4

Trash and coconuts removed on 10/3.

No algae observed.

Shoreline weeds treated on 10/3.





F14

Traces of bacopa observed.

Shoreline weeds were treated on 10/3.





A29

Shoreline weeds were treated on 10/24.





A28

Minor algae and slender spikerush growth around the perimeter, scheduled for treatment on 11/21.

Traces of bacopa observed.



11/6/23



A19

No algae observed.

Alligatorweed was treated on 10/24.





A18

Vines were hand pulled on 10/17 and 10/24.

Buffer above the high waterline was mowed by another party.

Tree branches removed on 10/23.

Algae is naturally improving, will monitor and treat if needed.





A6

Buffer above the high waterline was mowed by another party.

New algae growth is scheduled for treatment on 11/21.

Traces of bacopa observed.





A8

Buffer above the high waterline was mowed by another party.





A11

Buffer above the high waterline was mowed by another party.
Vines were hand pulled on 10/24.







A12

No algae observed.

Golf course buffer was mowed by another party, the remaining buffer is above the high water line.

Treatment for chara is scheduled on 11/14.





A3

Trash removed on 10/3.

Some bacopa observed in littorals.





A2

Buffer was edged back on 10/3. Remaining growth is above the high water line. Traces of bacopa observed.





D9

Buffer above the high waterline was mowed by another party.





B7

Shoreline weeds were treated on 10/24 and 11/3.

Trash was removed on 11/6.

Submersed vegetation and algae are scheduled to be treated on 11/21. Some improvements observed since prior inspection.







D3A

Shoreline weeds were treated on 11/3.

No algae observed.





D3

Treatment for recent planktonic algae bloom is scheduled for 10/14.
Shoreline weeds were treated on 11/3.





D2

No algae observed.

Branches removed on 10/3.

Shoreline weeds were treated on 9/12 and 11/3.





D6

Shoreline weeds were treated on 10/3 and 11/3.





D12

Shoreline was treated on 10/3.

Invasive vines were hand pulled on 10/17.

Observed overgrown buffer above the high water line.





A16

Alligatorweed was treated on 9/5.

Buffer above the high waterline was mowed by another party.





**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

10B

Colony to CDD
11/20/23

The CFB met Monday, November 20, 2023 virtually.

The CFB legal issues were explained. The agreement with Rontco and Barraco regarding responsibilities during construction of M&N was explained. Road repairs, weekly cleaning and landscape damage are covered and reviewed regularly.

Insurance claims from the hurricane are still being reviewed by the insurer.

The opening date for the Bay Club is still not certain. The budget reflects an early March opening but acknowledges that it could be later. If so the surplus will be applied to late payments.

The south privacy gate had to have the reader replaced. A new system has been ordered to replace the aging system.

Speed signs have been installed. Rontco will be installing construction signs soon.

The CDD is still on PHASE III watering even though about 5" of rain fell over the past weekend.

Bentley is still working on the lights along the boulevards. The HOA's were reminded that they are responsible for taking care of their internal lights.

The PLCA fairness negotiating meeting resulted in no solution. It is the Colony opinion that the documents are not in need of modification.

The capitol assessment transfer fee was raised to \$3,000 beginning 1/01/24.

Vicki Olsen and Stan Burson were appointed to the DRC appeals committee.

An executive CFB session will be set to discuss PLCA bylaws.

The Colony Blvd/41 light has only one more condition to be met before installation can begin. No date given for that to occur. Oakwood Properties will be the developer in charge of the remaining details.

A desire for the lighting color to match along the streets was voiced. The new brighter replacements were recommended.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
OCTOBER 31, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
TABLE OF CONTENTS**

Description	Page Number(s)
Combined - Bayside Improvement and Bay Creek	
<i>Governmental funds</i>	
Balance sheet - governmental funds	1
Statement of revenues, expenditures and changes in fund balances	
General funds: 001 & 101	2 - 4
<i>Proprietary funds</i>	
Statement of net position	
Enterprise funds: 401 & 451	5
Statement of revenues, expenses and changes in net position	
Enterprise funds: 401 & 451	6 - 7
Bayside Improvement	
<i>Governmental funds</i>	
Balance sheet	8
Statement of revenues, expenditures and changes in fund balances	
General fund: 001	9 - 11
General fund: 002 - The Colony	12 - 13
<i>Proprietary funds</i>	
Statement of net position	
Enterprise fund: 401	14
Statement of revenues, expenses and changes in net position	
Enterprise fund: 401	15 - 16
Bay Creek	
<i>Governmental funds</i>	
Balance sheet	17
Statement of revenues, expenditures and changes in fund balances	
General fund: 101	18 - 20
<i>Proprietary funds</i>	
Statement of net position	
Enterprise fund: 451	21
Statement of revenues, expenses and changes in net position	
Enterprise fund: 451	22 - 23

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2023**

	<u>General Fund</u>		
	<u>General Fund 001 & 101</u>	<u>General Fund 002</u>	<u>Total Governmental Funds</u>
ASSETS			
Cash			
Truist	\$ 391,677	\$218,664	\$ 610,341
Truist - Debt Card	1,000	-	1,000
FineMark MM	298,215	83,323	381,538
FineMark ICS	-	5,105	5,105
Accounts receivable (clearing fund)	146,601	40,359	186,960
Due from other funds			
Bayside general fund 001	10,297	-	10,297
Bayside general fund 002 - The Colony	16,365	-	16,365
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	<u>\$ 866,216</u>	<u>\$ 348,006</u>	<u>\$ 1,214,222</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Accounts payable	\$ 9,922	\$ 2,250	\$ 12,172
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	10,297	4,735	15,032
Due to Bayside - enterprise fund 401	2,018	-	2,018
Due to Bay Creek - enterprise fund 451	3,109	-	3,109
Total liabilities	<u>25,346</u>	<u>18,615</u>	<u>43,961</u>
Fund Balances			
Unassigned	840,870	329,391	1,170,261
Total fund balances	<u>840,870</u>	<u>329,391</u>	<u>1,170,261</u>
Total liabilities and fund balances	<u>\$ 866,216</u>	<u>\$ 348,006</u>	<u>\$ 1,214,222</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ -	\$ -	\$ 2,468,020	0%
Interest	1,142	1,142	85,000	1%
Street sweeping	-	-	13,000	0%
Total revenues	<u>1,142</u>	<u>1,142</u>	<u>2,566,020</u>	0%
EXPENDITURES				
Administrative				
Supervisors	1,614	1,614	19,377	8%
Engineering	-	-	15,000	0%
Legal	-	-	18,000	0%
Audit	-	-	15,000	0%
Management	3,500	3,500	42,000	8%
Accounting & payroll	1,400	1,400	16,799	8%
Computer services	420	420	5,040	8%
Assessment roll preparation* ¹	-	-	8,476	0%
Telephone	79	79	950	8%
Postage & reproduction	80	80	1,350	6%
Printing & binding	410	410	4,918	8%
Legal notices and communications	278	278	1,125	25%
Office supplies	373	373	750	50%
Subscriptions & memberships	263	263	263	100%
ADA website compliance	158	158	253	62%
Insurance* ¹	-	-	19,102	0%
Miscellaneous (bank fees)	181	181	6,750	3%
Total administrative	<u>8,756</u>	<u>8,756</u>	<u>175,153</u>	5%
Field management				
Other contractual	3,150	3,150	37,799	8%
Total field management services	<u>3,150</u>	<u>3,150</u>	<u>37,799</u>	8%
Water management				
NPDES program	-	-	3,165	0%
Other contractual services: lakes	14,452	14,452	180,405	8%
Other contractual services: wetlands	-	-	37,980	0%
Other contractual services: culverts/drains	2,152	2,152	37,980	6%
Other contractual services: lake health	-	-	6,330	0%
Aquascaping* ¹	-	-	18,990	0%
Capital outlay	-	-	9,495	0%
Repairs and maintenance (aerators)	-	-	9,495	0%
Total water management services	<u>16,604</u>	<u>16,604</u>	<u>303,840</u>	5%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	5,231	5,231	41,509	13%
Contractual services-lightpole	6,705	6,705	46,491	14%
Total street lighting services	<u>11,936</u>	<u>11,936</u>	<u>88,000</u>	14%
Landscaping				
Supervisor	5,442	5,442	111,000	5%
Personnel services	78,399	78,399	1,100,000	7%
Capital outlay	1,941	1,941	60,000	3%
Fuel	-	-	25,000	0%
Repairs and maintenance (parts)	5,829	5,829	40,000	15%
Insurance* ¹	-	-	16,810	0%
Minor operating equipment	2,625	2,625	20,000	13%
Horticulture dumpster	3,150	3,150	40,000	8%
Employee uniforms	1,445	1,445	34,000	4%
Chemicals	15,187	15,187	58,000	26%
Flower program * ²	-	-	130,000	0%
Mulch program * ²	65,431	65,431	83,000	79%
Plant replacement program * ²	7,000	7,000	40,000	18%
Other contractual - tree trimming* ¹	800	800	12,660	6%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	-	1,500	0%
Maintenance tracking software	-	-	20,000	0%
Unbudgeted contractual services	-	-	82,000	0%
Fountain maintenance	8,658	8,658	10,000	87%
Office operations	1,956	1,956	23,000	9%
Monument maintenance	-	-	15,000	0%
Total landscaping services	<u>197,863</u>	<u>197,863</u>	<u>1,923,970</u>	10%
Roadway				
Personnel	448	448	8,546	5%
Repairs and maintenance - parts	704	704	6,330	11%
Insurance	-	-	1,899	0%
Total roadway services	<u>1,152</u>	<u>1,152</u>	<u>16,775</u>	7%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Parks & recreation				
Utilities	770	770	10,500	7%
Operating supplies	-	-	1,000	0%
Total parks & recreation	<u>770</u>	<u>770</u>	<u>11,500</u>	7%
Other fees & charges				
Property appraiser	-	-	3,625	0%
Tax collector	-	-	5,358	0%
Total other fees & charges	<u>-</u>	<u>-</u>	<u>8,983</u>	0%
Total expenditures	<u>240,231</u>	<u>240,231</u>	<u>2,566,020</u>	9%
Excess/(deficiency) of revenues over/(under) expenditures	(239,089)	(239,089)	-	
Fund balances - beginning	1,079,959	1,079,959	1,168,661	
Fund balances - ending	<u>\$ 840,870</u>	<u>\$ 840,870</u>	<u>\$ 1,168,661</u>	

*1 Typically an annual expense.

