

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

October 23, 2023

BOARD OF SUPERVISORS

**JOINT REGULAR
MEETING AGENDA**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA
LETTER**

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

October 16, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on October 23, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEM(S)

4. Review of Landscape Maintenance Agreements with PLCA

JOINT BOARD ITEMS

5. Staff Report: District Engineer – *Barraco and Associates, Inc*
6. Waterway Inspection Report: October 2023 – *SOLitude Lake Management, LLC*
7. Committee Reports
 - A. PLCA Landscape Committee
 - B. Colony Landscape Committee
8. Presentation of Monthly Year-End Financial Forecast (*under separate cover*)
9. Acceptance of Unaudited Financial Statements as of September 30, 2023

- 10. Approval of September 25, 2023 Joint Regular Meeting Minutes
- 11. Action/Agenda Items
- 12. Old Business
- 13. Staff Reports
 - A. District Counsel
 - I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*
 - II. *Daniel Cox, Esq.*
 - B. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Monthly Status Report: Field Operations
 - II. NEXT MEETING DATE: December 4, 2023 at 2:00 PM

○ QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

○ QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	JIM JANEK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MARY MCVAY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	GARY DURNEY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

- 14. Supervisors' Requests
- 15. Public Comments: *Non-Agenda Items*
- 16. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

 Chesley E. Adams, Jr.
 District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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Landscape Maintenance Agreement

THIS LANDSCAPE MAINTENANCE AGREEMENT (the "agreement") is entered into as of the 12 day of JUNE 2020 by and between the **BAYSIDE IMPROVEMENT AND BAYCREEK COMMUNITY DEVELOPMENT DISTRICTS**, independent special districts established pursuant to Chapter 190, Florida Statutes (the "Districts"), and the **PELICAN LANDING COMMUNITY ASSOCIATION, INC.**, a Florida not-for-profit corporation (the "PLCA").

Recognizing past practice, history and the direction of the Amended and Restated Declaration and General Protective Covenants for Pelican Landing, the Pelican Landing Community Association and the Bayside and Bay Creek Community Development Districts desire to enter into an agreement to operate, manage and maintain the Landscaping for the road rights of way and entries, parks, common and recreational areas, as well as to operate, manage and maintain all associated systems including irrigation sprinkler systems, timer clocks, landscape lighting systems, and monuments/walls.

Recitals:

- A. The Districts have the authority to exercise powers to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for storm water management, irrigation water supply, storm sewers, street lights, security, and parks and recreational facilities, among other powers, including all powers necessary, convenient, incidental or proper in connection with any of the powers, duties or purposes authorized by Chapter 190, Florida Statutes.
- B. The PLCA is an organization which owns and operates certain roads and road rights of way, common areas and recreational facilities located within the area comprised of real property subject to the jurisdiction of the Districts. The membership of the PLCA is comprised of owners of real property within the Districts that will realize recognized special benefit from the services being provided by the Districts under this agreement. The Districts are statutorily authorized, positioned and qualified to manage and maintain the Landscaping.
- C. For ease of administration, potential cost savings and benefits of full time on-site management, the PLCA desires to enter into this agreement with the Districts to operate, manage and maintain Landscaping for the road rights of way and entries, parks, common and recreational areas generally identified on Exhibit A, as well as to operate, manage and maintain the monuments and walls and all the associated Facilities.
- D. The Districts' agree to operate, manage and maintain the Landscaping and Facilities as outlined in paragraphs 1-21 all on the terms and conditions set forth herein.

Now therefore, the PLCA and the Districts agree as follows:

1. The above recitals are true and correct and incorporated by reference herein.
2. Definitions: When used herein, the following words shall mean:
 - A. Landscaping shall mean the flora, mulch and associated materials purposefully placed to provide aesthetics, privacy and/or sound attenuation within and throughout the Pelican Landing Community and its entry ways.
 - B. Facilities shall mean irrigation systems, including piping, sprinkler heads, timer clocks and landscape lighting systems.
3. The PLCA and the Districts' expressly agree that having the Districts operate, manage and maintain the Landscape and Facilities, in a professional, quality manner is in the best interests of the property subject to the jurisdiction of the PLCA and the Districts.
4. The Districts shall operate, manage and maintain the Landscape/Landscaping and Facilities in compliance with all applicable statutes, ordinances, administrative rules and regulations. The Districts shall also remove noxious weeds as identified on the Florida Noxious Weeds List found at Rule 5B-57.007, Florida Administrative Code.
5. To ensure that maintenance meets acceptable standards a joint physical tour of the PLCA common property with the PLCA Management team and CDD management shall occur at least quarterly or more frequently at the request of the liaison for either party.
6. The PLCA shall have the right to select all annual flowers for all planting schedules. To the extent practicable, the plant quality/level selections will be determined by May of each year to facilitate the Districts' budget schedule. In the event that PLCA changes the selection, quality, amount, variety spacing, or any other factor regarding seasonal plantings, PLCA shall pay the difference between actual cost and budgeted cost. The Districts will accept the responsibility to maintain and replace all non-performing annual flowers in all flower beds after the installer's warranty period.
7. The Districts, in accordance with their responsibilities, shall adopt annual operating budgets in amounts sufficient to fund their obligations.
8. PLCA shall have the right to change the landscape characteristics. Any changes to design criteria for new landscaping projects shall be submitted in writing and the following provisions shall apply:
 - A. PLCA is responsible for paying for the cost of new Landscape designs which change the characteristics of the existing landscape.
 - B. PLCA will pay for the cost of or changes to the Landscaping required by the design changes.
 - C. PLCA will be responsible for obtaining and paying for all permits necessary for the implementation of any revised Landscaping plan.
 - D. PLCA will pay for the cost of the installation of the new plants.
 - E. PLCA shall pay for the cost of the new plants. However, if plant replacement would have been necessary in any event, then PLCA shall only be responsible for paying any incremental increase in cost for the new plants chosen. (For example, if PLCA chooses a more expensive plant than would be necessary under the former plan, PLCA would pay the difference in cost.)

- F. The CDDs will pay for any costs associated with required irrigation.
 - G. After installation, as a part of the transition process from installation to maintenance, the PLCA Management and Community District Management will conduct a walk-through inspection of the Landscaping and the CDD will provide a written Transmittal Conditions and Acceptance Report to the PLCA. Any noted deficiencies will be remedied by the PLCA. The CDD will provide management and maintenance from that point forward and will provide all of the usual services provided in connection with maintenance, and replacement, as outlined herein.
 - H. As part of the transition, PLCA shall provide written information as to the proper maintenance, but providing any such information shall not release, modify, diminish, cancel, excuse, waive or effect in any manner the Districts' obligations under this agreement. The written instructions shall include best management practices certified by the Landscape Architect or Horticulturist supervising the installation of the new plantings. In any dispute over the proper maintenance of the Landscaping a determination by the Landscape Architect or Horticulturist, as appropriate will be dispositive.
9. The Districts' will be responsible for the replacement of all damaged, dead and/or dying/deteriorating Landscaping except as outlined below. If plants are destroyed by natural disaster or damaged to the point they cannot be rejuvenated and CDD has insufficient funds, a meeting between PLCA and CDD will be held to determine how to proceed.

Plant material loss or deterioration that will result in replacement that will be the financial responsibility of the PLCA include:

- a. Landscape damage caused by war, riot, crime, or strike (other than striking CDD employees), as well as any event considered an "act of God," such as an earthquake, hurricane, tornado, flooding, or volcanic eruption
 - b. Like kind replacements that no longer work aesthetically
 - c. Necessitation of new plant types due to changes in surroundings (canopy growth)
 - d. Aggressive disease/pest attacks that are not easily controlled
 - e. Plant materials that have exceeded useful life expectancy as determined by a mutually agreed upon third party licensed Horticulturalist
 - f. Requested replacement costs more than like kind replacement (in these cases, PLCA is responsible for costs differential)
10. PLCA shall pay Districts the sum of \$10.00 per year for the performance of the operation management and maintenance responsibilities set forth in this Agreement.
11. Terms and Conditions: The term of this Agreement is for a period of 12 months commencing on June 1, 2020, and shall be automatically renewed for additional one-year periods after June 1, 2021 unless either party provides the other party at least 90 days written notice prior to January 1st of any given year with the effective date of termination to be March 31st.
12. The Districts shall be solely responsible for staffing, budgeting, financing, billing and collection of revenues, necessary to perform the operation and maintenance responsibilities set forth in this Agreement.
13. The Districts shall procure at their expense and at all times include the PLCA as an additional named insured on comprehensive liability insurance policies to cover the operation and maintenance responsibilities set forth in this Agreement. Comprehensive liability insurance shall be in amounts determined by the PLCA. It is understood and agreed by the parties that the Districts will continue to reserve and retain their full sovereign immunity rights and protections, as provided for under Florida Law and nothing contained in this

section/agreement shall be construed or interpreted as a waiver of these rights and protections.

14. This Agreement may only be amended in writing executed by both parties.
15. This Agreement may not be assigned by the Districts without the prior written specific consent of the PLCA, which consent may be withheld in the PLCA's sole and absolute discretion.
16. This Agreement is made and shall be governed and construed by the laws of the State of Florida. Any litigation arising out of this Agreement shall be in the court of appropriate jurisdiction in Lee County, Florida.
17. This Agreement was approved by the Board of Directors of PLCA on JUNE 10, 2020 20__ and the Board of Supervisors of the Districts on May 18, 2020 and shall be effective as of said date.
18. This Agreement supersedes all prior agreements between the parties for maintenance of the Landscaping and Facilities whether written, oral or otherwise.
19. In the event that either party fails to perform one or more of its/their respective obligations under this agreement, the other party shall give written notice of such one or more failures to perform. Such notice shall contain the specifics of such failure (s) to perform and the remedy(ies) to cure such failure(s). The party in default shall then have thirty (30) days to cure such one or more failures to perform, unless a failure to perform cannot be reasonably cured within such thirty (30) day period in which case they shall have an additional reasonable time to cure, but in no event shall such period to cure be extended for more than ninety (90) additional days. During any such cure period PLCA and the Districts agree that if either request in writing a meeting, the other shall meet, in a timely manner, with representatives of the requesting party to discuss the failure(s) set forth in the notice. If at the end of the cure period the party in default has not remedied the noticed failure (s) to perform to the satisfaction of the other party, the other party shall have the right to thereafter cancel the agreement by notifying the party in default in writing of such cancellation.
20. All notices must be in writing and delivered either by hand or certified mail with return receipt requested. If notice is to the Districts then it should be addressed to the Districts' manager and with at least a copy to the "chairperson" of the relevant District.
21. Notices to PLCA should be given to the PLCA General Manager with a copy to the board president.

IN WITNESS WHEREOF, the parties hereto have executed this Community Landscape Maintenance Agreement on the day and year first above written.

Attest:

PELICAN LANDNG COMMUNITY ASSOCIATION, Inc

Ronald W. Bloom

By: RONALD W. Bloom
Its : President

BAYSIDE IMPROVEMENT AND COMMUNITY DEVELOPMENT DISTRICT

Walter J. McCarty

By: WALTER J. McCARTY
Its: Chair/~~Vice Chair~~

COPSAI
Secretary

BAY CREEK COMMUNITY DEVELOPMENT DISTRICT

Mary F. McVay

By: MARY F. McVay

Its: Chair/Vice Chai

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 2023-10-04

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

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MANAGEMENT/COMMENTS SUMMARY _____ 10, 11

SITE MAP _____ 12

Site: A-1

Comments:

Requires attention

Coventry

Shoreline is well maintained.
Algae and aquatics are controlled.
Needs treatment for chara



Action Required:

Re-inspect next visit

Target:

Submersed vegetation

Site: A-7

Comments:

Normal growth observed

Pennyroyal

Shoreline is well maintained.
Buffer was edged back to treat
grass in water. Algae and aquatics
are controlled.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: A-8

Comments:

Normal growth observed

Pennyroyal

Shoreline is well maintained,
edge back golf course buffer
where grasses are in the water.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: A-9

Comments:

Normal growth observed

Pennyroyal

Shoreline was recently treated and is well maintained. Needs additional spot treatment in littorals for vine growth. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: A-11

Comments:

Requires attention

Pennyroyal

Canna requires treatment for nightshade, thistle, balsam apple, and dayflower. Algae and aquatics are controlled. Treat shoreline for torpedograss.

Action Required:

Re-inspect next visit

Target:

Shoreline weeds



Site: A-12

Comments:

Requires attention

Pennyroyal

Buffer needs to be edged back. Algae and aquatics are controlled. Submersed bacopa was recently treated.

Action Required:

Re-inspect next visit

Target:

Shoreline weeds



Site: A-16

Comments:

Normal growth observed
Pennyroyal
Buffer needs to be edged back.
Algae and aquatics are controlled.
Excessive amounts of grass clippings were observed monitor for algae and treat as needed.

Action Required:

Re-inspect next visit

Target:

Shoreline weeds



Site: A-18

Comments:

Requires attention
Capri
Treat algae behind littorals.
Submersed vegetation is at controlled levels. Large branch needs to be removed.

Action Required:

Re-inspect next visit

Target:

Surface algae



Site: B-7

Comments:

Requires attention
Southbridge
Shoreline is well maintained.
Needs treatment for surface algae and chara.

Action Required:

Re-inspect next visit

Target:

Surface algae



Site: B-8

Comments:

Site looks good

Southbridge
Alligatorweed was recently treated. Algae and submersed vegetation are at controlled levels. Large branches need to be removed.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: C-1

Comments:

Site looks good

Longlake Village
Shoreline is well maintained. Algae and submersed vegetation are controlled.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: C-2

Comments:

Normal growth observed

Longlake Village
Shoreline is well maintained. Debris along western bank needs to be removed. Minor algae observed.

Action Required:

Re-inspect next visit

Target:

Surface algae



Site: D-1

Comments:

Normal growth observed

Southbridge
Spot treat alligatorweed and torpedograss growth in littorals. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Alligatorweed

Site: D-5

Comments:

Requires attention

Baycrest
Spot treat torpedograss and fleabane in canna. Submersed bacopa needs treatment. Minimal surface algae observed.



Action Required:

Re-inspect next visit

Target:

Submersed vegetation

Site: D-12

Comments:

Requires attention

Cottages
Treat canna for torpedograss and alligatorweed. Torpedograss in buffer needs to be edged back. Algae and aquatics are controlled.



Action Required:

Re-inspect next visit

Target:

Shoreline weeds

Site: D-13

Comments:

Treatment in progress

Cottages
Spot treat torpedograss in littorals. Alligatorweed treatment is in progress.



Action Required:

Routine maintenance next visit

Target:

Torpedograss

Site: E-1

Comments:

Normal growth observed

Palm Colony
Spot treat for minimal alligatorweed. Torpedograss in buffer needs to be edged back. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: E-2

Comments:

Normal growth observed

Palm Colony
Shoreline is well maintained. Algae and aquatics are controlled. Treat minor growth of submersed bacopa. Remove large branches.



Action Required:

Routine maintenance next visit

Target:

Submersed vegetation

Site: E-3

Comments:

Normal growth observed

Palm Colony
Shoreline is well maintained. Spot treat minimal pennywort. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Pennywort



Site: E-4

Comments:

Normal growth observed

Sand Piper
Shoreline is well maintained. Algae and aquatics are controlled. Minimal submersed bacopa observed, treat as needed.

Action Required:

Re-inspect next visit

Target:

Submersed vegetation



Site: E-5

Comments:

Normal growth observed

Sand Piper
Shoreline is well maintained. Minimal torpedograss noted. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: F-14

Comments:

Requires attention

Needs treatment for sedge and torpedograss in littorals. Algae and aquatics are controlled. Removed trash from shoreline.

Action Required:

Re-inspect next visit

Target:

Shoreline weeds



Site: F-15

Comments:

Requires attention

Florencia
Shoreline needs treatment for torpedograss. Treat submersed bacopa.

Action Required:

Re-inspect next visit

Target:

Torpedograss



Management Summary

- Solitude received a defective work notice on 10/2. Immediate action was taken to correct any non-compliance. We will continue to monitor the conditions of the lakes and treat as needed.

- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F-16, B-5, E-4 and E-5 to help reduce nutrients that cause algae blooms.

- The majority of the lakes that require attention need treatment for shoreline weeds. Buffers need to be edged back as water levels continue to rise.

Additional Observations:

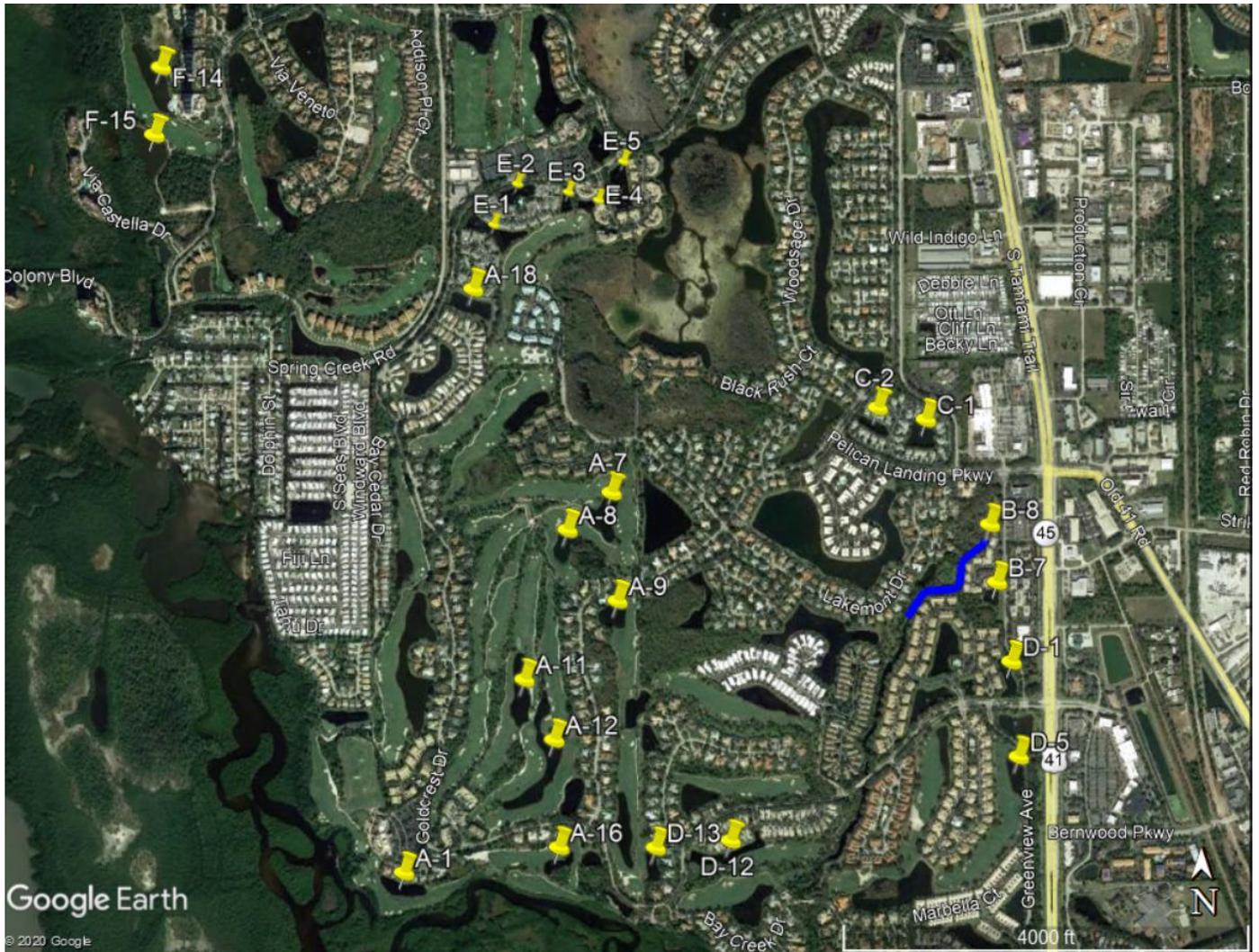
The following lakes were treated on 10/4 as a result of the non-compliance letter:

- A8 A12 C2 F14 F15: treated for shoreline weeds
- B7: treated for surface algae and chara

The following are scheduled for 10/17:

- A1 A11 A18 B8 D1 D5 D13 E1 E2 E3 E4

Site	Comments	Target	Action Required
A-1	Requires attention	Submersed vegetation	Re-inspect next visit
A-7	Normal growth observed	Torpedograss	Routine maintenance next visit
A-8	Normal growth observed	Torpedograss	Routine maintenance next visit
A-9	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-11	Requires attention	Shoreline weeds	Re-inspect next visit
A-12	Requires attention	Shoreline weeds	Re-inspect next visit
A-16	Normal growth observed	Shoreline weeds	Re-inspect next visit
A-18	Requires attention	Surface algae	Re-inspect next visit
B-7	Requires attention	Surface algae	Re-inspect next visit
B-8	Site looks good	Species non-specific	Routine maintenance next visit
C-1	Site looks good	Species non-specific	Routine maintenance next visit
C-2	Normal growth observed	Surface algae	Re-inspect next visit
D-1	Normal growth observed	Alligatorweed	Routine maintenance next visit
D-5	Requires attention	Submersed vegetation	Re-inspect next visit
D-12	Requires attention	Shoreline weeds	Re-inspect next visit
D-13	Treatment in progress	Torpedograss	Routine maintenance next visit
E-1	Normal growth observed	Shoreline weeds	Routine maintenance next visit
E-2	Normal growth observed	Submersed vegetation	Routine maintenance next visit
E-3	Normal growth observed	Pennywort	Routine maintenance next visit
E-4	Normal growth observed	Submersed vegetation	Re-inspect next visit
E-5	Normal growth observed	Torpedograss	Routine maintenance next visit
F-14	Requires attention	Shoreline weeds	Re-inspect next visit
F-15	Requires attention	Torpedograss	Re-inspect next visit



**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

7B

Colony to CDD
10/16/23

The Colony Foundation Board met October 16, 2023.