*2 Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
OCTOBER 31, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 763,775	\$ -	\$ 763,775
SunTrust	209,465	32,534	241,999
Accounts receivable (customers)	23,168	7,559	30,727
Due from Bayside general fund 001	1,662	952	2,614
Due from Bay Creek general fund 101	356	2,157	2,513
Due from Bay Creek enterprise fund 451	87,954	-	87,954
Accounts receivable (clearing fund)	13,575	6,347	19,922
WC deposit	104	35	139
Total current assets	<u>1,100,059</u>	<u>49,584</u>	<u>1,149,643</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,968,959	24,570	1,993,529
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,587,670)	(559,153)	(2,146,823)
Total capital assets, net of accumulated depreciation	<u>381,289</u>	<u>62,368</u>	<u>443,657</u>
Total noncurrent assets	<u>381,289</u>	<u>62,368</u>	<u>443,657</u>
Total assets	<u>1,481,348</u>	<u>111,952</u>	<u>1,593,300</u>
LIABILITIES			
Current liabilities:			
Accounts payable	2,410	803	3,213
Customer deposits	47,964	12,189	60,153
Due to Bayside enterprise fund 401	-	87,954	87,954
Total current liabilities	<u>50,374</u>	<u>100,946</u>	<u>151,320</u>
NET POSITION			
Net investment in capital assets	381,289	62,368	443,657
Unrestricted	1,049,685	(51,362)	998,323
Total net position	<u>\$ 1,430,974</u>	<u>\$ 11,006</u>	<u>\$ 1,441,980</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ -	\$ -	\$ 325,545	0%
Irrigation	56,284	56,284	584,000	10%
Total operating revenues	<u>56,284</u>	<u>56,284</u>	<u>909,545</u>	6%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	538	538	6,459	8%
Engineering fees	-	-	5,000	0%
Legal	-	-	6,000	0%
Audit	-	-	5,000	0%
Management	1,395	1,395	16,731	8%
Accounting & payroll	467	467	5,600	8%
Computer services	140	140	1,680	8%
Utility billing	3,841	3,841	33,500	11%
Telephone	25	25	311	8%
Postage & reproduction	27	27	450	6%
Printing and binding	136	136	1,639	8%
Legal notices and communications	93	93	375	25%
Office supplies	124	124	251	49%
Subscription and memberships	88	88	87	101%
ADA website compliance	52	52	147	35%
Insurance* ¹	-	-	6,340	0%
Miscellaneous	60	60	2,250	3%
Total administrative services	<u>6,986</u>	<u>6,986</u>	<u>91,820</u>	8%
Field management services				
Other contractual services	1,051	1,051	12,600	8%
Total field management services	<u>1,051</u>	<u>1,051</u>	<u>12,600</u>	8%
Water management services				
NPDES program	-	-	1,835	0%
Other contractual services: lakes	8,379	8,379	104,595	8%
Other contractual services: wetlands	-	-	22,020	0%
Other contractual services: culverts/drains	1,248	1,248	22,020	6%
Other contractual services: lake health	-	-	3,670	0%
Aquascaping* ¹	-	-	11,010	0%
Capital outlay	-	-	5,505	0%
Repairs and maintenance (aerators)*	-	-	5,505	0%
Total water management services	<u>9,627</u>	<u>9,627</u>	<u>176,160</u>	5%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	7,340	0%
Total landscape services	-	-	7,340	0%
Roadway services				
Personnel	141	141	4,955	3%
Repairs and maintenance - parts	408	408	3,671	11%
Insurance	17	17	2,999	1%
Total irrigation supply services	566	566	11,625	5%
Irrigation supply services				
Personnel	3,620	3,620	74,000	5%
Reclaimed water	7,395	7,395	75,646	10%
Repairs and maintenance - parts	-	-	25,000	0%
Insurance* ¹	-	-	12,500	0%
Minor operating equipment	-	-	75,945	0%
Meter costs	3,151	3,151	7,500	42%
Other contractual services	1,160	1,160	9,000	13%
Electricity	7,616	7,616	95,000	8%
Pumps & machinery	400	400	75,000	1%
Depreciation	4,876	4,876	60,000	8%
Total irrigation supply services	28,218	28,218	509,591	6%
Total operating expenses	46,448	46,448	809,136	6%
Operating income/(loss)	9,836	9,836	100,409	
Nonoperating revenues/(expenses):				
Interest income	500	500	500	100%
Miscellaneous income	-	-	55,000	0%
Total nonoperating revenues	500	500	55,500	1%
Change in net position	10,336	10,336	155,909	
Total net position - beginning	1,431,644	1,431,644	1,407,673	
Total net position - ending	<u>\$ 1,441,980</u>	<u>\$ 1,441,980</u>	<u>\$ 1,563,582</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
ASSETS			
Cash			
Truist	\$ 328,472	\$218,664	\$ 547,136
Truist - Debt Card	1,000	-	1,000
FineMark MM	64,673	83,323	147,996
FineMark ICS	-	5,105	5,105
Accounts receivable (clearing fund)	110,043	40,359	150,402
Due from other funds			
Bayside general fund 002 - The Colony	11,630	-	11,630
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 517,535</u>	<u>\$348,006</u>	<u>\$ 865,541</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Accounts payable	\$ 8,051	\$ 2,250	\$ 10,301
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	10,297	4,735	15,032
Bay Creek - enterprise fund 451	952	-	952
Due to Bayside - enterprise fund 401	1,662	-	1,662
Total liabilities	<u>20,962</u>	<u>18,615</u>	<u>39,577</u>
Fund balances			
Unassigned	496,573	329,391	825,964
Total fund balances	<u>496,573</u>	<u>329,391</u>	<u>825,964</u>
Total liabilities and fund balances	<u>\$ 517,535</u>	<u>\$348,006</u>	<u>\$ 865,541</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ -	\$ -	\$ 1,987,933	0%
Interest	250	250	70,000	0%
Street sweeping	-	-	10,494	0%
Total revenue	<u>250</u>	<u>250</u>	<u>2,068,427</u>	0%
EXPENDITURES				
Administration services				
Supervisors	807	807	9,689	8%
Engineering	-	-	12,171	0%
Legal	-	-	14,605	0%
Audit	-	-	7,500	0%
Management	2,840	2,840	34,079	8%
Accounting & payroll	1,136	1,136	13,631	8%
Computer services	341	341	4,089	8%
Assessment roll preparation* ¹	-	-	6,877	0%
Telephone	64	64	771	8%
Postage & reproduction	65	65	1,095	6%
Printing & binding	333	333	3,990	8%
Legal notices and communications	226	226	913	25%
Office supplies	303	303	609	50%
Subscriptions & memberships	213	213	213	100%
ADA website compliance	128	128	205	62%
Insurance* ¹	-	-	9,551	0%
Miscellaneous (bank fees)	147	147	5,477	3%
Total administration services	<u>6,603</u>	<u>6,603</u>	<u>125,465</u>	5%
Field management				
Other contractual services	2,556	2,556	30,670	8%
Total field management services	<u>2,556</u>	<u>2,556</u>	<u>30,670</u>	8%
Water management				
NPDES program	-	-	2,568	0%
Other contractual services: lakes	11,726	11,726	146,381	8%
Other contractual services: wetlands	-	-	30,817	0%
Other contractual service: culverts/drains	1,746	1,746	30,817	6%
Other contractual services: lake health	-	-	5,136	0%
Aquascaping* ¹	-	-	15,408	0%
Capital outlay	-	-	7,704	0%
Repairs and maintenance (aerators)	-	-	7,704	0%
Total water management services	<u>13,472</u>	<u>13,472</u>	<u>246,535</u>	5%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	4,244	4,244	32,456	13%
Contractual services-lightpole	5,440	5,440	38,947	14%
Total street lighting services	<u>9,684</u>	<u>9,684</u>	<u>71,403</u>	14%
Landscaping				
Supervisor	4,415	4,415	90,065	5%
Personnel	63,604	63,604	892,540	7%
Capital outlay	1,574	1,574	48,684	3%
Fuel	-	-	20,285	0%
Repairs & maintenance (parts)	4,730	4,730	32,456	15%
Insurance* ¹	-	-	13,640	0%
Minor operating equipment	2,130	2,130	16,228	13%
Horticultural dumpster	2,556	2,556	32,456	8%
Employee uniforms	1,172	1,172	27,588	4%
Chemicals	12,323	12,323	47,061	26%
Flower program* ²	-	-	105,482	0%
Mulch program* ²	53,091	53,091	67,346	79%
Plant replacement program* ²	5,680	5,680	32,456	18%
Other contractual - tree trimming* ¹	649	649	10,272	6%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	-	1,217	0%
Maintenance tracking software	-	-	16,228	0%
Unbudgeted contractual services	-	-	66,535	0%
Fountain maintenance	7,025	7,025	8,114	87%
Office operations	1,587	1,587	18,662	9%
Monument maintenance	-	-	12,171	0%
Total landscaping services	<u>160,536</u>	<u>160,536</u>	<u>1,561,109</u>	10%
Roadway services				
Personnel	363	363	6,934	5%
Repairs & maintenance - parts	571	571	5,136	11%
Insurance	-	-	1,541	0%
Total roadway services	<u>934</u>	<u>934</u>	<u>13,611</u>	7%
Parks & recreation				
Utilities	739	739	10,080	7%
Operating supplies	-	-	960	0%
Total parks & recreation	<u>739</u>	<u>739</u>	<u>11,040</u>	7%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	-	3,480	0%
Tax collector	-	-	5,144	0%
Total other fees & charges	-	-	8,624	0%
Total expenditures	194,524	194,524	2,068,457	9%
Excess/(deficiency) of revenues over/(under) expenditures	(194,274)	(194,274)	(30)	
Fund balances - beginning	690,847	690,847	727,687	
Fund balances - ending	<u>\$ 496,573</u>	<u>\$ 496,573</u>	<u>\$ 727,657</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ -	\$ -	\$ 771,352	0%
Interest & miscellaneous	345	345	15,000	2%
Total revenues	<u>345</u>	<u>345</u>	<u>786,352</u>	0%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	782	9,380	8%
Computer services	284	284	3,411	8%
Assessment roll preparation* ¹	-	-	1,150	0%
Field management	1,184	1,184	14,211	8%
Other current charges	42	42	-	N/A
Total administrative services	<u>2,292</u>	<u>2,292</u>	<u>28,152</u>	8%
Street lighting services				
Contractual services - light poles* ¹	-	-	5,000	0%
Total street lighting services	<u>-</u>	<u>-</u>	<u>5,000</u>	0%
Landscaping maintenance services				
Personnel services	26,621	26,621	350,000	8%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Other contractual - turf & shrub	-	-	100,000	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	-	7,500	0%
Repairs & maintenance (parts)	641	641	12,000	5%
Insurance* ¹	-	-	3,000	0%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	-	-	2,500	0%
Chemicals	-	-	2,500	0%
Flower program* ²	-	-	70,000	0%
Mulch program* ²	10,019	10,019	40,000	25%
Plant replacement program* ²	-	-	40,000	0%
Other contractual - tree trimming* ²	-	-	12,000	0%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>37,281</u>	<u>37,281</u>	<u>681,500</u>	5%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	22,475	22,475	140,000	16%
Total fountain services	<u>22,475</u>	<u>22,475</u>	<u>140,000</u>	16%
Total expenditures	<u>62,048</u>	<u>62,048</u>	<u>854,652</u>	7%
Net increase/(decrease) of fund balance	(61,703)	(61,703)	(68,300)	
Fund balance - beginning	391,094	391,094	404,960	
Fund balance - ending	<u>\$ 329,391</u>	<u>\$ 329,391</u>	<u>\$ 336,660</u>	

*1 Typically an annual expense.

*2 Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
OCTOBER 31, 2023**

	Bayside Improvement Enterprise Fund 401
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 763,775
SunTrust	209,465
Accounts receivable (customers)	23,168
Due from Bayside general fund 001	1,662
Due from Bay Creek general fund 101	356
Due from Bay Creek enterprise fund	87,954
Accounts receivable (clearing fund)	13,575
WC deposit	104
Total current assets	1,100,059
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,968,959
Less accumulated depreciation	(1,587,670)
Total capital assets, net of accumulated depreciation	381,289
Total noncurrent assets	381,289
Total assets	1,481,348
LIABILITIES	
Current liabilities:	
Accounts payable	2,410
Customer deposits	47,964
Total current liabilities	50,374
NET POSITION	
Net investment in capital assets	381,289
Unrestricted	1,049,685
Total net position	\$ 1,430,974