It was noted that caution signs have been delivered and will be installed along the roadways to provide both residents and vendors reminders to slow and watch for pedestrian traffic.

The Bay Club sign is awaiting permitting. Property ownership needs to be affirmed to Bonita Springs. Although it will be smaller and relocated it still remains on Foundation owned property.

It was also announced that replanting has been delayed until better water levels are available due to this summer's long hot drought. It was noted that the CDD continues to aid the Foundation in improving the aesthetics after the hurricane took its toll.

Most of the meeting concerned the budgeting aspects for the 2024 Colony finances.

Progress in the Bay Club refurbishment also demanded attention.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
SEPTEMBER 30, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2023**

	General Fund		
	General Fund 001 & 101	General Fund 002	Total Governmental Funds
ASSETS			
Cash			
SunTrust	\$ 691,684	\$292,046	\$ 983,730
FineMark MM *	297,077	83,312	380,389
FineMark ICS *	-	4,773	4,773
Accounts receivable (clearing fund)	138,078	38,046	176,124
Due from other funds			
Bayside general fund 001	10,278	-	10,278
Bayside general fund 002 - The Colony	16,365	-	16,365
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	\$ 1,155,543	\$ 418,732	\$ 1,574,275
LIABILITIES & FUND BALANCES			
Liabilities			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	10,278	4,735	15,013
Due to Bayside - enterprise fund 401	1,961	-	1,961
Due to Bay Creek - enterprise fund 451	3,070	-	3,070
Total liabilities	15,309	16,365	31,674
Fund Balances			
Unassigned	1,140,234	402,367	1,542,601
Total fund balances	1,140,234	402,367	1,542,601
Total liabilities and fund balances	\$ 1,155,543	\$ 418,732	\$ 1,574,275

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 12,638	\$ 2,491,588	\$ 2,486,540	100%
Interest	1,102	1,491	500	298%
Street sweeping	-	-	13,000	0%
Miscellaneous	-	32,297	-	N/A
Total revenues	<u>13,740</u>	<u>2,525,376</u>	<u>2,500,040</u>	101%
EXPENDITURES				
Administrative				
Supervisors	3,230	18,084	19,377	93%
Engineering	3,531	22,436	15,000	150%
Legal	450	12,819	18,000	71%
Audit	-	15,000	15,000	100%
Management	3,500	42,000	42,000	100%
Accounting & payroll	1,400	16,799	16,799	100%
Computer services	420	5,659	5,040	112%
Assessment roll preparation* ¹	-	8,476	8,476	100%
Telephone	79	950	950	100%
Postage & reproduction	178	1,760	1,350	130%
Printing & binding	410	4,918	4,918	100%
Legal notices and communications	466	1,751	1,125	156%
Office supplies	-	1,154	750	154%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* ¹	-	18,546	17,770	104%
Miscellaneous (bank fees)	218	4,288	6,750	64%
Total administrative	<u>13,882</u>	<u>175,061</u>	<u>173,821</u>	101%
Field management				
Other contractual	3,150	37,799	37,799	100%
Total field management services	<u>3,150</u>	<u>37,799</u>	<u>37,799</u>	100%
Water management				
NPDES program	-	355	3,165	11%
Other contractual services: lakes	-	160,340	200,661	80%
Other contractual services: wetlands	-	42,756	37,980	113%
Other contractual services: culverts/drains	-	49,600	37,980	131%
Other contractual services: lake health	2,522	6,129	6,330	97%
Aquascaping* ¹	3,514	3,514	18,990	19%
Capital outlay	-	3,663	9,495	39%
Contingencies	-	5,317	-	N/A
Repairs and maintenance (aerators)	105	11,437	9,495	120%
Total water management services	<u>6,141</u>	<u>283,111</u>	<u>324,096</u>	87%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,651	-	N/A
Electricity	5,799	56,065	40,000	140%
Hurricane light repair	-	3,289	-	N/A
Contractual services-lightpole	3,629	55,767	40,000	139%
Total street lighting services	<u>9,428</u>	<u>116,772</u>	<u>80,000</u>	146%
Landscaping				
Supervisor	7,735	100,006	126,500	79%
Personnel services	100,130	915,809	1,048,759	87%
Capital outlay	12,406	36,721	40,000	92%
Fuel	3,424	33,814	25,000	135%
Repairs and maintenance (parts)	3,051	66,892	35,000	191%
Insurance* ¹	-	16,480	15,287	108%
Minor operating equipment	3,650	14,695	20,000	73%
Horticulture dumpster	5,400	123,500	30,000	412%
Employee uniforms	2,692	34,638	33,000	105%
Chemicals	-	47,123	58,000	81%
Flower program* ²	-	106,017	125,000	85%
Mulch program* ²	-	97,459	77,000	127%
Plant replacement program* ²	1,650	16,853	40,000	42%
Other contractual - tree trimming* ¹	-	101,484	6,330	1603%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	30	500	1,500	33%
Maintenance tracking software	-	1,920	3,500	55%
Unbudgeted contractual services	-	-	76,000	0%
Fountain maintenance	490	20,205	9,999	202%
Office operations	1,643	29,245	23,000	127%
Monument maintenance	-	4,635	15,000	31%
Total landscaping services	<u>142,301</u>	<u>1,767,996</u>	<u>1,810,875</u>	98%
Roadway				
Personnel	630	8,224	8,546	96%
Repairs and maintenance - parts	-	-	44,309	0%
Insurance	-	1,807	1,583	114%
Total roadway services	<u>630</u>	<u>10,031</u>	<u>54,438</u>	18%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Parks & recreation				
Utilities	1,508	10,620	9,000	118%
Operating supplies	-	1,350	1,000	135%
Total parks & recreation	<u>1,508</u>	<u>11,970</u>	<u>10,000</u>	120%
Other fees & charges				
Property appraiser	-	3,625	3,625	100%
Tax collector	-	5,359	5,358	100%
Total other fees & charges	<u>-</u>	<u>8,984</u>	<u>8,983</u>	100%
Total expenditures	<u>177,040</u>	<u>2,411,724</u>	<u>2,500,012</u>	96%
Excess/(deficiency) of revenues over/(under) expenditures	(163,300)	113,652	28	
Fund balances - beginning	1,303,534	1,026,582	980,260	
Fund balances - ending	<u>\$ 1,140,234</u>	<u>\$ 1,140,234</u>	<u>\$ 980,288</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
SEPTEMBER 30, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 743,607	\$ -	\$ 743,607
SunTrust	225,288	38,431	263,719
Accounts receivable (customers)	30,533	14,088	44,621
Due from Bayside general fund 001	1,611	919	2,530
Due from Bay Creek general fund 101	350	2,151	2,501
Due from Bay Creek enterprise fund 451	87,959	-	87,959
Accounts receivable (clearing fund)	12,814	6,104	18,918
WC deposit	104	35	139
Total current assets	<u>1,102,266</u>	<u>61,728</u>	<u>1,163,994</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,968,959	24,570	1,993,529
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,584,044)	(557,903)	(2,141,947)
Total capital assets, net of accumulated depreciation	<u>384,915</u>	<u>63,618</u>	<u>448,533</u>
Total noncurrent assets	<u>384,915</u>	<u>63,618</u>	<u>448,533</u>
Total assets	<u>1,487,181</u>	<u>125,346</u>	<u>1,612,527</u>
LIABILITIES			
Current liabilities:			
Customer deposits	47,965	12,189	60,154
Due to Bayside enterprise fund 401	-	87,959	87,959
Total current liabilities	<u>47,965</u>	<u>100,148</u>	<u>148,113</u>
NET POSITION			
Net investment in capital assets	384,915	63,618	448,533
Unrestricted	1,054,301	(38,420)	1,015,881
Total net position	<u>\$ 1,439,216</u>	<u>\$ 25,198</u>	<u>\$ 1,464,414</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ 1,765	\$ 338,513	\$ 338,510	100%
Irrigation	63,361	540,927	506,896	107%
Total operating revenues	<u>65,126</u>	<u>879,440</u>	<u>845,406</u>	104%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	1,076	6,028	6,459	93%
Engineering fees	1,177	7,479	4,999	150%
Legal	151	4,273	6,000	71%
Audit	-	5,001	5,000	100%
Management	1,367	16,404	16,403	100%
Accounting & payroll	467	5,600	5,600	100%
Computer services	140	1,887	1,680	112%
Utility billing	3,891	41,133	33,500	123%
Telephone	25	311	311	100%
Postage & reproduction	59	587	450	130%
Printing and binding	136	1,639	1,639	100%
Legal notices and communications	156	584	375	156%
Office supplies	-	409	251	163%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* ¹	-	6,182	6,038	102%
Miscellaneous	73	1,448	2,250	64%
Total administrative services	<u>8,718</u>	<u>99,105</u>	<u>91,189</u>	109%
Field management services				
Other contractual services	<u>1,051</u>	<u>12,600</u>	<u>12,600</u>	100%
Total field management services	<u>1,051</u>	<u>12,600</u>	<u>12,600</u>	100%
Water management services				
NPDES program	-	205	1,835	11%
Other contractual services: lakes	-	92,963	116,339	80%
Other contractual services: wetlands	-	24,789	22,020	113%
Other contractual services: culverts/drains	-	28,735	22,020	130%
Other contractual services: lake health	1,461	3,371	3,670	92%
Aquascaping* ¹	2,037	2,037	11,010	19%
Capital outlay	-	2,124	5,505	39%
Repairs and maintenance (aerators)*	60	6,631	5,505	120%
Contingencies	-	3,083	-	N/A
Total water management services	<u>3,558</u>	<u>163,938</u>	<u>187,904</u>	87%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	3,671	0%
Total landscape services	-	-	3,671	0%
Roadway services				
Personnel	202	3,182	4,954	64%
Repairs and maintenance - parts	-	-	25,691	0%
Insurance	24	1,524	2,499	61%
Total irrigation supply services	226	4,706	33,144	14%
Irrigation supply services				
Personnel	5,149	65,318	82,651	79%
Reclaimed water	10,666	93,798	75,646	124%
Repairs and maintenance - parts	-	28,052	25,000	112%
Insurance* ¹	-	11,847	11,500	103%
Minor operating equipment	-	-	75,945	0%
Meter costs	-	3,723	7,500	50%
Other contractual services	1,125	15,911	9,000	177%
Electricity	8,028	105,944	95,000	112%
Pumps & machinery	1,621	53,460	50,000	107%
Depreciation	4,876	58,512	60,000	98%
Total irrigation supply services	31,465	436,565	492,242	89%
Total operating expenses	45,018	716,914	820,750	87%
Operating income/(loss)	20,108	162,526	24,656	
Nonoperating revenues/(expenses):				
Interest income	488	3,850	500	770%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	488	4,494	500	899%
Change in net position	20,596	167,020	25,156	
Total net position - beginning	1,443,818	1,297,394	1,264,474	
Total net position - ending	<u>\$ 1,464,414</u>	<u>\$ 1,464,414</u>	<u>\$ 1,289,630</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
ASSETS			
Cash			
SunTrust	\$ 571,710	\$292,046	\$ 863,756
FineMark MM	64,426	83,312	147,738
FineMark ICS	-	4,773	4,773
Accounts receivable (clearing fund)	103,139	38,046	141,185
Due from other funds			
Bayside general fund 002 - The Colony	11,630	-	11,630
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 752,622</u>	<u>\$418,732</u>	<u>\$ 1,171,354</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	10,278	4,735	15,013
Bay Creek - enterprise fund 451	919	-	919
Due to Bayside - enterprise fund 401	1,611	-	1,611
Total liabilities	<u>12,808</u>	<u>16,365</u>	<u>29,173</u>
Fund balances			
Unassigned	739,814	402,367	1,142,181
Total fund balances	<u>739,814</u>	<u>402,367</u>	<u>1,142,181</u>
Total liabilities and fund balances	<u>\$ 752,622</u>	<u>\$418,732</u>	<u>\$ 1,171,354</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 9,376	\$ 2,008,205	\$ 2,004,182	100%
Interest	242	357	404	88%
Street sweeping	-	-	10,494	0%
Miscellaneous	-	32,038	-	N/A
Total revenue	9,618	2,040,600	2,015,080	101%
EXPENDITURES				
Administration services				
Supervisors	1,615	9,042	9,689	93%
Engineering	2,865	18,205	12,171	150%
Legal	365	10,401	14,605	71%
Audit	-	8,668	7,500	116%
Management	2,840	34,079	34,079	100%
Accounting & payroll	1,136	13,631	13,631	100%
Computer services	341	4,592	4,089	112%
Assessment roll preparation* ¹	-	6,877	6,877	100%
Telephone	64	771	771	100%
Postage & reproduction	144	1,428	1,095	130%
Printing & binding	333	3,990	3,990	100%
Legal notices and communications	378	1,421	913	156%
Office supplies	-	929	609	153%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	177	3,493	5,477	64%
Total administration services	10,258	127,141	124,799	102%
Field management				
Other contractual services	2,556	30,670	30,670	100%
Total field management services	2,556	30,670	30,670	100%
Water management				
NPDES program	-	288	2,568	11%
Other contractual services: lakes	-	130,100	162,816	80%
Other contractual services: wetlands	-	34,692	30,817	113%
Other contractual service: culverts/drains	-	40,253	30,817	131%
Other contractual services: lake health	2,046	4,973	5,136	97%
Aquascaping* ¹	2,851	2,851	15,408	19%
Capital outlay	-	2,972	7,704	39%
Contingencies	-	4,314	-	N/A
Repairs and maintenance (aerators)	85	9,280	7,704	120%
Total water management services	4,982	229,723	262,970	87%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,340	-	N/A
Electricity	4,705	45,491	32,456	140%
Hurricane light repair	-	2,669	-	N/A
Contractual services-lightpole	2,945	45,249	32,456	139%
Total street lighting services	<u>7,650</u>	<u>94,749</u>	<u>64,912</u>	146%
Landscaping				
Supervisor	6,275	81,139	102,642	79%
Personnel	81,232	742,948	850,963	87%
Capital outlay	10,066	29,795	32,456	92%
Fuel	2,778	27,437	20,285	135%
Repairs & maintenance (parts)	2,476	54,242	28,399	191%
Insurance* ¹	-	13,344	12,404	108%
Minor operating equipment	2,961	11,923	16,228	73%
Horticultural dumpster	4,382	100,208	24,342	412%
Employee uniforms	2,184	28,108	26,776	105%
Chemicals	-	38,236	47,061	81%
Flower program* ²	-	86,022	101,425	85%
Mulch program* ²	-	79,078	62,478	127%
Plant replacement program* ²	1,339	13,675	32,456	42%
Other contractual - tree trimming* ¹	-	82,344	5,136	1603%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	24	406	1,217	33%
Maintenance tracking software	-	1,558	2,840	55%
Unbudgeted contractual services	-	-	61,666	0%
Fountain maintenance	398	16,394	8,114	202%
Office operations	1,333	23,730	18,662	127%
Monument maintenance	-	3,761	12,171	31%
Total landscaping services	<u>115,448</u>	<u>1,434,348</u>	<u>1,469,344</u>	98%
Roadway services				
Personnel	511	6,672	6,934	96%
Repairs & maintenance - parts	-	-	35,953	0%
Insurance	-	1,463	1,284	114%
Total roadway services	<u>511</u>	<u>8,135</u>	<u>44,171</u>	18%
Parks & recreation				
Utilities	1,448	10,195	8,640	118%
Operating supplies	-	1,296	960	135%
Total parks & recreation	<u>1,448</u>	<u>11,491</u>	<u>9,600</u>	120%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	3,480	3,480	100%
Tax collector	-	4,217	5,144	82%
Total other fees & charges	-	7,697	8,624	89%
Total expenditures	142,853	1,943,954	2,015,090	96%
Excess/(deficiency) of revenues over/(under) expenditures	(133,235)	96,646	(10)	
Fund balances - beginning	873,049	643,168	601,448	
Fund balances - ending	<u>\$ 739,814</u>	<u>\$ 739,814</u>	<u>\$ 601,438</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 3,609	\$ 771,313	\$ 771,356	100%
Interest & miscellaneous	333	441	500	88%
Total revenues	<u>3,942</u>	<u>771,754</u>	<u>771,856</u>	100%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	9,380	9,380	100%
Computer services	284	3,411	3,411	100%
Assessment roll preparation* ¹	-	1,150	1,150	100%
Field management	1,184	14,211	14,211	100%
Other current charges	45	174	-	N/A
Total administrative services	<u>2,295</u>	<u>28,326</u>	<u>28,152</u>	101%
Street lighting services				
Contractual services - light poles* ¹	-	63,192	5,000	1264%
Equipment	-	1,493	-	N/A
Total street lighting services	<u>-</u>	<u>64,685</u>	<u>5,000</u>	1294%
Landscaping maintenance services				
Personnel services	40,310	354,251	353,704	100%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	4,146	9,000	46%
Repairs & maintenance (parts)	449	7,036	15,000	47%
Insurance* ¹	-	2,687	3,000	90%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	-	348	2,500	14%
Chemicals	-	5,926	17,000	35%
Flower program* ²	-	49,102	66,000	74%
Mulch program* ²	546	26,208	40,500	65%
Plant replacement program* ²	-	3,564	40,000	9%
Other contractual - tree trimming* ²	-	14,350	10,000	144%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>41,305</u>	<u>467,618</u>	<u>598,704</u>	78%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	12,266	157,226	140,000	112%
Total fountain services	<u>12,266</u>	<u>157,226</u>	<u>140,000</u>	112%
Total expenditures	<u>55,866</u>	<u>717,855</u>	<u>771,856</u>	93%
Net increase/(decrease) of fund balance	(51,924)	53,899	-	
Fund balance - beginning	454,291	348,468	334,835	
Fund balance - ending	<u>\$ 402,367</u>	<u>\$ 402,367</u>	<u>\$ 334,835</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
SEPTEMBER 30, 2023**

	Bayside Improvement Enterprise Fund 401
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 743,607
SunTrust	225,288
Accounts receivable (customers)	30,533
Due from Bayside general fund 001	1,611
Due from Bay Creek general fund 101	350
Due from Bay Creek enterprise fund	87,959
Accounts receivable (clearing fund)	12,814
WC deposit	104
Total current assets	1,102,266
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,968,959
Less accumulated depreciation	(1,584,044)
Total capital assets, net of accumulated depreciation	384,915
Total noncurrent assets	384,915
Total assets	1,487,181
LIABILITIES	
Current liabilities:	
Customer deposits	47,965
Total current liabilities	47,965
NET POSITION	
Net investment in capital assets	384,915
Unrestricted	1,054,301
Total net position	\$ 1,439,216