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ -	\$ -	\$ 244,159	0%
Irrigation	38,815	38,815	325,000	12%
Total operating revenues	<u>38,815</u>	<u>38,815</u>	<u>569,159</u>	7%
Operating expenses				
Administrative services				
Supervisors	269	269	3,230	8%
Engineering	-	-	3,750	0%
Legal	-	-	4,500	0%
Audit	-	-	2,500	0%
Management	1,046	1,046	12,549	8%
Accounting & payroll	350	350	4,200	8%
Computer services	105	105	1,260	8%
Utility billing	2,881	2,881	25,125	11%
Telephone	19	19	233	8%
Postage & reproduction	20	20	338	6%
Printing and binding	102	102	1,229	8%
Legal notices and communications	70	70	281	25%
Office supplies	93	93	188	49%
Subscription and memberships	66	66	65	102%
ADA website compliance	39	39	110	35%
Insurance* ¹	-	-	3,170	0%
Miscellaneous	45	45	1,688	3%
Total administrative services	<u>5,105</u>	<u>5,105</u>	<u>64,416</u>	8%
Field management services				
Other contractual services	788	788	9,450	8%
Total field management services	<u>788</u>	<u>788</u>	<u>9,450</u>	8%
Water management services				
NPDES program	-	-	1,376	0%
Other contractual services: lakes	6,284	6,284	78,446	8%
Other contractual services: wetlands	-	-	16,515	0%
Other contractual services: culverts/drains	936	936	16,515	6%
Other contractual services: lake health	-	-	2,753	0%
Aquascaping* ¹	-	-	8,258	0%
Capital outlay	-	-	4,129	0%
Repairs and maintenance (aerators)*	-	-	4,129	0%
Total water management services	<u>7,220</u>	<u>7,220</u>	<u>132,121</u>	5%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	5,505	0%
Total landscape services	-	-	5,505	0%
Roadway services				
Personnel	106	106	3,716	3%
Repairs and maintenance - parts	306	306	2,753	11%
Insurance	13	13	2,250	1%
Total irrigation supply services	425	425	8,719	5%
Irrigation supply services				
Personnel	2,715	2,715	55,500	5%
Repairs and maintenance - parts	-	-	18,750	0%
Insurance* ¹	-	-	9,375	0%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	2,363	2,363	5,625	42%
Other contractual services	870	870	6,750	13%
Electricity	5,712	5,712	71,250	8%
Pumps & machinery	300	300	56,250	1%
Depreciation	3,626	3,626	45,000	8%
Total irrigation supply services	15,586	15,586	344,445	5%
Total operating expenses	29,124	29,124	564,656	5%
Operating income/(loss)	9,691	9,691	4,503	
Nonoperating revenues/(expenses)				
Interest income	500	500	375	133%
Miscellaneous income	-	-	45,000	0%
Total nonoperating revenues	500	500	45,375	1%
Change in net position	10,191	10,191	49,878	
Total net position - beginning	1,420,783	1,420,783	1,394,140	
Total net position - ending	<u>\$ 1,430,974</u>	<u>\$ 1,430,974</u>	<u>\$ 1,444,018</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2023**

	General Fund	
	101	Total Governmental Funds
ASSETS		
Cash		
SunTrust	\$ 63,205	\$ 63,205
FineMark MM	233,542	233,542
Accounts receivable (clearing fund)	36,558	36,558
Due from other governments - Bayside Improvement		
Bayside general fund 001	10,297	10,297
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 348,681	\$ 348,681
LIABILITIES & FUND BALANCES		
Liabilities		
Accounts payable	\$ 1,871	\$ 1,871
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	356	356
Due to Bay Creek - enterprise fund 451	2,157	2,157
Total liabilities	4,384	4,384
Fund balances		
Unassigned	344,297	344,297
Total fund balances	344,297	344,297
Total liabilities and fund balances	\$ 348,681	\$ 348,681

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ -	\$ -	\$ 480,060	0%
Interest	892	892	15,000	6%
Street sweeping	-	-	2,506	0%
Total revenues	<u>892</u>	<u>892</u>	<u>497,566</u>	0%
EXPENDITURES				
Administration services				
Supervisors	807	807	9,689	8%
Engineering	-	-	2,829	0%
Legal	-	-	3,395	0%
Audit	-	-	7,500	0%
Management	660	660	7,921	8%
Accounting & payroll	264	264	3,168	8%
Computer services	79	79	951	8%
Assessment roll preparation* ¹	-	-	1,599	0%
Telephone	15	15	179	8%
Postage & reproduction	15	15	255	6%
Printing & binding	77	77	928	8%
Legal notices and communications	52	52	212	25%
Office supplies	70	70	141	50%
Subscriptions & memberships	50	50	50	100%
ADA website compliance	30	30	48	63%
Insurance* ¹	-	-	9,551	0%
Miscellaneous (bank fees)	34	34	1,273	3%
Total administration services	<u>2,153</u>	<u>2,153</u>	<u>49,689</u>	4%
Field management fees				
Other contractual	594	594	7,129	8%
Total field management	<u>594</u>	<u>594</u>	<u>7,129</u>	8%
Water management				
NPDES program	-	-	597	0%
Other contractual services: lakes	2,726	2,726	34,024	8%
Other contractual services: wetlands	-	-	7,163	0%
Other contractual service: culverts/drains	406	406	7,163	6%
Other contractual services: lake health	-	-	1,194	0%
Aquascaping* ¹	-	-	3,582	0%
Capital outlay	-	-	1,791	0%
Repairs and maintenance (aerators)	-	-	1,791	0%
Total water management	<u>3,132</u>	<u>3,132</u>	<u>57,305</u>	5%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Electricity	987	987	9,053	11%
Contractual services-lightpole	1,265	1,265	7,544	17%
Total street lighting	<u>2,252</u>	<u>2,252</u>	<u>16,597</u>	14%
Landscape services				
Supervisor	1,027	1,027	20,935	5%
Personnel services	14,795	14,795	207,460	7%
Capital outlay	367	367	11,316	3%
Fuel	-	-	4,715	0%
Repairs and maintenance (parts)	1,099	1,099	7,544	15%
Insurance* ¹	-	-	3,170	0%
Minor operating equipment	495	495	3,772	13%
Horticulture dumpster	594	594	7,544	8%
Employee uniforms	273	273	6,412	4%
Chemicals	2,864	2,864	10,939	26%
Flower program* ²	-	-	24,518	0%
Mulch program* ²	12,340	12,340	15,654	79%
Plant replacement program* ²	1,320	1,320	7,544	17%
Other contractual - tree trimming* ¹	151	151	2,388	6%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	-	283	0%
Maintenance tracking software	-	-	3,772	0%
Unbudgeted contractual services	-	-	15,465	0%
Fountain maintenance	1,633	1,633	1,886	87%
Office operations	369	369	4,338	9%
Monument maintenance	-	-	2,829	0%
Total landscape services	<u>37,327</u>	<u>37,327</u>	<u>362,861</u>	10%
Roadway services				
Personnel	85	85	1,612	5%
Repairs and maintenance - parts	133	133	1,194	11%
Insurance	-	-	358	0%
Total roadway services	<u>218</u>	<u>218</u>	<u>3,164</u>	7%
Parks & recreation				
Utilities	31	31	420	7%
Operating supplies	-	-	40	0%
Total parks and recreation	<u>31</u>	<u>31</u>	<u>460</u>	7%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	-	145	0%
Tax collector	-	-	214	0%
Total other fees & charges	-	-	359	0%
Total expenditures	45,707	45,707	497,564	9%
Excess/(deficiency) of revenues over/(under) expenditures	(44,815)	(44,815)	2	
Fund balances - beginning	389,112	389,112	440,974	
Fund balances - ending	<u>\$ 344,297</u>	<u>\$ 344,297</u>	<u>\$ 440,976</u>	

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
OCTOBER 31, 2023**

	Bay Creek Enterprise Fund 451
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 32,534
Accounts receivable (customers)	7,559
Due from Bayside general fund 001	952
Due from Bay Creek general fund 101	2,157
Accounts receivable (clearing fund)	6,347
WC deposit	35
Total current assets	<u>49,584</u>
Noncurrent assets:	
Capital assets	
Property, plant and equipment	24,570
Irrigation system	596,951
Less accumulated depreciation	<u>(559,153)</u>
Total capital assets, net of accumulated depreciation	<u>62,368</u>
Total noncurrent assets	<u>62,368</u>
Total assets	<u>111,952</u>
LIABILITIES	
Current Liabilities:	
Accounts payable	803
Customer deposits	12,189
Due to Bayside enterprise fund 401	<u>87,954</u>
Total current liabilities	<u>100,946</u>
NET POSITION	
Net investment in capital assets	62,368
Unrestricted	<u>(51,362)</u>
Total net position	<u>\$ 11,006</u>

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Operating revenues				
Charges for services:				
Assessment levy - net	\$ -	\$ -	\$ 81,386	0%
Irrigation	17,469	17,469	259,000	7%
Total operating revenues	<u>17,469</u>	<u>17,469</u>	<u>340,386</u>	5%
Operating expenses				
Administrative services				
Supervisors	269	269	3,230	8%
Engineering	-	-	1,250	0%
Legal	-	-	1,500	0%
Audit	-	-	2,500	0%
Management	349	349	4,183	8%
Accounting & payroll	117	117	1,400	8%
Computer services	35	35	420	8%
Utility billing	960	960	8,375	11%
Telephone	6	6	78	8%
Postage & reproduction	7	7	113	6%
Printing and binding	34	34	410	8%
Legal notices and communications	23	23	94	24%
Office supplies	31	31	63	49%
Subscription and memberships	22	22	22	100%
ADA website compliance	13	13	37	35%
Insurance* ¹	-	-	3,170	0%
Miscellaneous	15	15	563	3%
Total administrative services	<u>1,881</u>	<u>1,881</u>	<u>27,408</u>	7%
Field management services				
Other contractual services	263	263	3,150	8%
Total field management services	<u>263</u>	<u>263</u>	<u>3,150</u>	8%
Water management services				
NPDES program	-	-	459	0%
Other contractual services: lakes	2,095	2,095	26,149	8%
Other contractual services: wetlands	-	-	5,505	0%
Other contractual services: culverts/drains	312	312	5,505	6%
Other contractual services: lake health	-	-	918	0%
Aquascaping* ¹	-	-	2,753	0%
Capital outlay	-	-	1,376	0%
Repairs and maintenance (aerators)*	-	-	1,376	0%
Total water management services	<u>2,407</u>	<u>2,407</u>	<u>44,041</u>	5%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	1,835	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>1,835</u>	0%
Roadway services				
Personnel	35	35	1,239	3%
Repairs and maintenance - parts	102	102	918	11%
Insurance	4	4	750	1%
Total irrigation supply services	<u>141</u>	<u>141</u>	<u>2,907</u>	5%
Irrigation supply services				
Personnel	905	905	18,500	5%
Reclaimed water	7,395	7,395	75,646	10%
Repairs and maintenance - parts	-	-	6,250	0%
Insurance* ¹	-	-	3,125	0%
Meter costs	788	788	1,875	42%
Other contractual services	290	290	2,250	13%
Electricity	1,904	1,904	23,750	8%
Pumps & machinery	100	100	18,750	1%
Depreciation	1,250	1,250	15,000	8%
Total irrigation supply services	<u>12,632</u>	<u>12,632</u>	<u>165,146</u>	8%
Total operating expenses	<u>17,324</u>	<u>17,324</u>	<u>244,487</u>	7%
Operating income/(loss)	145	145	95,899	
Nonoperating revenues/(expenses)				
Interest income	-	-	125	0%
Miscellaneous income	-	-	10,000	0%
Total nonoperating revenues	<u>-</u>	<u>-</u>	<u>10,125</u>	0%
Change in net position	145	145	106,024	
Total net position - beginning	<u>10,861</u>	<u>10,861</u>	<u>13,533</u>	
Total net position - ending	<u>\$ 11,006</u>	<u>\$ 11,006</u>	<u>\$ 119,557</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

MINUTES

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on October 23, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/84137772934>, and via conference call at 1-929-205-6099, Meeting ID: 841 3777 2934 for both.

Present for Bayside Improvement CDD were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery	Assistant Secretary

Present for Bay Creek CDD were:

James Janek	Chair
Robert Travers	Vice Chair
Jerry Addison	Assistant Secretary
Gary Durney (via phone/Zoom)	Assistant Secretary
Mary McVay	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Dan Cox (via phone/Zoom)	District Counsel, Bay Creek CDD
Greg Urbancic (via phone/Zoom)	District Counsel, Bayside Improvement CDD
Wes Kayne (via phone/Zoom)	District Engineer
Paul Kemp (via phone/Zoom)	Field Manager
Heather Bruno	HOA
Bailey Hill	SOLitude Lake Management (SOLitude)
Colin Brown	SOLitude Operations Manager
Janet Green (via phone/Zoom)	Resident
Anne Cramer (via phone/Zoom)	Resident

42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76

FIRST ORDER OF BUSINESS

Call to Order/Phone Silent Mode/Pledge of Allegiance

Mr. McCarthy called the meeting to order at 2:00 p.m.

All present recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Roll Call

For Bayside Improvement CDD, All Supervisors were present.