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 1,188	\$ 253,874	\$ 253,882	100%
Irrigation	39,912	356,866	325,000	110%
Total operating revenues	<u>41,100</u>	<u>610,740</u>	<u>578,882</u>	106%
Operating expenses				
Administrative services				
Supervisors	538	3,014	3,230	93%
Engineering	883	5,609	3,750	150%
Legal	113	3,205	4,500	71%
Audit	-	2,813	2,500	113%
Management	1,025	12,303	12,303	100%
Accounting & payroll	350	4,200	4,200	100%
Computer services	105	1,415	1,260	112%
Utility billing	2,918	30,850	25,125	123%
Telephone	19	233	233	100%
Postage & reproduction	44	440	338	130%
Printing and binding	102	1,229	1,229	100%
Legal notices and communications	117	438	281	156%
Office supplies	-	307	188	163%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	55	1,097	1,688	65%
Total administrative services	<u>6,269</u>	<u>70,349</u>	<u>64,019</u>	110%
Field management services				
Other contractual services	788	9,450	9,450	100%
Total field management services	<u>788</u>	<u>9,450</u>	<u>9,450</u>	100%
Water management services				
NPDES program	-	154	1,376	11%
Other contractual services: lakes	-	69,722	87,254	80%
Other contractual services: wetlands	-	18,592	16,515	113%
Other contractual services: culverts/drains	-	21,551	16,515	130%
Other contractual services: lake health	1,096	2,528	2,753	92%
Aquascaping* ¹	1,528	1,528	8,258	19%
Capital outlay	-	1,593	4,129	39%
Repairs and maintenance (aerators)*	45	4,973	4,129	120%
Contingencies	-	2,312	-	N/A
Total water management services	<u>2,669</u>	<u>122,953</u>	<u>140,929</u>	87%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	2,753	0%
Total landscape services	-	-	2,753	0%
Roadway services				
Personnel	152	2,387	3,716	64%
Repairs and maintenance - parts	-	-	19,268	0%
Insurance	18	1,143	1,875	61%
Total irrigation supply services	170	3,530	24,859	14%
Irrigation supply services				
Personnel	3,861	48,988	61,988	79%
Repairs and maintenance - parts	-	21,077	18,750	112%
Insurance* ¹	-	8,885	8,625	103%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	-	2,792	5,625	50%
Other contractual services	844	11,933	6,750	177%
Electricity	6,021	79,458	71,250	112%
Pumps & machinery	1,216	40,095	37,500	107%
Depreciation	3,626	43,512	45,000	97%
Total irrigation supply services	15,568	256,740	331,433	77%
Total operating expenses	25,464	463,022	573,443	81%
Operating income/(loss)	15,636	147,718	5,439	
Nonoperating revenues/(expenses)				
Interest income	488	3,845	375	1025%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	488	4,489	375	1197%
Change in net position	16,124	152,207	5,814	
Total net position - beginning	1,423,092	1,287,009	1,168,389	
Total net position - ending	<u>\$ 1,439,216</u>	<u>\$ 1,439,216</u>	<u>\$ 1,174,203</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2023**

	General Fund	Total Governmental Funds
	101	
ASSETS		
Cash		
SunTrust	\$ 119,974	\$ 119,974
FineMark MM	232,651	232,651
Accounts receivable (clearing fund)	34,939	34,939
Due from other governments - Bayside Improvement		
Bayside general fund 001	10,278	10,278
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 402,921	\$ 402,921
LIABILITIES & FUND BALANCES		
Liabilities		
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	350	350
Due to Bay Creek - enterprise fund 451	2,151	2,151
Total liabilities	2,501	2,501
Fund balances		
Unassigned	400,420	400,420
Total fund balances	400,420	400,420
Total liabilities and fund balances	\$ 402,921	\$ 402,921

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 3,262	\$ 483,383	\$ 482,324	100%
Interest	860	1,134	98	1157%
Street sweeping	-	-	2,506	0%
Miscellaneous	-	259	-	N/A
Total revenues	<u>4,122</u>	<u>484,776</u>	<u>484,928</u>	100%
EXPENDITURES				
Administration services				
Supervisors	1,615	9,042	9,689	93%
Engineering	666	4,231	2,829	150%
Legal	85	2,418	3,395	71%
Audit	-	6,332	7,500	84%
Management	660	7,921	7,921	100%
Accounting & payroll	264	3,168	3,168	100%
Computer services	79	1,067	951	112%
Assessment roll preparation* ¹	-	1,599	1,599	100%
Telephone	15	179	179	100%
Postage & reproduction	34	332	255	130%
Printing & binding	77	928	928	100%
Legal notices and communications	88	330	212	156%
Office supplies	-	225	141	160%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	41	795	1,273	62%
Total administration services	<u>3,624</u>	<u>47,920</u>	<u>49,023</u>	98%
Field management fees				
Other contractual	594	7,129	7,129	100%
Total field management	<u>594</u>	<u>7,129</u>	<u>7,129</u>	100%
Water management				
NPDES program	-	67	597	11%
Other contractual services: lakes	-	30,240	37,845	80%
Other contractual services: wetlands	-	8,064	7,163	113%
Other contractual service: culverts/drains	-	9,347	7,163	130%
Other contractual services: lake health	476	1,156	1,194	97%
Aquascaping* ¹	663	663	3,582	19%
Capital outlay	-	691	1,791	39%
Contingencies	-	1,003	-	N/A
Repairs and maintenance (aerators)	20	2,157	1,791	120%
Total water management	<u>1,159</u>	<u>53,388</u>	<u>61,126</u>	87%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	311	-	N/A
Electricity	1,094	10,574	7,544	140%
Hurricane light repair	-	620	-	N/A
Contractual services-lightpole	684	10,518	7,544	139%
Total street lighting	<u>1,778</u>	<u>22,023</u>	<u>15,088</u>	146%
Landscape services				
Supervisor	1,460	18,867	23,858	79%
Personnel services	18,898	172,861	197,796	87%
Capital outlay	2,340	6,926	7,544	92%
Fuel	646	6,377	4,715	135%
Repairs and maintenance (parts)	575	12,650	6,601	192%
Insurance* ¹	-	3,136	2,883	109%
Minor operating equipment	689	2,772	3,772	73%
Horticulture dumpster	1,018	23,292	5,658	412%
Employee uniforms	508	6,530	6,224	105%
Chemicals	-	8,887	10,939	81%
Flower program* ²	-	19,995	23,575	85%
Mulch program* ²	-	18,381	14,522	127%
Plant replacement program* ²	311	3,178	7,544	42%
Other contractual - tree trimming* ¹	-	19,140	1,194	1603%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	6	94	283	33%
Maintenance tracking software	-	362	660	55%
Unbudgeted contractual services	-	-	14,334	0%
Fountain maintenance	92	3,811	1,886	202%
Office operations	310	5,515	4,338	127%
Monument maintenance	-	874	2,829	31%
Total landscape services	<u>26,853</u>	<u>333,648</u>	<u>341,532</u>	98%
Roadway services				
Personnel	119	1,552	1,612	96%
Repairs and maintenance - parts	-	-	8,357	0%
Insurance	-	344	299	115%
Total roadway services	<u>119</u>	<u>1,896</u>	<u>10,268</u>	18%
Parks & recreation				
Utilities	60	425	360	118%
Operating supplies	-	54	40	135%
Total parks and recreation	<u>60</u>	<u>479</u>	<u>400</u>	120%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	145	145	100%
Tax collector	-	1,142	214	534%
Total other fees & charges	-	1,287	359	358%
Total expenditures	34,187	467,770	484,925	96%
Excess/(deficiency) of revenues over/(under) expenditures	(30,065)	17,006	3	
Fund balances - beginning	430,485	383,414	378,811	
Fund balances - ending	<u>\$ 400,420</u>	<u>\$ 400,420</u>	<u>\$ 378,814</u>	

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
SEPTEMBER 30, 2023**

	Bay Creek Enterprise Fund 451
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 38,431
Accounts receivable (customers)	14,088
Due from Bayside general fund 001	919
Due from Bay Creek general fund 101	2,151
Accounts receivable (clearing fund)	6,104
WC deposit	35
Total current assets	61,728
Noncurrent assets:	
Capital assets	
Property, plant and equipment	24,570
Irrigation system	596,951
Less accumulated depreciation	(557,903)
Total capital assets, net of accumulated depreciation	63,618
Total noncurrent assets	63,618
Total assets	125,346
LIABILITIES	
Current Liabilities:	
Customer deposits	12,189
Due to Bayside enterprise fund 401	87,959
Total current liabilities	100,148
NET POSITION	
Net investment in capital assets	63,618
Unrestricted	(38,420)
Total net position	\$ 25,198

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 577	\$ 84,639	\$ 84,628	100%
Irrigation	23,449	184,061	181,896	101%
Total operating revenues	<u>24,026</u>	<u>268,700</u>	<u>266,524</u>	101%
Operating expenses				
Administrative services				
Supervisors	538	3,014	3,230	93%
Engineering	294	1,870	1,250	150%
Legal	38	1,068	1,500	71%
Audit	-	2,188	2,500	88%
Management	342	4,101	4,101	100%
Accounting & payroll	117	1,400	1,400	100%
Computer services	35	472	420	112%
Utility billing	973	10,283	8,375	123%
Telephone	6	78	78	100%
Postage & reproduction	15	147	113	130%
Printing and binding	34	410	410	100%
Legal notices and communications	39	146	94	155%
Office supplies	-	102	63	162%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	18	351	563	62%
Total administrative services	<u>2,449</u>	<u>28,756</u>	<u>27,175</u>	106%
Field management services				
Other contractual services	263	3,150	3,150	100%
Total field management services	<u>263</u>	<u>3,150</u>	<u>3,150</u>	100%
Water management services				
NPDES program	-	51	459	11%
Other contractual services: lakes	-	23,241	29,085	80%
Other contractual services: wetlands	-	6,197	5,505	113%
Other contractual services: culverts/drains	-	7,184	5,505	130%
Other contractual services: lake health	365	843	918	92%
Aquascaping* ¹	509	509	2,753	18%
Capital outlay	-	531	1,376	39%
Repairs and maintenance (aerators)*	15	1,658	1,376	120%
Contingencies	-	771	-	N/A
Total water management services	<u>889</u>	<u>40,985</u>	<u>46,977</u>	87%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED SEPTEMBER 30, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	918	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>918</u>	<u>0%</u>
Roadway services				
Personnel	50	795	1,239	64%
Repairs and maintenance - parts	-	-	6,423	0%
Insurance	6	381	625	61%
Total irrigation supply services	<u>56</u>	<u>1,176</u>	<u>8,287</u>	<u>14%</u>
Irrigation supply services				
Personnel	1,288	16,330	20,663	79%
Reclaimed water	10,666	93,798	75,646	124%
Repairs and maintenance - parts	-	6,975	6,250	112%
Insurance* ¹	-	2,962	2,875	103%
Meter costs	-	931	1,875	50%
Other contractual services	281	3,978	2,250	177%
Electricity	2,007	26,486	23,750	112%
Pumps & machinery	405	13,365	12,500	107%
Depreciation	1,250	15,000	15,000	100%
Total irrigation supply services	<u>15,897</u>	<u>179,825</u>	<u>160,809</u>	<u>112%</u>
Total operating expenses	<u>19,554</u>	<u>253,892</u>	<u>247,316</u>	<u>103%</u>
Operating income/(loss)	4,472	14,808	19,208	
Nonoperating revenues/(expenses)				
Interest income	-	5	125	4%
Total nonoperating revenues	<u>-</u>	<u>5</u>	<u>125</u>	<u>4%</u>
Change in net position	4,472	14,813	19,333	
Total net position - beginning	20,726	10,385	96,111	
Total net position - ending	<u>\$ 25,198</u>	<u>\$ 25,198</u>	<u>\$ 115,444</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

MINUTES

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Joint Regular Meeting on September 25, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/84137772934>, and via conference call at 1-929-205-6099, Meeting ID: 841 3777 2934 for both.