For Bay Creek CDD, Supervisors Janek, McVay, Travers and Addison were present.

Supervisor Durney attended via telephone/Zoom.

On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in favor, authorizing the attendance and full participation of Mr. Gary Durney, via phone/Zoom, due to exceptional circumstances, was approved.

THIRD ORDER OF BUSINESS

Public Comments: Agenda Items

No members of the public spoke.

Mr. Cramer introduced Ms. Heather Bruno who will be working with the PLCA. Ms. Bruno, the current Director of Covenant Enforcement, stated she will be filling in as the PLCA Assistant General Manager until Mr. Puthoff’s position is replaced.

JOINT BUSINESS ITEMS

FOURTH ORDER OF BUSINESS

Review of Landscape Maintenance Agreements with PLCA

As questions continue to arise about this subject, Ms. Gravenhorst suggested scheduling a workshop so the CDD Board has a better understanding of its obligations and to help both entities prepare better budgets.

Mr. Travers asked what is different in the Agreement. Ms. Gravenhorst replied nothing; however, she thinks there should be a better understanding of the “end of life” terms on Page 3,

77 of the Agreement. Mr. Adams stated that the life expectancy would be determined by a third-
78 party Licensed Horticulturist.

79 Board Members commented that the CDD is doing an exemplary job.

80 Discussion ensued regarding needing a better understanding of Mr. Kemp’s program,
81 scheduling a workshop for mid-January to discuss possibly modifying the Agreement, asking the
82 PLCA President to attend CDD meetings on a regular basis, having beneficial key parties attend
83 the workshop before speaking on behalf of the CDD, improving communication with Ms. Bruno,
84 preference for the CDD and PLCA Management to discuss issues and prepare the invitation list
85 and preference for Management to address issues instead of holding a workshop.

86

87 **On MOTION for Bayside by Ms. Gravenhorst and seconded by Mr. Cramer, with**
88 **Ms. Gravenhorst, Mr. Cramer and Mr. Nicholson in favor and Mr. McCarthy and**
89 **Ms. Montgomery dissenting, scheduling a workshop to identify CDD obligations**
90 **either by law or by agreement between the CDD Supervisors, District**
91 **Management, PLCA Board Directors and PLCA Management, within 90 days from**
92 **today, was approved. [Motion passed 3-2]**

93

94

95 The Bay Creek Board declined making a similar motion.

96 Mr. Adams stated he will prepare a PowerPoint presentation to handout and schedule an
97 educational seminar and a Question & Answer period with PLCA Management and invite all three
98 Boards to participate. This will be advertised as a workshop setting, so establishing a quorum is
99 not required.

100 Mr. Cramer stated that the Engineer from the City of Bonita Springs advised and provided
101 written documentation that certain requirements are needed if the PLCA intends to install
102 moonlights, which he forwarded to Mr. Adams, Grace and Heather. The PLCA is pursuing a
103 conference with the City and thinks that it is the responsibility of the PLCA General Manager to
104 enforce and to know what needs to be done.

105

106 **JOINT BOARD ITEMS**

107 **FIFTH ORDER OF BUSINESS**

**Staff Report: District Engineer – Barraco &
Associates, Inc.**

108

109

110 Mr. Kayne stated that the annual National Pollutant Discharge Elimination System
111 (NPDES) Report was submitted to Lee County on October 16, 2023. It will then be submitted with
112 the other co-permittees to the State. Staff inspected the Parcel M & N Project on October 4, 2023
113 and reported the advance swale is intact, unobstructed and no apparent issues were noted.

114

115 **SIXTH ORDER OF BUSINESS**

**Waterway Inspection Report: October 2023
– SOLitude Lake Management, LLC**

116

117

118 Ms. Hill presented the October 2023 Report, which included the actions taken to bring all
119 non-compliance issues in the defective work notice into compliance, on October 4, 2023 and
120 October 17, 2023. She will be on site tomorrow to assess and photograph the areas.

121 Mr. McCarthy expressed frustration with what he thinks is the technician’s lack of
122 attention and asked for debris in Lake A-2 to be removed. Ms. Hill responded to questions about
123 staffing the stormwater ponds and comments that services are being omitted that are in the
124 contract. She noted a new product is being used to treat submersibles. She will email the
125 information to Mrs. Adams.

126 Mrs. Adams stated that, during inspection, she identified several damaged littorals in the
127 lakes. She will email the information to Ms. Hill.

128

129 **SEVENTH ORDER OF BUSINESS**

Committee Reports

130

131 **A. PLCA Landscape Committee**

132 There was no report.

133 **B. Colony Landscape Committee**

134 The Report was included for informational purposes.

135

136 **EIGHTH ORDER OF BUSINESS**

**Presentation of Monthly Year-End Financial
Forecast (under separate cover)**

137

138

139 This item was discussed during the Ninth Order of Business.

140

141 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of September 30, 2023**

142

143

144 Mr. Adams responded to questions about Bay Creek’s ability to pay the loan back to
145 Bayside and what the loan was for. He expects the investment account to be opened this week.

146 Mr. Nicholson pointed out that, once Mr. Kemp expands his team, the CDD cannot expect
147 any unused funds being available to offset any overages in other budget line items, as it did in
148 prior years. Mr. Adams plans to review the chart of account budget line items with Mr. Kemp.

149 The financials were accepted.

150

151 **TENTH ORDER OF BUSINESS**

**Approval of September 25, 2023 Joint
Regular Meeting Minutes**

152

153

**On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all
in favor, the September 25, 2023 Joint Regular Meeting Minutes, as amended to
include any changes submitted to Management, were approved.**

154

155

156

157

**On MOTION for Bay Creek by Mr. Addison and seconded by Mr. Janek, with all
in favor, the September 25, 2023 Joint Regular Meeting Minutes, as amended to
include any changes submitted to Management, were approved.**

158

159

160

161

162

163 **ELEVENTH ORDER OF BUSINESS**

Action/Agenda Items

164

165 Active/Ongoing-Carried Over Older than 08.23.23 Item 2: Mr. McCarthy asked Mr. Adams
166 to check with Mr. Barraco about completing the change to Stipulation #4 in the Development
167 Order letter.

168 The Action/Agenda Items list will be updated following the meeting.

169

170 **TWELFTH ORDER OF BUSINESS**

Old Business

171

172 There was no old business.

173

174 **THIRTEENTH ORDER OF BUSINESS**

Staff Reports

175

176 **A. District Counsel**

177 **I. Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.**

178 **II. Daniel Cox, Esq.**

179 There were no District Counsel reports.

180 Asked when the letter to the homeowner at 3709 Baycreek Drive will be mailed. Mr. Cox
181 replied later this week.

182 **B. District Manager: Wrathell, Hunt and Associates, LLC**

183 **I. Monthly Status Report: Field Operations**

184 The Monthly Report was included for informational purposes.

185 Mrs. Adams stated updated invoices to paint several sluice gates and the three
186 monuments are being obtained for consideration at the next meeting. She will add the A-2 weir
187 to the scope of work.

188 Discussion ensued regarding having the painting projects include the sluice gates,
189 monuments, the weir and other items, which exceeds budget, determining the \$17,000 budgeted
190 is sufficient to complete the monuments at the three main entrances at US 41, color selection,
191 deferring the CDD monument at Coconut to next year and the logo change.

192 Mr. Durney asked Staff to notify the Landscape Committee and PLCA of this decision. Mr.
193 Adams stated he will provide itemized costs for the other areas but it is subject to the PLCA
194 deciding to incur those expenses. Mr. Willis was asked to review the proposals and, if
195 appropriate, place the project under contract.

196 **II. NEXT MEETING DATE: December 4, 2023 at 2:00 PM**

197 ○ **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

198 ○ **QUORUM CHECK: BAY CREEK CDD**

199 All Supervisors confirmed their attendance at the December 4, 2023 meeting.

200

201 **FOURTEENTH ORDER OF BUSINESS**

Supervisors' Requests

202

203 Ms. Montgomery shared a resident email about neighbors overwatering and suggested
204 educating residents about the current drought conditions. Mr. Adams' solution is to increase the
205 water usage penalty rates. He was asked to include this as a discussion item on the next agenda.

206 Asked if the reason for poor grass quality is infestation, Mr. Kemp stated it is due to
207 drought conditions and some irrigation and chinch bug issues but has nothing to do with
208 infestation. Regarding using Roundup®, his research found that it is safe to use in the way they
209 use it, unless the law changes.

210 Mr. Cramer stated he received the same email and invited the resident to the CDD
211 meeting. He thinks the CDD should continue educating residents and e-blast CDD requests to
212 Ms. Bruno for PLCA Management to e-blast periodic notices to the community, via the HOA. Ms.
213 Bruno agreed and stated she will e-blast the communication Mr. Kemp sent to her.

214 Mr. Nicholson discussed the CDD’s Disaster Recovery Agreement with the PLCA and asked
215 if the Federal Emergency Management Agency (FEMA) reimbursed the PLCA. Ms. Bruno stated
216 that the PLCA submitted the documents to FEMA but has not received any funds. It was noted
217 that reimbursement can take up to three years.

218 Mr. McCarthy reported that the street light in front of 25121 Bay Cedar Drive is not
219 working.

220 Ms. McVay reported that broken pipes and delays in scheduling repairs resulted in her
221 having a \$500 water bill. She thinks that residents exceeding water limits should be allowed a
222 couple of months to complete the repairs.

223

224 **FIFTEENTH ORDER OF BUSINESS**

Public Comments: Non-Agenda Items

225
226 Resident, Colony Board Member and Landscape Advisory Committee Member Janet
227 Green asked about the water quality, as they plan to plant annuals. Mr. Kemp stated the water
228 levels are very low and, since the deepest well is high in chloride, he advises using salt tolerant
229 plants. Ms. Gravenhorst recalled ClubCare recommended begonias in The Colony. Regarding the
230 PLCA plantings, Mr. Kemp stated he will email the schedules and selections to Ms. Bruno in the
231 future.

232 SOLitude Lake Management Operations Manager Colin Brown stated that technicians are
233 on site with the boat and will address Lake A-2 today. He asked for clarification about the
234 threshold for beneficials and noted Sonar® treatments were used in certain CDD areas. Mr.
235 Adams stated that the Bacopa on the upper banks is acceptable. Mrs. Adams asked Mr. Brown
236 to email the locations where Sonar® was used.

237

238 **SIXTEENTH ORDER OF BUSINESS**

Adjournment

239

240 There being nothing further to discuss, the meeting adjourned at 3:09 p.m.

241 **FOR BAYSIDE IMPROVEMENT**

242

243

244

245 _____

246 Secretary/Assistant Secretary

247

248 **FOR BAY CREEK:**

249

250

251

252 _____

253 Secretary/Assistant Secretary

Chair/Vice Chair

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA
ITEMS**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – NEW at 10.23.23 MEETING

1. Mr. Adams: Prep educational PowerPoint Presentation, invite PLCA Management and all three Boards; advertise workshop for mid-January 2024. **ONGOING**
2. Ms. Hill: Email new product information to treat submersibles to Mrs. Adams. **COMPLETED after 10.23.23 mtg.**
3. Mrs. Adams: Email list of areas with damaged littorals to Ms. Hill. **ONGOING**
4. Mr. Adams: Meet with Mr. Kemp to review the chart of account budget line items. **COMPLETED after 10.23.23 mtg.**
5. Mr. Kemp: Provide itemized cost for other PLCA painting projects and notify PLCA of the CDD's decision to proceed with monuments. **ONGOING**
6. Mr. Willis & Mr. Kemp: Review proposals to paint the three 41 monuments, if correct execute contract in the amount not-to-exceed \$17,000. **ONGOING**
7. Mr. Adams: Include "Discussion/Consideration to Increase Penalty Rates" on the next agenda. **COMPLETED after 10.23.23 mtg.**
8. Mr. Adams: Contact vendor to repair street light in front of 25121 Bay Cedar Drive. **COMPLETED after 10.23.23 mtg.**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRY OVER FROM 09.25.23 MEETING

1. Mr. Adams: Advertise the request for proposals for CDD Maintenance and Operations Facility to the Space Optimization Study at first of the year. **COMPLETED after 10.23.23 mtg.**

2. Mr. Puthoff: Ask Grace to e-blast pump schedule to all residents and weekly reminders to all HOA Presidents that this is still an issue. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRIED OVER OLDER THAN 09.25.23

1. Mr. Adams: Research ability to charge interest, if the loan of funds from Bayside to Bay Creek is not cleaned up before the start of Fiscal Year 2024. **ONGOING**
2. Mr. Kayne: Advise Mr. Barraco to amend the Development Order letter to include additional language under Stipulation #4. **10.23.23** Mr. Adams: Contact Mr. Barraco on status of changing Stipulation #4. **ONGOING**
3. Mr. Adams: Contact Tax Collector’s office to ascertain the number of accounts that have not paid assessments and email to the CDD Boards. **ONGOING**
4. Mr. Adams: Review horticulturist dumpster invoice & bill the PLCA accordingly. **ONGOING**
5. Mr. Adams: Have Accounting reconcile charges applied to the “Other contractual-tree trimming” budget line item that belong to the “Unbudgeted contractual services” budget line item: **ONGOING**
6. Mr. Adams: Email WCI/PLCA Quit Claim Deed to Mr. Urbancic to review. **ONGOING**
7. Mr. Kayne: Request construction schedule from M&N. Monitor progress and report to the BOS and Staff as appropriate. **06.26.23** Mr. Adams: Contact Mr. Barraco for construction schedule. **ONGOING**
8. Mr. Adams: Update description of how “Utility billing” is calculated on Page 18 of proposed budget. **ONGOING**
9. Mr. Adams: Prep Memorandum of Understanding re: residents maintaining area behind Mr. McPhail’s and the other two homes. **ONGOING**
10. Mr. Adams: Create new “Field Operations parts replacement” budget line item for FY 2024 & incorporate Mr. Kemp’s figures and cost to install flashing lights on the ATVs. **ONGOING**
11. Mr. Adams: Prep spreadsheet depicting items in General Ledger that the CDDs maintain but another entity owns and send to Ms. Gravenhorst. **ONGOING**
12. Staff: Recreate PLCA / CDD list of “Who Owns What” **ONGOING**
13. Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRIED OVER OLDER THAN 09.25.23

- 14.** BOS: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**

- 15.** Mr. Adams: Schedule visit with Mr. Zimmerman to see demonstration of new straight trimmer and give suggestions for improvement to the BMPs, if any. **ONGOING**

- 16.** Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

1. Mr. Adams: Email Mr. Savage executed copy of NPDES Year 6 annual report. **COMPLETED after 09.25.23 mtg**
2. Mr. Adams: Email responses to the RFP for Space Optimization Study to the CDD Boards, upon receipt. No one responded. **COMPLETED 09.23.23**
3. Mrs. Adams: Email Salinity Test Results to the CDD Boards, upon receipt. **COMPLETED after 08.28.23 mtg**
4. Mrs. Adams: Inform SOLitude that the Lake D-6 aeration has not worked for two months. **COMPLETED after 08.28.23 mtg**
5. Mr. Puthoff: Email updated Hurricane Plan to BOS/Staff. **COMPLETED after 08.28.23 mtg**
6. Mr. Kemp: Install additional shrubs in area behind Mr. McPhail's home. **COMPLETED after 08.28.23 mtg**
7. Mr. Kemp: Prepare summary of Field Operations parts replacement items & associated cost needed now. **COMPLETED after 08.28.23 mtg**
8. Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **COMPLETED after 08.28.23 mtg**
9. Mrs. Adams: Email SDPA materials to the Boards upon receipt. **COMPLETED after 07.31.23 meeting**
10. Mr. Nicholson: Include additional language about the Development Order in the Maintenance Facility document he prepared. **COMPLETED after 07.31.23 meeting**
11. Mr. Adams: Provide update on investment opportunities with Synovus Bank at the next meeting. **COMPLETED 07.31.23**
12. Mr. Adams: Have the maintenance facility rear wall painted and area behind resident's yard cleaned up and returned to compliance conditions. Include costs in future budget. **COMPLETED 07.31.23**
13. Mr. Kayne: Start prepping Year 6 NPDES annual report. **COMPLETED 07.31.23**
14. Landscape Committee: Similar to the Monday Maintenance Machinery Program, tag the type of work to be done on different types of landscaping and send to Mr. Kemp. Mr. Kemp: Input into program. Mr. Adams: Incorporate into the FY 2024 budget. **COMPLETED 07.31.23**
15. Mr. Adams: Present FineMark Bank investment statements at next meeting. **COMPLETED 06.26.23**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

16. Mr. Adams: investigate an irregularity with the proposed Fiscal Year 2024 “Property appraiser” and “Tax collector” line items. **COMPLETED 06.26.23**
17. Mr. Kayne: Provide copy of Development Order letter. **COMPLETED after 05.22.23 mtg**
18. Mr. Kayne: Check Development Order w/ City for Infinity at The Colony M&N project. **COMPLETED after 05.22.23 mtg**
19. Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by BOS. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **COMPLETED after 05.22.23 mtg**
20. Mr. Sims: Inspect Bay Crest aerator at Lake D-6, to determine if air-line is weak. **COMPLETED 05.22.23**
21. Mr. Adams: Email Brooks’ Aeration Benefit Study to Mr. Durney. **COMPLETED 05.22.23**
22. Mr. Kemp: Delineate in writing which items CDDs need to cover and which need to be identified as hurricane related and provide to The Colony. **COMPLETED 05.22.23**
23. Mr. Kemp: Have Bay Cedar silt fence fixed & silver poles removed. **COMPLETED 05.22.23**
24. Mrs. Adams: Order 2023 Landscape Layer for GIS Map. Send to Ms. Gravenhorst. **COMPLETED 05.22.23**
25. Mrs. Adams: Request proposal to remove dead vegetation in Conservation Area. **COMPLETED 05.22.23**
26. Mr. Cox: Research his records to locate the spreadsheet of “who owns what” outside the Colony. **COMPLETED 05.22.23**
27. Mrs. Adams: Have SOLitude repair Pelican Nest Drive aeration box & ask when all systems will be reviewed to ensure they work properly. Mrs. Adams: Check status. **COMPLETED 05.22.23**
28. Ms. Gravenhorst: Include the horticulturist’s formal assessment report when presenting Colony Landscape Committee’s written report at the next meeting. **COMPLETED 05.22.23**
29. Bentley: Inspect Pelican Nest/Pinewater light poles for missing covers. **COMPLETED 05.22.23**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BI**

From: [Paul Kemp](#)
To: [Cleo Adams](#); [shane willis](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Miguel Solis](#)
Subject: Monthly Reports - 11/27/2023
Date: Monday, November 27, 2023 2:52:13 PM
Attachments: [Application_Landing_202310.pdf](#)
[Emergent_20231117.pdf](#)
[Colony_Operations_202310.pdf](#)
[Landing_Production_202310.pdf](#)

Landscape:

Annual flowers have been installed and are performing well so far. We have started mowing every other week. Shrub trimming continues around Pelican Landing and The Colony.

Irrigation:

No more rain since 8" measured last report. The pumps schedule is keeping the level up while making enough water available to sufficiently irrigate.

Phase Three Pumps Schedule:

Off - Sunday 10am until Wednesday at 7am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed. Proposal to paint them.
3. Pumping Stations – Both stations fully operational.
4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – The construction project taking place at the M & N property is forcing some significant modifications to the irrigation system in the The Colony. A new water main must be installed under Pelican Colony Blvd and a new timer must be installed west of the project because 17 zones were abandoned when the wires were torn out to make way for two new driveways.
6. Water Quality – Bay Creek is in pretty good shape. Bayside filtration is working overtime and performing adequately.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the district, making necessary adjustments and repairs.
8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Paul Kemp
Field Manager
Bayside/Baycreek CDD
pelicanlandincdds.net

Application Landing					
Upcoming Jobs					
Name	Crew	Task	Created	Actual	Team
Sanctuary Bougainvilleas	1	Application	2023-11-17	0	0
			2023-11-17	0	0
In Progress Jobs					
Name	Crew	Task	Created	Actual	Team
Waterside	1	Weeds	2023-11-14	5.03	5.03
PLCA	1	Weeds	2023-11-15	4.72	4.72
Sw	1		2023-11-16	0	0
Sweeper	1	Cleanup	2023-11-16	8.82	8.82
Sweeping	1	Cleanup	2023-11-16	0	0
			09-25 to 11-16	18.57	18.57
Completed Jobs					
Name	Crew	Task	Created	Actual	Team
Grenn view dr berm ficus	2	Application	2023-09-26	1.45	2.9
Water side	2	Hand Weeding	2023-09-26	1.39	2.78
Pennyroyal oleanders	1	Weeds	2023-09-26	0.12	0.12
Spring creek rd	2	Weeds	2023-09-26	1.95	3.9
Crotons	1	Application	2023-09-28	1.72	1.72
Sweeper	1	Cleanup	2023-09-28	8.8	8.8
Flower beds	1	Weeds	2023-09-27	4.84	4.84
Pelican nest	2	Hand Weeding	2023-09-29	2.19	4.38
Penny Royal berm	2	Weeds	2023-10-02	1.56	3.12
Bay cedar	1	Weeds	2023-09-27	0.22	0.22

Flax lily pelican nest	1	Hand Weeding	2023-10-03	3.55	3.55
Meter Reads	1		2023-10-04	7.71	7.71
Sweeper	1	Cleanup	2023-10-05	7.74	7.74
Pelican landing broadleaf	1	Application	2023-10-05	7.73	7.73
Dog station	1	Cleanup	2023-10-06	1.37	1.37
Spot treatments	1	Application	2023-10-03	7.75	7.75
Flower beds	7	Application	2023-10-09	5.58	39.06
Flower beds	9	Application	2023-10-09	11.64	104.76
Pelican landing area	1	Weeds	2023-10-03	6.58	6.58
Pelican landing turf	1	Application	2023-10-05	4.71	4.71
Palm fertilizing	2	Application	2023-10-02	1.35	2.7
Bay cedar ficus	2	Application	2023-09-25	3.09	6.18
Dog stations	1	Cleanup	2023-10-11	1.69	1.69
Sweeper	1	Cleanup	2023-10-12	8.67	8.67
Crack and crevice	1	Weeds	2023-10-12	90.92	90.92
Ficus	1	Application	2023-10-11	3.59	3.59
Pulling vines	2	Weeds	2023-10-16	7.63	15.26
Bougainvilleas	1	Application	2023-09-26	9.4	9.4
Dog stations	1	Cleanup	2023-10-17	2.03	2.03
Green view dr	1	Weeds	2023-10-11	15.66	15.66
25084 ridge oak dr circle	1	Weeds	2023-10-18	0.41	0.41
25032 ridge oak dr circle	1	Weeds	2023-10-18	1.09	1.09
Community center	1	Weeds	2023-09-27	0.61	0.61
Palm fertilizer	2	Application	2023-10-02	4.18	8.36
Pine water circle	1	Weeds	2023-10-19	0.37	0.37
Tennis ct	1	Weeds	2023-10-25	2.59	2.59
Turf broadleaf	1	Application	2023-10-19	5.73	5.73
Sweeper	1	Cleanup	2023-10-19	8.94	8.94
Collect flags	1	Other	2023-10-20	1.35	1.35
Tiurf	1	Application	2023-10-23	0	0