Present for Bayside Improvement CDD were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery (via telephone)	Assistant Secretary

Present for Bay Creek CDD were:

James Janek	Chair
Robert Travers	Vice Chair
Jerry Addison	Assistant Secretary
Gary Durney	Assistant Secretary
Mary McVay	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Frank Savage (via telephone)	District Engineer
Mark Puthoff	PLCA Assistant General Manager
Paul Kemp	Field Manager
Anne Cramer (via telephone)	Resident
Debbie McKenna	Resident

FIRST ORDER OF BUSINESS

Call to Order/Phone Silent Mode/Pledge of Allegiance

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Mr. Adams called the meeting to order at 2:00 p.m.

All present recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Roll Call

For Bayside Improvement CDD, Supervisors Cramer, Nicholson, Gravenhorst and McCarthy were present. Supervisor Montgomery attended via telephone.

For Bay Creek CDD, All Supervisors were present.

On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Nicholson, with all in favor, authorizing the attendance and full participation of Ms. Montgomery, via phone, due to exceptional circumstances, was approved.

THIRD ORDER OF BUSINESS

Public Comments: Agenda Items

No members of the public spoke.

JOINT BUSINESS ITEMS

FOURTH ORDER OF BUSINESS

Consideration of Award of Contract for CDD Maintenance and Operations Facility Space Optimization Study

Mr. Adams stated that the three or four Architecture firms contacted consider this a “unique scope” and are unable to respond to the Request for Proposals (RFP) at this time. The Boards agreed with the suggestion to defer this and keep it on the Action Items List until quotes can be obtained in early 2024.

FIFTH ORDER OF BUSINESS

Discussion: Irrigation Water Usage

Mr. Kemp stated that water availability is expected to become dire through the winter due to the drier than normal “rainy season” and, related to the pump schedule, he expects to cut the water off for a third day in order to recharge the well water.

78 Discussion ensued regarding monitoring water levels in the wells, similar drought
79 conditions in past years, resident usage based on honor system, how the system operates, the
80 depressurizing process, dispersing information and increasing the excess usage fee.

81 Mr. Puthoff stated he will ask to send the pump schedule again to residents and all HOA
82 Presidents weekly to remind everyone that this is still an issue.

83 Regarding developing a contingency plan if the wells run dry or the ability to tie the
84 irrigation systems between the two CDDs, Mr. Adams will speak with Resource Conservation
85 Systems (RCS) about the possibility of receiving water and not having to line the ponds. He noted
86 that residents can tie into the City’s water system but that option is not available to the CDDs.

87

88 **SIXTH ORDER OF BUSINESS**

**Discussion: Landscaping Maintenance at
Main Gate**

89

90

91 PLCA Landscape Committee Members Mr. Durney and Ms. Gravenhorst advised that they
92 are developing a plan to improve landscaping at all entrance monuments so the CDDs can allocate
93 sufficient resources to maintain them on a regular basis. Mr. Kemp stated that landscape
94 maintenance deficiencies are due to working under a constant staffing deficit.

95

96 **On MOTION for Bayside by Mr. Nicholson and seconded by Ms. Gravenhorst,**
97 **with all in favor, authorizing Mr. Kemp to increase the number of employees to**
98 **32 to achieve an average of 30 employees, was approved.**

99

100 **On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in**
101 **favor, authorizing Mr. Kemp to increase the number of employees to 32 to**
102 **achieve an average of 30 employees, was approved.**

103

104

105 Discussion ensued regarding the Landscape Committee Members responsible for plant
106 selection, the ordering process, having Mr. Kemp monitor Club Care to ensure plants are installed
107 correctly and informing Mr. Kemp and the CDD of landscape changes.

108

109 **SEVENTH ORDER OF BUSINESS**

**Discussion/Update: Operating Funds
Investment Options**

110

111

112 Mr. Adams reviewed the three options to invest the CDDs’ surplus funds. He
113 recommended BankUnited’s ICS money market, which is FDIC insured up to \$150 million. The
114 current rate is 4.75%, which reflects another increase since the letter was prepared.

115

116 **On MOTION for Bayside by Mr. Cramer and seconded by Mr. Nicholson, with all**
117 **in favor, authorizing Staff to invest surplus CDD funds with BankUnited, in an ISC**
118 **Deposit Program, was approved.**

119

120 **On MOTION for Bay Creek by Mr. Addison and seconded by Mr. Travers, with all**
121 **in favor, authorizing staff to invest surplus CDD funds with BankUnited, in an ISC**
122 **Deposit Program, was approved.**

123

124

125 **JOINT BOARD ITEMS**

126 **EIGHTH ORDER OF BUSINESS**

Staff Report: District Engineer – Barraco & Associates, Inc.

127

128

129 Mr. Savage distributed the draft National Pollutant Discharge Elimination System (NPDES)
130 Municipal Separate Storm Sewer Systems Annual Report for Cycle 4, Year 6, 2023 and reported
131 the following:

132 ➤ A teleconference with the Florida Department of Environmental Protection (FDEP) was
133 held on September 13, 2023. FDEP is working on issuing a Cycle 5, Year 7 permit but, if it is not
134 ready before the next cycle, the CDD should continue preparing the Cycle 4 permit for Year 7.

135 ➤ A meeting with the Co-Permittees was held on September 21, 2023; the CDDs were the
136 only Co-Permittees to complete the Annual Report.

137 ➤ The Report is unique from prior ones due to the October 2022 storm event. Statistical
138 modeling was incorporated into the analysis.

139 Asked if there are any concern, Mr. Savage replied no, other than an increase in nutrient
140 levels post-Hurricane Ian. The Reports will be compiled in conjunction with the other Co-
141 Permittees throughout Lee County and submitted to the FDEP for sufficiency.

142

143 **On MOTION for Bayside by Ms. Gravenhorst and seconded by Mr. Cramer, with**
144 **all in favor, the National Pollutant Discharge Elimination System (NPDES)**
145 **Municipal Separate Storm Sewer Systems Annual Report for Cycle 4, Year 6,**
146 **2023, and authorizing the Chair to execute the final version, was approved.**

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On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in favor, the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer Systems Annual Report for Cycle 4, Year 6, 2023, and authorizing the Chair to execute the final version, was approved.

NINTH ORDER OF BUSINESS

Waterway Inspection Report: September 2023 – SOLitude Lake Management, LLC

The September 2023 Report was included for informational purposes. The Report was dated incorrectly as 2022. Mrs. Adams advised that Ms. Bailey Hill was absent from the prior meeting due to the imminent hurricane, she was not sure why she is absent today.

TENTH ORDER OF BUSINESS

Committee Reports

A. PLCA Landscape Committee

There was no report.

B. Colony Landscape Committee

The Report was included for informational purposes.

ELEVENTH ORDER OF BUSINESS

Presentation of Monthly Year-End Financial Forecast (under separate cover)

This item was discussed during the Twelfth Order of Business.

TWELFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of August 31, 2023

Mr. Adams responded to questions about Bay Creek loaning funds to Bayside being reflected on the next financials and any unused plant replacement funds automatically transitioning to surplus Fund Balance at the end of Fiscal Year 2023 and being available to fund unbudgeted items.

The financials were accepted.

THIRTEENTH ORDER OF BUSINESS

Approval of August 28, 2023 Joint Public Hearing and Regular Meeting Minutes

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On MOTION for Bayside by Mr. Nicholson and seconded by Mr. Cramer, with all in favor, the August 28, 2023 Joint Public Hearing and Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Travers, with all in favor, the August 28, 2023 Joint Public Hearing and Regular Meeting Minutes, as amended to include any changes submitted to Management, were approved.

FOURTEENTH ORDER OF BUSINESS

Action/Agenda Items

New Item 1: Salinity Test Results for Lakes A26 and A29 were distributed during the meeting.

The Action/Agenda Items list will be updated following the meeting.

FIFTEENTH ORDER OF BUSINESS

Old Business

There was no old business.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

I. Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.

II. Daniel Cox, Esq.

There were no District Counsel reports.

B. District Manager: Wrathell, Hunt and Associates, LLC

Mrs. Adams stated Staff observed several deficiencies in SOLitude’s maintenance of the lakes; there is invasive overgrowth and treatments are damaging healthy plants. This resulted in District Counsel reviewing a draft Defective Work Notice to SOLitude requiring them to resolve these issues and, if not, the CDDs can terminate the contract for cause prior to the January 2024 expiration date. Another company is available to correct the deficiencies until the CDDs advertise an RFP. SOLitude still has not removed the nano-bubbler equipment.

Discussion ensued regarding Mr. Bill Kurth’s leadership, SOLitude’s report omitting deficiencies and including language in the Defective Work Notice such that funds will be held back in lieu of litigating for damages.

I. Monthly Status Report: Field Operations

221 The Monthly Report was included for informational purposes.

222 **II. NEXT MEETING DATE: October 23, 2023 at 2:00 PM**

223 ○ **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

224 All Supervisors confirmed their attendance at the October 23, 2023 meeting.

225 ○ **QUORUM CHECK: BAY CREEK CDD**

226 Supervisors Addison, Travers, Janek and McVay confirmed their attendance at the
227 October 23, 2023 meeting. Mr. Durney will not attend.

228

229 **SEVENTEENTH ORDER OF BUSINESS**

Supervisors' Requests

230

231 Ms. Gravenhorst asked if there are plans to address the invasive potato vines in the
232 preserve behind her residence. Mrs. Adams stated that the contractor treats invasives twice a
233 year; residents should notify her when vines become visible.

234 Mr. Cramer asked if cane toads are no longer an issue. Mrs. Adams stated that
235 responsibility transitioned to the PLCA.

236 Mr. Durney asked Mr. Adams if he spoke to the PLCA about replacing dead plants along
237 the Pennyroyal Drive berm. Ms. Gravenhorst asked about the life expectancy. Mrs. Adams will
238 email the Boards clarification of life expectancy, along with the Architect's planting schedule.