Pelican landing monuments	1	Weeds	2023-10-24	14	14
Heron Cove flower bed	1	Application	2023-10-24	0	0
Pelican landing turf	1	Application	2023-10-25	12.99	12.99
Crack and crevice	1	Weeds	2023-10-26	2.91	2.91
Dog stations	1	Cleanup	2023-10-25	2.11	2.11
Flowering plants	1	Application	2023-10-27	5.68	5.68
Pelican landing/The colony	1	Weeds	2023-10-30	5.66	5.66
Walden berm	1	Application	2023-10-31	0.69	0.69
Dog stations	1	Cleanup	2023-10-30	1.74	1.74
Tennis cts	1	Cleanup	2023-10-31	0.18	0.18
Sedges	1	Application	2023-10-31	3.96	3.96
Pelican colony Blvd	1	Weeds	2023-10-24	22.6	22.6
Pennyroyal circles	1	Application	2023-11-01	1.12	1.12
Meters	1	Irrigation	2023-11-01	7.58	7.58
24729 holly brier In circle	1		2023-11-01	0.94	0.94
Sweeping	1	Cleanup	2023-11-02	8.73	8.73
Dog stations	1	Cleanup	2023-11-06	1.9	1.9
Pennyroyal berm	1	Application	2023-11-06	0.7	0.7
The tides/coconut rmonument	1	Application	2023-11-06	0.87	0.87
Community center	1	Weeds	2023-11-03	8.81	8.81
Heron point circle	1	Weeds	2023-11-06	0.47	0.47
Candleberry ct	2	Weeds	2023-11-06	3.68	7.36
Th ridge circles	1	Weeds	2023-11-07	0.46	0.46
Black rush circles	2	Weeds	2023-11-07	0.18	0.36
Broadleaf	1	Application	2023-11-07	0.24	0.24
Bay cedar fence lne	1	Weeds	2023-11-07	10.07	10.07
Crotons/hibiscus	1	Application	2023-11-08	7.46	7.46
Sweet gum ct	1	Weeds	2023-11-09	0.31	0.31
Lyonia ln	1	Weeds	2023-11-09	0.21	0.21
Bay bean ct	1	Weeds	2023-11-09	0.07	0.07

The reserve circle	1	Weeds	2023-11-09	0.05	0.05
Catbrier ct	1	Weeds	2023-11-09	0.09	0.09
Wax myrtle dr	1	Weeds	2023-11-09	0.08	0.08
Twin berry ct	1	Weeds	2023-11-09	0.07	0.07
Lakemont dr East two circles	1	Weeds	2023-11-09	0.18	0.18
South bridge wall	1	Weeds	2023-11-09	1.2	1.2
Mystical ridge	1	Weeds	2023-11-09	0.23	0.23
Bay Cedar circles	1	Weeds	2023-11-09	0.61	0.61
Sweeper	1	Cleanup	2023-11-09	7.92	7.92
Tennis courts	1	Weeds	2023-11-13	8.99	8.99
Dog stations/ trash	1	Cleanup	2023-11-13	1.99	1.99
Baiting rat traps	1	Other	2023-11-14	6.86	6.86
Flowers	1	Annuals	2023-11-16	0	0
			09-25 to 11-16	412.49	567.74

Updates			
Item Name	User	Created At	Update Content
Green view dr	Clara Alonso	20/September/2023 01:07:25 PM	Non selective
Green view dr	Clara Alonso	03/October/2023 12:39:40 PM	Hand weeding
Bay cedar ficus	Jorge Montoya	25/September/2023 08:40:30 AM	Spraying for whitefly
Green view dr berm ficus	Jorge Montoya	26/September/2023 07:57:41 AM	Spraying for whitefly
Green view dr berm ficus	Jorge Montoya	26/September/2023 07:57:42 AM	Spraying for whitefly
Water side	Jorge Montoya	26/September/2023 09:25:55 AM	Spraying ficus for whitefly
Spring creek rd	Jorge Montoya	26/September/2023 11:08:25 AM	Fence line non selective
Pelican landing monuments	Jorge Montoya	26/September/2023 01:44:24 PM	Non selective and removing vines
Tennis ct	Jorge Montoya	26/September/2023 01:52:07 PM	Non selective,spray for ants
Tennis ct	Clara Alonso	13/October/2023 07:29:13 AM	Hand weed pulling
Bougainvilleas	Jorge Montoya	26/September/2023 03:00:27 PM	Spraying for caterpillars.and liquid fertilizer
Pennyroyal oleanders	Jorge Montoya	26/September/2023 02:38:32 PM	Remove vines
Pennyroyal oleanders	Jorge Montoya	26/September/2023 03:01:46 PM	
Pennyroyal oleanders	Jorge Montoya	26/September/2023 03:02:15 PM	After
Pine water circle	Jorge Montoya	27/September/2023 07:31:28 AM	Non selective and hand weeding vine on ferns
Flower beds	Jorge Montoya	27/September/2023 07:33:15 AM	Weeds
Flower beds	Jorge Montoya	28/September/2023 03:55:51 PM	Pelican landing and the colony
Flower beds	Jorge Montoya	28/September/2023 03:56:29 PM	Pelican landing and the colony
Community center	Jorge Montoya	27/September/2023 07:34:40 AM	Non selective and hand weeding
Bay cedar	Jorge Montoya	27/September/2023 02:55:06 PM	Non selective
Bay cedar	Jorge Montoya	27/September/2023 03:12:13 PM	Stopped at 24977

Crotons	Jorge Montoya	28/September/2023 07:40:13 AM	Mealybugs alternate insecticide
Crotons	Jorge Montoya	28/September/2023 09:23:39 AM	Pelian colony Blvd, pennyroyal dr cassia ct, central fountain,Pelican nest dr.
Pelican nest	Clara Alonso	29/September/2023 07:16:24 AM	Hand weeding sidewalk
Palm fertilizing	Jorge Montoya	02/October/2023 08:40:38 AM	Pelican nest entrance.
Penny Royal berm	Paul Kemp	02/October/2023 08:28:46 AM	Needs weeks pulled please.
Palm fertilizer	Clara Alonso	02/October/2023 09:49:55 AM	Canoe park area gold crest,pelican colony Blvd ,pelican landing pkwy ,pennyroyal dr, community center, the ridges circles, Lakemont circles, tennis courts, waterside pennyroyal circles, coconut rd monument
Flax lily pelican nest	Clara Alonso	02/October/2023 01:55:56 PM	Weeds
Spot treatments	Jorge Montoya	03/October/2023 11:23:15 AM	Non selective pelican landing areas
Pelican landing area	Clara Alonso	03/October/2023 12:46:04 PM	Hand pulling vines.
Pelican landing turf	Jorge Montoya	05/October/2023 07:58:42 AM	Spot treatment for web worms and chinch
Pelican landing broadleaf	Jorge Montoya	05/October/2023 07:59:53 AM	Spottreatment
Flower beds	Jorge Montoya	09/October/2023 07:46:21 AM	Treatment on flower beds
Flower beds	Jorge Montoya	09/October/2023 01:20:30 PM	Pelican landing flower bed treatment
Ficus	Jorge Montoya	11/October/2023 10:48:51 AM	Whitefly
Ficus	Jorge Montoya	11/October/2023 10:49:14 AM	The tides and coconut road monument
Crack and crevice	Jorge Montoya	12/October/2023 12:54:17 PM	Non selective pelican landing spot treatment
Pulling vines	Jorge Montoya	16/October/2023 10:19:53 AM	Pelican landing area
Pulling vines	Jorge Montoya	17/October/2023 09:35:11 AM	41/ rock features,Greenview pump house
25084 ridge oak dr circle	Clara Alonso	18/October/2023 02:05:23 PM	Non selective
Heron Cove flower bed	Paul Kemp	18/October/2023 02:16:47 PM	We missed this bed with the treatment.
25032 ridge oak dr circle	Clara Alonso	18/October/2023 02:37:13 PM	Non selective

Turf broadleaf	Jorge Montoya	19/October/2023 07:44:19 AM	Selective
Tiurf	Jorge Montoya	23/October/2023 07:13:43 AM	Pelican nest chinch bugs web worms
Tiurf	Jorge Montoya	23/October/2023 10:49:43 AM	Greenview dr
Tiurf	Jorge Montoya	23/October/2023 11:23:56 AM	The ridge
Tiurf	Jorge Montoya	23/October/2023 11:38:35 AM	Pinewater
Tiurf	Jorge Montoya	23/October/2023 12:45:39 PM	Lakemont
Pelican colony Blvd	Clara Alonso	24/October/2023 08:41:23 AM	Non selective and removing vines
Pelican landing turf	Jorge Montoya	25/October/2023 07:45:17 AM	Waterside
Pelican landing turf	Jorge Montoya	25/October/2023 11:25:31 AM	Pelican colony Blvd, Goldcrest, baycedar
Pelican landing turf	Jorge Montoya	25/October/2023 02:41:53 PM	Black rush
Pelican landing turf	Jorge Montoya	26/October/2023 08:47:47 AM	Community center
Pelican landing turf	Jorge Montoya	26/October/2023 01:06:41 PM	Pennyroyal circles, north commons
Crack and crevice	Jorge Montoya	26/October/2023 01:07:39 PM	Non selective
Flowering plants	Jorge Montoya	27/October/2023 07:36:40 AM	Liquid fertilizer insecticide
Pelican landing/The colony	Jorge Montoya	30/October/2023 10:11:59 AM	Non selective flower beds
Pelican landing/The colony	Jorge Montoya	30/October/2023 03:51:23 PM	Non selective flower beds
Walden berm	Jorge Montoya	31/October/2023 08:04:22 AM	Turf web worms
Tennis cts	Jorge Montoya	31/October/2023 10:30:08 AM	Clean drain by dumpster
Tennis cts	Jorge Montoya	31/October/2023 10:41:17 AM	
Tennis cts	Paul Kemp	01/November/2023 03:49:34 PM	Thanks.
Sedges	Jorge Montoya	31/October/2023 11:38:22 AM	Selective
Meters	Clara Alonso	01/November/2023 07:07:44 AM	Reading

Pennyroyal circles	Jorge Montoya	01/November/2023 08:39:20 AM	Foliar application insecticide
24729 holly brier In circle	Clara Alonso	01/November/2023 02:49:23 PM	Non selective and weeding
Community center	Clara Alonso	03/November/2023 07:27:58 AM	Non selective and hand weeding
Pennyroyal berm	Jorge Montoya	06/November/2023 08:34:32 AM	Spraying foliage insecticide and liquid fertilizer
The tides/coconut rmonument	Jorge Montoya	06/November/2023 10:24:51 AM	Ficus whitefly
Candleberry ct	Jorge Montoya	06/November/2023 01:13:19 PM	Non selective and removing vines
Candleberry ct	Jorge Montoya	06/November/2023 01:31:59 PM	Muscadine In
Candleberry ct	Jorge Montoya	06/November/2023 02:49:05 PM	Pine fern
Candleberry ct	Jorge Montoya	07/November/2023 08:31:56 AM	Wildindigo
Candleberry ct	Jorge Montoya	07/November/2023 08:32:29 AM	Tassel flower ct
Candleberry ct	Jorge Montoya	07/November/2023 08:51:29 AM	Fiddlehead ct
Candleberry ct	Jorge Montoya	07/November/2023 09:18:21 AM	Cassia ct
Heron point circle	Clara Alonso	06/November/2023 02:31:59 PM	Non selective and weeding
Th ridge circles	Jorge Montoya	07/November/2023 09:57:34 AM	Non selective
Black rush circles	Jorge Montoya	07/November/2023 12:47:03 PM	Non selective and cleaning
Bay cedar fence lne	Jorge Montoya	07/November/2023 12:59:26 PM	Non selective
Broadleaf	Jorge Montoya	07/November/2023 02:51:19 PM	Pelicaning landing selective spot treatment
Crotons/hibiscus	Jorge Montoya	08/November/2023 07:36:46 AM	Spraying for mealybugs
Sweet gum ct	Jorge Montoya	09/November/2023 09:26:40 AM	Nons selective
Lyonia In	Jorge Montoya	09/November/2023 09:46:40 AM	On selective
Bay bean ct	Jorge Montoya	09/November/2023 10:00:17 AM	Non selective
The reserve circle	Jorge Montoya	09/November/2023 10:04:35 AM	Non selective

Catbrier ct	Jorge Montoya	09/November/2023 10:09:56 AM	Non selective
Wax myrtle dr	Jorge Montoya	09/November/2023 10:16:38 AM	Non selective
Lakemont dr East two circles	Jorge Montoya	09/November/2023 10:28:59 AM	Non selective
South bridge wall	Jorge Montoya	09/November/2023 11:31:49 AM	Non selective
Mystical ridge	Jorge Montoya	09/November/2023 02:08:34 PM	Non selective
Bay Cedar circles	Jorge Montoya	09/November/2023 02:23:25 PM	Non selective
Tennis courts	Clara Alonso	13/November/2023 07:26:25 AM	Non selective and weeding
Baiting rat traps	Jorge Montoya	14/November/2023 07:02:58 AM	Pelican landing
Baiting rat traps	Jorge Montoya	14/November/2023 01:54:31 PM	Placed 110 traps
Waterside	Clara Alonso	14/November/2023 10:54:03 AM	Non selective and weeding
PLCA	Clara Alonso	15/November/2023 07:30:06 AM	Pulling weeds
Flowers	Jorge Montoya	16/November/2023 02:01:27 PM	Fertilizer and snail bait
Sanctuary Bougainvilleas	Paul Kemp	17/November/2023 08:43:01 AM	Looks like something is eating the leaves.

Colony Operations					
Upcoming Jobs					
Name	Created	Task	Crew	Actual	Team
Fertilizer Application	2023-10-18	Application	1	0	0
	2023-10-18		1	0	0
In Progress Jobs					
Name	Created	Task	Crew	Actual	Team
Trimming	2023-10-04	Trimming	4	123.46	493.84
Weeding	2023-11-15	Weeding	1	2.3	2.3
Application non selective	2023-11-16	Application	1	0	0
	10-04 to 11-16		6	125.76	496.14
Completed Jobs					
Name	Created	Task	Crew	Actual	Team
Mowing Bermuda	2023-09-25	Mowing	5	8.61	43.05
Bay club	2023-09-26	Cleanup	5	1.1	5.5
Mowing St Augustine	2023-09-26	Mowing	5	7.54	37.7
Weeding bermudagrass	2023-09-26	Weeding	2	2.75	5.5
Removing dead plants	2023-09-26	Cleanup	3	10.9	32.7
Trimming north entry	2023-09-27	Trimming	5	6.95	34.75
Application non-selective	2023-09-25	Application	2	6.42	12.84
Cleanup debris	2023-09-25	Cleanup	2	3.82	7.64
Trimming Via Veneto	2023-09-28	Trimming	5	9.63	48.15
Mowing Bermuda	2023-10-02	Mowing	1	8.87	8.87
Mowing St Augustine	2023-10-03	Mowing	5	8.7	43.5
Cleanup debris	2023-10-02	Cleanup	2	11.67	23.34

Mowing Bermuda	10/9/23 7:00 AM	Mowing	6	8.15	48.9
Cleanup debris	10/9/23 7:00 AM	Cleanup	2	2.42	4.84
Mowing Bermuda	2023-10-16	Mowing	6	8.62	51.72
Mowing St. Augustine	10/17/23 7:00 AM	Mowing	5	8.76	43.8
Across Altaira	10/18/23 7:00 AM	Cleanup	5	9.49	47.45
Cleanup debris	10/16/23 7:00 AM	Cleanup	1	2.72	2.72
Mowing Bermuda	10/23/23 7:00 AM	Mowing	1	8.31	8.31
Cleanup debris	2023-10-23	Cleanup	1	8.02	8.02
Mowing Bermuda	2023-10-30	Mowing	6	8.71	52.26
Mowing S. Augustine	2023-10-31	Mowing	5	6.75	33.75
Cleanup debris	2023-10-30	Cleanup	1	4.22	4.22
Bay club trimming	2023-11-03	Trimming	4	3.36	13.44
Mowing Bermuda	11/6/23 7:00 AM	Mowing	6	6.66	39.96
Application non-selective	2023-10-04	Application	1	41.69	41.69
North entry	2023-10-27	Trimming	1	3.15	3.15
Cleanup debris	2023-11-07	Cleanup	1	2.15	2.15
Mowing Bermuda	2023-11-13	Mowing	5	8.28	41.4
Mowing St Augustine	2023-11-14		1	7.45	7.45
Storm cleanup	11/16/23 7:00 AM	Cleanup	7	1.75	12.25
Spring Creek Road	2023-10-03	Weeding	1	97.1	97.1
Cleanup debris	2023-11-13	Cleanup	1	2.48	2.48
	10-04 to 11-16		109	337.2	870.6

Updates			
Item Name	User	Created At	Update Content
Fertilizer Application	Paul Kemp	19/September/ 2023 12:09:20 PM	Must be watered in @Colony Irrigation
Bay club	Miguel Solis	26/September/ 2023 07:36:19 AM	Cleaning the parking lot
Removing dead plants	Miguel Solis	26/September/ 2023 01:25:06 PM	Casco
Spring Creek Road	Miguel Solis	03/October/ 2023 01:04:45 PM	Hand weeding
Spring Creek Road	Miguel Solis	06/November/ 2023 08:30:00 AM	Application non-selective
Application non-selective	Miguel Solis	04/October/ 2023 08:42:35 AM	North entry
Application non-selective	Miguel Solis	19/October/ 2023 08:08:37 AM	Coconut Rd
Across Altaira	Miguel Solis	18/October/ 2023 10:48:27 AM	Prepare the area for new grass.

Emergent					
New Requests					
Name	Info	Type	Assign	Vendor	Days Since
25060 Banbridge		Landscape		N/A	152
fence hole		Other		N/A	30
25060 Ballycastle	Vine climbing a tall pine behind 25060 Ballycastle. Please cut the leader. Also look at the palmettos on the bank for a trim.	Landscape		N/A	16
The Pointe	Trim bushes adjacent to the Pointe monument if they are CDD maintained. Resident requested.	Landscape		N/A	9
The Colony- La Scala High Rise 5051 Pelican Colony Boulevard Bonita Springs, FL 34134	Privacy site supervisor informed me the light cover is off the light post - Thanks, Susie	Lighting		N/A	1
In Progress Requests					
Name	Info	Type	Assign	Vendor	Days Since
Obsolete uplights Tuscany entrance median		Lighting	Vendor	Bentley	274
23670 Peppermill		Landscape	The Landing	N/A	131
Palermo Post		Lighting	Vendor	Bentley	117
F12 Navona fountain	Light is out.	Fountains	Vendor	Superior Water	30
F4 Tuscany west	Fountain is not running.	Fountains	Vendor	Superior Water	30
Long Lake monument North	Please clean up the palmettos and the area behind the monument.	Landscape	The Landing	N/A	14

23500 Peppermill Ct.	I live right next to the preserve in Waterside. On the preserve there are several tall trees that are leaning toward my lanai due to high winds. I am fearful that these are going to do damage to my lanai. Please come and take a look at them. Thanks, Colleen Guinn	Landscape		N/A	14
24001 Addison Place Ct	The roadway is sinking in front of the drainage on the street as per the phone call. HOA reported that it is becoming deeper.	Storm Drains		N/A	12
Colony South Gate Fountain	All the lights are out.	Fountains		N/A	14
25131 Bay Cedar	Street light is out	Lighting	Vendor	Bentley	2
24701 Pennyroyal	Streetlight is flickering.	Lighting	Vendor	Bentley	2
Tennis Center Goldcrest	several lights are out on Goldcrest drive across the Tennis Center	Select One		N/A	9
Completed Requests					
Name	Info	Type	Assign	Vendor	Days Since
Heron Glen		Irrigation		N/A	23
25212 Pelican Creek Circle	Creekside Crossing - Bank of the creek needs to be trimmed, per homeowner.	Lakes		N/A	18
23842 SANCTUARY	METER IS CLOGGED.	Irrigation	Irrigation	N/A	17
Colony Waterway		Landscape	Vendor	Earth Balance	109

4560 Colony Villas Drive AND Las Palmas	Light out at 4560 Colony Villas Dr and in the Las Palmas Community, 3rd light in the median has a light out. Do you handle Las Palmas or would their community association handle it? Thanks! -Susie	Lighting	Vendor	Bentley	23
23871 SANCTUARY	PLEASE CLEAN METER, IT IS CLOGGED	Irrigation	Irrigation	N/A	10
23943 SANCTUARY	CLEAN THE METER IT IS CLOGGED. PLEASE ADVISE ONCE COMPLETED.	Irrigation	Irrigation	N/A	10
Colony Kayak Park	Hi Paul, can we please have the kayak park light checked out, Donald said it was out. Thanks! Susie	Lighting	Vendor	Bentley	36
B3 south Central Park fountain	The lights are down again.	Fountains	Vendor	Superior Water	36
Pennyroyal Monument		Lighting	Vendor	Bentley	31
25121 Bay Cedar		Lighting	Vendor	Bentley	23
B4 west - lights		Fountains	Vendor	Superior Water	23
Bay Cedar Light	Bay Cedar monument Light is broken.	Lighting	Vendor	Bentley	22
Pelicans Nest Gate		Lighting	Vendor	Bentley	23
Bellagio east	Motor is dead	Fountains		N/A	15

Sanctuary Lakes HOA	<p>We, the HOA Board, are trying to figure out who has responsibility for the main Irrigation line that loops thru our neighborhood. We have not had any problems to date but are trying to better understand who does what so we know what to expect Any clarification would be appreciated Thanks Bill Blackwell HOA VP</p>	Irrigation	N/A	15
---------------------	--	------------	-----	----

Updates			
Item Name	User	Created At	Update Content
Obsolete uprights Tuscany entrance median	Paul Kemp	17/February/2023 11:02:47 AM	Secured proposal from Bentley to retrofit the lights with modern LEDs.
25060 Banbridge	Paul Kemp	16/June/2023 01:06:18 PM	Privacy hedge along Nest Drive sidewalk needs to be replaced.
23670 Peppermill	Paul Kemp	10/July/2023 03:16:49 PM	Plumbagos need replaced on berm across from 23670. Please get a count.
23670 Peppermill	Paul Kemp	15/September/2023 12:41:23 PM	On hold until rain returns.
Palermo Post	Paul Kemp	24/July/2023 02:37:12 PM	Street light knocked down across from Palermo.
Palermo Post	Paul Kemp	17/November/2023 08:20:46 AM	Reached out for an ETA.
Colony Waterway	Paul Kemp	02/August/2023 06:35:31 AM	Trimming back the mangrove in the waterway that has been damaged by two previous hurricanes. This has been an ongoing request to preserve a view to wildlife. and maintain water flow to the water way. If this is outside the purview of CDD then please inform and will see if Colony Foundation will take it on.
Colony Waterway	Paul Kemp	24/August/2023 04:23:47 PM	Colony Waterway After much consideration it was decided for the District not to engage in trimming the bushes encroaching on the bridge vista. Instead look for contractors to address this area in the coming weeks. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net
Colony Waterway	Paul Kemp	15/September/2023 12:40:59 PM	Still working on getting a vendor to complete...
Colony Waterway	Paul Kemp	06/October/2023 09:10:13 AM	Emailed the vendor again. (Earth Balance)

Colony Kayak Park	Paul Kemp	03/November/2023 10:38:30 AM	Colony Kayak Park Susie, I've added to the list for Bentley. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net Please "reply all" when responding.
B3 south Central Park fountain	Paul Kemp	19/October/2023 07:12:44 AM	Waiting for proposal.
fence hole	Paul Kemp	16/October/2023 09:32:12 AM	Across from the trailer park on Walden Center drive there is a hole in the fence.
Pennyroyal Monument	Paul Kemp	18/October/2023 02:33:28 PM	At the South monument, on Pelican Nest Drive, there is a broken light.
F4 Tuscany west	Paul Kemp	19/October/2023 07:14:55 AM	Proposal for new motor.
F4 Tuscany west	Paul Kemp	03/November/2023 10:39:00 AM	Signed proposal, work is scheduled.
Pelicans Nest Gate	Paul Kemp	26/October/2023 10:02:50 AM	The four lampposts on the north side of the south gate are all out.
Heron Glen	Paul Kemp	26/October/2023 02:15:12 PM	Please review for potential flower beds adoption. @Miguel Solis
Heron Glen	Paul Kemp	01/November/2023 03:51:17 PM	Not a good candidate for the flower program. Too many obstacles.
25121 Bay Cedar	Paul Kemp	26/October/2023 02:37:56 PM	street light is out.
B4 west - lights	Paul Kemp	26/October/2023 03:39:22 PM	Lights are out in this fountain.
B4 west - lights	Paul Kemp	03/November/2023 10:40:04 AM	Signed proposal. Work is scheduled.
4560 Colony Villas Drive AND Las Palmas	Paul Kemp	27/October/2023 07:20:58 AM	4560 Colony Villas Drive AND Las Palmas Susie, We do not handle the lights in Las Palmas, and I don't think we handle the lights in Terzertto. I am checking on that, though... Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net

25212 Pelican Creek Circle	Paul Kemp	02/November/2023 09:28:38 AM	
25212 Pelican Creek Circle	Paul Kemp	02/November/2023 09:41:35 AM	
25212 Pelican Creek Circle	Paul Kemp	02/November/2023 09:42:25 AM	There's nothing for us here.
23500 Peppermill Ct.	Paul Kemp	03/November/2023 10:36:57 AM	23500 Peppermill Ct. Hello, Someone will be out on Monday to have a look at the trees in the preserve next to your house. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net Please "reply all" when responding.
Colony South Gate Fountain	Paul Kemp	16/November/2023 10:38:53 AM	Alerted Bentley.
Sanctuary Lakes HOA	Paul Kemp	17/November/2023 08:32:10 AM	Sanctuary Lakes HOA Hello, The CDD owns the irrigation water main up to the meters within The Sanctuary. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net
24001 Addison Place Ct	Paul Kemp	17/November/2023 08:30:09 AM	Proposal recieved.