239 Mr. Cramer advised Mr. Durney that the Long Lake Committee and residents want to
240 understand what is planned. Mr. Durney stated that the plants should be replaced. Mr. Adams
241 and Mrs. Adams stated they have not heard from the PLCA about this matter.

242

243 **EIGHTEENTH ORDER OF BUSINESS**

Public Comments: Non-Agenda Items

244

245 No members of the public spoke.

246

247 **NINETEENTH ORDER OF BUSINESS**

Adjournment

248

249 There being nothing further to discuss, the meeting adjourned at 3:12 p.m.

250 **FOR BAYSIDE IMPROVEMENT**

251

252

253

254 _____

255 Secretary/Assistant Secretary

256

257 **FOR BAY CREEK:**

258

259

260

261 _____

262 Secretary/Assistant Secretary

Chair/Vice Chair

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA
ITEMS**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – NEW at 09.25.23 MEETING

1. Mr. Adams: Advertise the request for proposals for CDD Maintenance and Operations Facility to the Space Optimization Study\ at the first of the year. **ONGOING**
2. Mr. Puthoff ask Grace to e-blast pump schedule to all residents and weekly reminders to all HOA Presidents that this is still an issue. **ONGOING**
3. Mr. Adams: Email Mr. Savage executed copy of NPDES Year 6 annual report. **COMPLETED after 09.25.23 mtg**
4. Mrs. Adams: Research records to clarify plant life expectancy and email Committees the Architect's planting schedule. **ONGOING**

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRY OVER FROM 08.23.23 MEETING

1.

**BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS**

ACTIVE / ONGOING – CARRIED OVER OLDER THAN 08.23.23

1. Mr. Adams: Research ability to charge interest, if the loan of funds from Bayside to Bay Creek is not cleaned up before the start of Fiscal Year 2024. **ONGOING**
2. Mr. Kayne: Advise Mr. Barraco to amend the Development Order letter to include additional language under Stipulation #4. **ONGOING**
3. Mr. Adams: Contact Tax Collector’s office to ascertain the number of accounts that have not paid assessments and email to the CDD Boards. **ONGOING**
4. Mr. Adams: Review horticulturist dumpster invoice & bill the PLCA accordingly. **ONGOING**
5. Mr. Adams: Have Accounting reconcile charges applied to the “Other contractual-tree trimming” budget line item that belong to the “Unbudgeted contractual services” budget line item: **ONGOING**
6. Mr. Adams: Email WCI/PLCA Quit Claim Deed to Mr. Urbancic to review. **ONGOING**
7. Mr. Kayne: Request construction schedule from M&N. Monitor progress and report to the BOS and Staff as appropriate. **06.26.23** Mr. Adams: Contact Mr. Barraco for construction schedule. **ONGOING**
8. Mr. Adams: Update description of how “Utility billing” is calculated on Page 18 of proposed budget. **ONGOING**
9. Mr. Adams: Prep Memorandum of Understanding re: residents maintaining area behind Mr. McPhail’s and the other two homes. **ONGOING**
10. Mr. Adams: Create new “Field Operations parts replacement” budget line item for FY 2024 & incorporate Mr. Kemp’s figures and cost to install flashing lights on the ATVs. **ONGOING**
11. Mr. Adams: Prep spreadsheet depicting items in General Ledger that the CDDs maintain but another entity owns and send to Ms. Gravenhorst. **ONGOING**
12. Staff: Recreate PLCA / CDD list of “Who Owns What” **ONGOING**
13. Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRIED OVER OLDER THAN 08.23.23

- 14.** BOS: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**

- 15.** Mr. Adams: Schedule visit with Mr. Zimmerman to see demonstration of new straight trimmer and give suggestions for improvement to the BMPs, if any. **ONGOING**

- 16.** Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

1. Mr. Adams: Email responses to the RFP for Space Optimization Study to the CDD Boards, upon receipt. No one responded. **COMPLETED 09.23.23**
2. Mrs. Adams: Email Salinity Test Results to the CDD Boards, upon receipt. **COMPLETED after 08.28.23 mtg**
3. Mrs. Adams: Inform SOLitude that the Lake D-6 aeration has not worked for two months. **COMPLETED after 08.28.23 mtg**
4. Mr. Puthoff: Email updated Hurricane Plan to BOS/Staff. **COMPLETED after 08.28.23 mtg**
5. Mr. Kemp: Install additional shrubs in area behind Mr. McPhail’s home. **COMPLETED after 08.28.23 mtg**
6. Mr. Kemp: Prepare summary of Field Operations parts replacement items & associated cost needed now. **COMPLETED after 08.28.23 mtg**
7. Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **COMPLETED after 08.28.23 mtg**
8. Mrs. Adams: Email SDPA materials to the Boards upon receipt. **COMPLETED after 07.31.23 meeting**
9. Mr. Nicholson: Include additional language about the Development Order in the Maintenance Facility document he prepared. **COMPLETED after 07.31.23 meeting**
10. Mr. Adams: Provide update on investment opportunities with Synovus Bank at the next meeting. **COMPLETED 07.31.23**
11. Mr. Adams: Have the maintenance facility rear wall painted and area behind resident’s yard cleaned up and returned to compliance conditions. Include costs in future budget. **COMPLETED 07.31.23**
12. Mr. Kayne: Start prepping Year 6 NPDES annual report. **COMPLETED 07.31.23**
13. Landscape Committee: Similar to the Monday Maintenance Machinery Program, tag the type of work to be done on different types of landscaping and send to Mr. Kemp. Mr. Kemp: Input into program. Mr. Adams: Incorporate into the FY 2024 budget. **COMPLETED 07.31.23**
14. Mr. Adams: Present FineMark Bank investment statements at next meeting. **COMPLETED 06.26.23**
15. Mr. Adams: investigate an irregularity with the proposed Fiscal Year 2024 “Property appraiser” and “Tax collector” line items. **COMPLETED 06.26.23**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

16. Mr. Kayne: Provide copy of Development Order letter. **COMPLETED after 05.22.23 mtg**
17. Mr. Kayne: Check Development Order w/ City for Infinity at The Colony M&N project. **COMPLETED after 05.22.23 mtg**
18. Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by BOS. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **COMPLETED after 05.22.23 mtg**
19. Mr. Sims: Inspect Bay Crest aerator at Lake D-6, to determine if air-line is weak. **COMPLETED 05.22.23**
20. Mr. Adams: Email Brooks' Aeration Benefit Study to Mr. Durney. **COMPLETED 05.22.23**
21. Mr. Kemp: Delineate in writing which items CDDs need to cover and which need to be identified as hurricane related and provide to The Colony. **COMPLETED 05.22.23**
22. Mr. Kemp: Have Bay Cedar silt fence fixed & silver poles removed. **COMPLETED 05.22.23**
23. Mrs. Adams: Order 2023 Landscape Layer for GIS Map. Send to Ms. Gravenhorst. **COMPLETED 05.22.23**
24. Mrs. Adams: Request proposal to remove dead vegetation in Conservation Area. **COMPLETED 05.22.23**
25. Mr. Cox: Research his records to locate the spreadsheet of "who owns what" outside the Colony. **COMPLETED 05.22.23**
26. Mrs. Adams: Have SOLitude repair Pelican Nest Drive aeration box & ask when all systems will be reviewed to ensure they work properly. Mrs. Adams: Check status. **COMPLETED 05.22.23**
27. Ms. Gravenhorst: Include the horticulturist's formal assessment report when presenting Colony Landscape Committee's written report at the next meeting. **COMPLETED 05.22.23**
28. Bentley: Inspect Pelican Nest/Pinewater light poles for missing covers. **COMPLETED 05.22.23**
29. Mr. Willis: Obtain proposal to remove cane toads for next meeting. **COMPLETED after 04.24.23 mtg**
30. Mrs. Adams: Have street light bulbs on Pelican West Drive that are on 24 hours serviced; have orange bulbs replaced with white. **COMPLETED after 04.24.23 mtg**
31. Mrs. Adams: Follow up on streetlights ordered by Bentley. To be installed in April. **COMPLETED after 04.24.23 mtg**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BI**

From: [Paul Kemp](#)
To: [Cleo Adams](#); [shane willis](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Miguel Solis](#)
Subject: Monthly Reports - 10/13/2023
Date: Friday, October 13, 2023 12:50:31 PM
Attachments: [Emergent_20231013.pdf](#)
[Application_Landing_202309.pdf](#)
[Landing_Production_202309.pdf](#)
[Colony_Operations_202309.pdf](#)

Landscape:

The annual pine straw and mulch application has been completed. Golden Golf performed better this year than last. We have completed the annual sterilization of the flower beds. This is a project which I will research whether it is more sensible to outsource in the future. Club Care will be tilling the beds, topping off the soil, and installing flowers the week of October 30th. We trimmed the buffer between The Pointe and Bay Creek. We have organized the crew into smaller teams in order to more efficiently cover the entirety of the property. So far this has been very effective. We complete the mowing in two days instead of almost three days. This will allow us to have more hours trimming while allowing us to be more responsive to other concerns that arise along the way. Next we will be settling teams into specific areas and/or activities in order to better address the activities which tend to be more visible or frequent. This month we will begin fertilizing the turf and the shrubs. In The Colony, we have begun to see the results of our contracted pesticides applications. So far I have been impressed with the level of attention provided to us. We'd fallen behind on the weeds in the turf since Don retired. Ricky with Soto Lawn has been diligent in getting us caught back up, which unfortunately tends to result in brown patches (dead weeds) in the grass. I have instructed our team to address these as they appear by pulling out the brown. Now that we are in season, fertilizer applications will be performed also by Soto Lawn.

Irrigation:

We've measured some rain since last report, almost 8", mostly coming the week of October 2nd. This has helped some in raising the level of our irrigation lake but we are still way, way behind in terms of future water availability. There is still quite a deficit upstream.

Phase Two Pumps Schedule:

Off - Sunday 10am until Tuesday at 7am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed. Proposal to paint them.
3. Pumping Stations – Both stations fully operational.
4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – None to report today.
6. Water Quality – Bay Creek is in pretty good shape. Bayside filtration is working overtime and performing adequately.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the

district, making necessary adjustments and repairs.