Landing Production					
Upcoming Jobs					
Name	Crew	Team	Created	Actual	Team
volunteer palms on Greenview	3	Rolando	2023-10-17	0	0
Bay Cedar Palmettos	3	Rolando	10/23/23 9:00 AM	0	0
Bay Crest	3	Rolando	2023-10-26	0	0
Pelican nest dr	3		2023-10-19	0	0
Lakemont Park	3	Rolando	2023-10-31	0	0
Long Lake monument North	3	Rolando	2023-11-01	0	0
North Gate Curbs	1		2023-11-14	0	0
			10-06 to 11-16	0	0
In Progress Jobs					
Name	Crew	Team	Created	Actual	Team
Bay Cedar	2	Rolando	2023-10-18	49.1	98.2
Pelican Colony Blvd	2	Angelina	2023-10-30	5.17	10.34
Pelican Nest & 41 going south	3	Valery	2023-11-14	19.85	59.55
Pelican nest & 41 going south	3	Casco	2023-11-14	11.29	33.87
PLCA trimming	2	Angelina	2023-11-16	0	0
			10-06 to 11-16	85.41	201.96
Completed Jobs					
Name	Crew	Team	Created	Actual	Team
Sidewalk children's park	2	Bitia	2023-10-06	0	0
Lakemont park	3	Bitia	2023-10-09	5.58	16.74
Central Park fountain	3	Bitia	2023-10-09	0.8	2.4
3470 Ballybridge Circle	3	Bitia	2023-10-10	4.12	12.36

Pelican nest & pinewater	3	Casco	10/11/23 7:00 AM	4.57	13.71
PLCA	3	Bitia	2023-10-10	15.81	47.43
Cassia Court	3	Bitia	2023-10-12	1.67	5.01
PLCA	2	Rolando	10/11/23 7:00 AM	4.06	8.12
Mowing	3	Bitia	2023-10-09	12.76	38.28
Mowing	3	Casco	2023-10-16	16.8	50.4
PLCA	2	Bitia	2023-10-16	1.95	3.9
Mowing	2	Rolando	2023-10-16	15.03	30.06
The ridge circles	3	Bitia	2023-10-13	3.21	9.63
Bay Creek Flower bed	3	Casco	2023-10-17	2.57	7.71
Pelicans Nest Drive	3	Bitia	2023-10-18	6.76	20.28
Trimming bougainvillea route	3	Bitia	2023-10-19	9.65	28.95
Pelican Nest	3	Valery	10/12/23 7:00 AM	40.22	120.66
Coconut 41 trimming	2	Bitia	2023-10-23	6.1	12.2
Coconut 41 trimming ficus	3	Casco	2023-10-23	9.68	29.04
Pennyroyal golf crossing. trimming	3	Bitia	2023-10-24	2.77	8.31
Pelican Nest	3	Valery	2023-10-23	14.01	42.03
The Tides entry	3	Bitia	2023-10-23	10.76	32.28
Pelican nest. Pennyroyal. trimming	3	Bitia	2023-10-24	5.3	15.9
Across Mystic Ridge trimming	3	Bitia	2023-10-24	2.8	8.4
Spring check circle	3	Valery	2023-10-23	18.12	54.36
Blue sage circle trimming	3	Bitia	2023-10-26	2.87	8.61
Trimming Coconut Rd	3	Angelina	2023-10-19	47.27	141.81
Mowing	3	Rolando	2023-10-23	26.49	79.47
Bay Creek. Trimming	3	Valery	2023-10-26	3.55	10.65
Spring creek circle	3	Casco	2023-10-19	12.41	37.23
Bay cedar entry trimming	3	Bitia	2023-10-26	3.02	9.06
Pelican Colony Blvd	2	Angelina	2023-10-27	1.65	3.3
Grasses in Bay Creek	1	Other	2023-10-12	0	0
Mowing	3	Casco	2023-10-30	16.45	49.35

Mowing	2	Bitia	2023-10-30	8.39	16.78
Mowing	3	Rolando	2023-10-30	18.12	54.36
Bay cedar circle trimming	3	Bitia	2023-10-27	2.24	6.72
The Tides. Ficus	3	Casco	2023-10-24	32.29	96.87
Pennyroyal north. Trimming	2	Angelina	2023-10-30	15.54	31.08
Parkway bougainvilleas trimming	2	Bitia	2023-11-03	0.41	0.82
Pelican Nest	3	Bitia	2023-11-01	27.76	83.28
Muscadine circle	2	Bitia	2023-11-07	0.69	1.38
Wild indigo circle	2	Bitia	2023-11-07	1.66	3.32
Tassel Flower circle	2	Bitia	2023-11-07	0.21	0.42
Fiddle Head circle	2	Bitia	2023-11-07	0.41	0.82
Cassia circle	2	Bitia	2023-11-07	1.47	2.94
Goldcrest trimming	3	Valery	2023-10-27	47.44	142.32
Fertilizing application	3	Rolando	2023-11-07	15.99	47.97
Bay Creek	3	Valery	2023-11-08	9.36	28.08
Fertilizing application	3	Casco	2023-11-07	19.01	57.03
Coconut Road. Trimming ficus	3	Casco	2023-11-01	29.09	87.27
Trimming bougainvillea route	2	Bitia	2023-11-08	14.6	29.2
Firebush route	3	Valery	2023-11-09	16.72	50.16
Mowing	3	Casco	2023-11-13	14.54	43.62
Mowing	2	Bitia	2023-11-13	15.42	30.84
Mowing	3	Rolando	2023-11-13	18.14	54.42
Pelican Landing parkway	2	Angelina	2023-11-01	53.58	107.16
Storm cleanup	3	Casco	2023-11-16	5.06	15.18
Pelican colony medium trimming	2	Bitia	2023-11-15	13.44	26.88
Storm cleanup	3	Rolando	2023-11-16	8.45	25.35
Parkway Gate	1		2023-11-14	0	0
			10-06 to 11-16	718.84	2001.91

Updates			
Item Name	User	Created At	Update Content
Sidewalk children's park	Bitia Lily	06/October/2023 10:42:19 AM	Trimming palm trees
Lakemont park	Miguel Solis	09/October/2023 07:57:17 AM	Old pomp house
Central Park fountain	Miguel Solis	09/October/2023 01:01:04 PM	Cleanup
3470 Ballybridge Circle	Bitia Lily	10/October/2023 11:22:28 AM	
PLCA	Bitia Lily	12/October/2023 02:12:03 PM	Trimming and complete cleaning medium
Grasses in Bay Creek	Jorge Montoya	12/October/2023 08:38:19 AM	When possible trim car running over them
Grasses in Bay Creek	Jorge Montoya	12/October/2023 08:39:32 AM	
Grasses in Bay Creek	Jorge Montoya	12/October/2023 08:40:10 AM	
Cassia Court	Paul Kemp	12/October/2023 08:42:41 AM	Please trim the vine out of the road in the circle only.
Cassia Court	Bitia Lily	12/October/2023 04:00:21 PM	Trimming and complete cleaning
The ridge circles	Bitia Lily	18/October/2023 07:35:03 AM	Trimming and complete cleaning
PLCA	Paul Kemp	16/October/2023 10:16:31 AM	Please scan the beds and remove any volunteer plants that do not belong.
volunteer palms on Greenview	Paul Kemp	17/October/2023 07:40:44 AM	Please remove baby palms by the water.
Bay Cedar Palmettos	Paul Kemp	17/October/2023 03:15:37 PM	Need to be cut back.
Bay Creek Flower bed	Paul Kemp	17/October/2023 04:08:09 PM	Please make ready for flowers the entire median.
Bay Cedar	Miguel Solis	18/October/2023 07:15:13 AM	Trimming ficus
Spring creek circle	Miguel Solis	19/October/2023 07:19:13 AM	Cleanup. Weeding
Pelican nest dr	Jorge Montoya	19/October/2023 08:29:58 AM	Sidewalk plants overlapping ,razor sharp
Trimming bougainvillea route	Bitia Lily	19/October/2023 03:00:21 PM	Trimming bougainvillea and palm trees
Spring check circle	Miguel Solis	23/October/2023 07:20:18 AM	Trimming
Pelican Nest	Miguel Solis	23/October/2023 07:45:41 AM	Trimming west of Pinewater

Bay Crest	Paul Kemp	26/October/2023 09:56:32 AM	Two dead trees need to be removed behind 25452 Galashields. They are marked with pink tape.
Goldcrest trimming	Miguel Solis	27/October/2023 07:15:42 AM	Starting west of the south fountain
Lakemont Park	Paul Kemp	31/October/2023 08:01:46 AM	Please trim the oak trees.
Long Lake monument North	Paul Kemp	01/November/2023 03:42:18 PM	Please clean up the palmettos and the area behind the monument.
Muscadine circle	Bitia Lily	07/November/2023 10:45:46 AM	Trimming Railroad vine flower and cleaning
Wild indigo circle	Bitia Lily	07/November/2023 11:19:45 AM	Trimming Railroad vine flower
Tassel Flower circle	Bitia Lily	07/November/2023 12:58:55 PM	Trimming Railroad vine flower
Fiddle Head circle	Bitia Lily	07/November/2023 01:10:42 PM	Trimming Railroad vine flower
Cassia circle	Bitia Lily	07/November/2023 01:34:43 PM	Trimming Railroad vine flower
Parkway Gate	Paul Kemp	14/November/2023 07:46:46 AM	There is one dead palm in the median outside the Parkway gate house. Please remove it.
Pelican Nest & 41 going south	Miguel Solis	14/November/2023 08:27:32 AM	Trimming
Pelican nest & 41 going south	Miguel Solis	14/November/2023 08:28:52 AM	Trimming
North Gate Curbs	Paul Kemp	14/November/2023 10:12:30 AM	Please clean up the curbs approaching the North Gate.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
AND
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 23, 2023	Regular Meeting	2:00 PM
December 4, 2023*	Regular Meeting	2:00 PM
January 22, 2024	Regular Meeting	2:00 PM
February 26, 2024	Regular Meeting	2:00 PM
March 25, 2024	Regular Meeting	2:00 PM
April 22, 2024	Regular Meeting	2:00 PM
May 20, 2024*	Regular Meeting	2:00 PM
June 24, 2024	Regular Meeting	2:00 PM
July 19, 2024	Budget Workshop	9:00 AM
July 29, 2024	Regular Meeting	2:00 PM
August 26, 2024	Regular Meeting	2:00 PM
September 23, 2024	Regular Meeting	2:00 PM

***Exception(s)**

December meeting date is three (3) weeks earlier.

May meeting date is one (1) week earlier.