8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Regards,
Paul Kemp
Field Manager
Bayside/Baycreek CDD
pelicanlandingcdds.net

Application Landing

Upcoming Jobs					
Name	Crew	Task	Created	Actual	Team
Pine water circle	1	Weeds	2023-09-27	0	0
			2023-09-27	0	0
In Progress Jobs					
Name	Crew	Task	Created	Actual	Team
Collect rodent bait traps	1	Other	2023-09-18	16.21	16.21
Green view dr	2	Weeds	2023-10-11	5.53	11.06
Bougainvilleas	1	Application	2023-09-26	4.79	4.79
Palm fertilizer	2	Application	2023-10-02	4.18	8.36
Pennyroyal cul de sacs	2	Weeds	2023-09-27	0.91	1.82
Pelican landing monuments	1	Weeds	2023-09-28	0	0
Ficus	1	Application	2023-10-11	2.99	2.99
Community center	1	Weeds	2023-09-27	0.61	0.61
Crack and crevice	1	Weeds	2023-10-12	0	0
Tennis ct	1	Weeds	2023-09-26	0	0
			09-18 to 10-12	35.22	45.84
Completed Jobs					
Name	Crew	Task	Created	Actual	Team
Annuals	1	Annuals	2023-07-31	7.01	7.01
Bay crest	2	Weeds	2023-08-01	0.93	1.86
Greenview dr	2	Weeds	2023-07-31	14.46	28.92
Bay creek	1	Weeds	2023-08-01	3.31	3.31
South bridge	1	Weeds	2023-08-02	3.36	3.36
Bay cedar	1	Weeds	2023-08-03	1.33	1.33
Central fountain	1	Weeds	2023-08-03	0.12	0.12
Pine water	1	Weeds	2023-08-03	3.88	3.88
Spring creek rd	1	Weeds	2023-08-03	2.59	2.59
Annuals	1	Application	2023-08-04	2.69	2.69
Coconut road	1	Application	2023-08-07	2.66	2.66
Pennyroyal /pelican colony blvd	1	Application	2023-08-07	2.68	2.68
Central fountain	1	Weeds	2023-08-07	1.03	1.03
Dog stations/trash	1	Cleanup	2023-08-03	0	0
Ornamental grasses	1	Weeds	2023-08-08	3.82	3.82
South Gate Jasmine	1	Cleanup	2023-08-11	0	0
Coconut road	2	Weeds	2023-08-07	4.12	8.24
Mystic ridge	2	Weeds	2023-08-14	0.66	1.32

Application Landing

Dog stations	1	Cleanup	2023-08-16	3.01	3.01
Bay cedar	2	Application	2023-08-15	14.68	29.36
Black rush/quail leaf	1	Weeds	2023-08-17	0.73	0.73
Waterside	1	Application	2023-08-17	2.33	2.33
Cedar lake ct	1	Application	2023-08-17	1.4	1.4
Pelican Landing Pkwy	1	Weeds	2023-08-17	1.17	1.17
Waterside	1	Weeds	2023-08-08	8.36	8.36
Green view ficus	2	Application	2023-08-18	2.35	4.7
Bougainvilleas	1	Application	2023-08-21	10.58	10.58
Crotons	1	Application	2023-08-22	1.56	1.56
Dog stations and trash	1	Cleanup	2023-08-23	1.98	1.98
Community center	1	Weeds	2023-08-21	11.18	11.18
Walden center berm	1	Turf	2023-08-23	6.35	6.35
Pelican colony blvd	1	Turf	2023-08-23	0.01	0.01
Pelican landing Pkwy	1	Turf	2023-08-23	1.04	1.04
Spring creek circle	1	Weeds	2023-08-17	0.48	0.48
Ornamental grass	1	Application	2023-08-24	4.29	4.29
Greenview dr	1	Turf	2023-08-24	1.88	1.88
Pine water	1	Turf	2023-08-24	0.6	0.6
Sweeper	1	Other	8/24/23 7:00 AM	8.64	8.64
Pelican nest dr turf	1	Turf	2023-08-25	3.16	3.16
Candle berry	1	Turf	2023-08-28	0.95	0.95
Gold crest dr	1	Turf	2023-08-28	3.25	3.25
Pelican nest/ us41 rock features	2	Weeds	2023-08-04	32.42	64.84
Pennyroyal turf	1	Turf	2023-08-28	2.52	2.52
Street sweeper	1	Other	2023-08-30	15.12	15.12
Jasmine	1	Weeds	2023-08-28	1.61	1.61
Reading meters	1	Irrigation	2023-09-06	8.82	8.82
Pelican colony Blvd	1	Application	2023-09-07	0.29	0.29
Dog stations/trash	1	Cleanup	2023-08-30	1.66	1.66
Silver thorns	1	Application	2023-08-28	7.48	7.48
24793gold crest circle	2	Hand Weeding	2023-08-29	0.14	0.28
24753 gold crest circle	1	Hand Weeding	2023-08-29	0.94	0.94
24851 gold crest circle	1	Hand Weeding	2023-08-29	0	0
Children's park	1	Weeds	2023-09-11	3.98	3.98
Flowering plants	1	Application	2023-09-11	8.07	8.07
Pelican nest dr	1	Weeds	2023-08-18	42.42	42.42
Baycedar	1	Weeds	2023-08-29	0.76	0.76
Broadleaf	1	Weeds	2023-08-28	3.19	3.19
Annuals	1	Annuals	2023-08-31	0	0

Application Landing

Pelican colony blvd	1		2023-09-11	0.52	0.52
The ridge turf	1	Turf	2023-08-28	0.19	0.19
Waterside turf	1	Turf	2023-08-28	0.49	0.49
Tennis cts	1	Weeds	2023-09-05	0	0
The ridge	2	Weeds	2023-09-12	2.67	5.34
Coconut road	1	Application	2023-09-13	1.03	1.03
Dog stations/trash	1	Cleanup	2023-09-13	1.62	1.62
Spring creek rd	1	Application	2023-09-13	0.86	0.86
The point creek court/bay Creek	1	Hand Weeding	2023-08-30	3.5	3.5
Bay creek/costa del sol border	2	Weeds	2023-09-13	1.37	2.74
Costa del sol/Marbella CT	2	Weeds	2023-09-13	3.55	7.1
Goldcrest	1	Weeds	2023-09-11	1.72	1.72
Pine water	1	Weeds	2023-09-14	0.37	0.37
Pelican landing Pkwy	1	Weeds	2023-09-14	1.97	1.97
Burnt pine dr	1	Weeds	2023-09-14	1.79	1.79
Sweeper	1	Other	2023-09-07	8.87	8.87
Pelican colony blvd	1	Weeds	2023-09-12	1.08	1.08
South bridge wall	2	Weeds	2023-09-15	0.38	0.76
Bay creek	2	Hand Weeding	2023-09-15	1.25	2.5
Pelican landing pkwy	2	Weeds	2023-09-18	0.42	0.84
Pelian nest dr/Goldcrest dr	2	Weeds	2023-09-18	1.2	2.4
Gold crest golf crossing bougainvillea	1	Hand Weeding	2023-08-29	1.97	1.97
Pelican colony Blvd monument	2	Weeds	2023-09-18	0.68	1.36
Walden center dr	2	Weeds	2023-09-18	1.34	2.68
North commons dr berm	2	Weeds	2023-09-19	0.4	0.8
Sanctuary/waterside	2	Weeds	2023-09-19	2.72	5.44
Walden center dr sidewalk	2	Weeds	2023-09-19	0.87	1.74
Coconut rd	2	Weeds	2023-09-19	2.06	4.12
Tho tides ficus	1	Application	2023-09-20	0.99	0.99
Walden center dr	1	Application	2023-09-20	0.27	0.27
Plca cocoplum	1	Application	2023-09-20	0.75	0.75
Dog station's trash	1	Cleanup	2023-09-13	2.36	2.36
Heron point circle	2	Weeds	2023-09-20	0.36	0.72
Black rush	2	Weeds	2023-09-20	0.37	0.74
Long lake village	2	Weeds	2023-09-20	0.49	0.98
Lakemont cove	2	Weeds	2023-09-20	1.56	3.12
Pennyroyal berm	1	Application	2023-09-21	0.93	0.93
Coconut rd monument	1	Application	2023-09-21	1.07	1.07
Sweeper	1	Cleanup	2023-09-21	8.72	8.72
3610 bay creek circle	2	Weeds	2023-09-13	2.25	4.5

Application Landing

3651 bay creek circle	2	Weeds	2023-09-22	0.92	1.84
Grenn view dr berm ficus	2	Application	2023-09-26	1.45	2.9
Water side	2	Hand Weeding	2023-09-26	1.39	2.78
Pennyroyal oleanders	1	Weeds	2023-09-26	0.12	0.12
Spring creek rd	2	Weeds	2023-09-26	1.95	3.9
Crotons	1	Application	2023-09-28	1.72	1.72
Sweeper	1	Cleanup	2023-09-28	8.8	8.8
Flower beds	1	Weeds	2023-09-27	4.84	4.84
Pelican nest	2	Hand Weeding	2023-09-29	2.19	4.38
Penny Royal berm	2	Weeds	2023-10-02	1.56	3.12
Bay cedar	1	Weeds	2023-09-27	0.22	0.22
Flax lily pelican nest	1	Hand Weeding	2023-10-03	3.55	3.55
Read numbers	1		2023-10-04	7.71	7.71
Sweeper	1	Cleanup	2023-10-05	7.74	7.74
Pelican landing broadleaf	1	Application	2023-10-05	7.73	7.73
Dog station	1	Cleanup	2023-10-06	1.37	1.37
Spot treatments	1	Application	2023-10-03	7.75	7.75
Flower beds	7	Application	2023-10-09	5.58	39.06
Flower beds	9	Application	2023-10-09	11.64	104.76
Pelican landing area	1	Weeds	2023-10-03	6.58	6.58
Pelican landing turf	1	Application	2023-10-05	4.71	4.71
Palm fertilizing	2	Application	2023-10-02	1.35	2.7
Bay cedar ficus	2	Application	2023-09-25	3.09	6.18
Dog stations	1	Cleanup	2023-10-11	1.69	1.69
Sweeper	1	Cleanup	2023-10-12	8.67	8.67
			09-18 to 10-12	443.38	677.58

Updates

Item Name	User	Created At	Update Content
South Gate Jasmine	Paul Kemp	10/July/2023 08:04:24 AM	Please collect weeds and leaves before we mow in a week or two.
Bay crest	Jorge Montoya	14/July/2023 08:49:46 AM	East side of bay crest on pelican nest dr ,are we hand pruning the suckers or are we going to have them use the hedge trimmer?.
Greenview dr	Jorge Montoya	26/July/2023 03:58:42 PM	Roundup and weeding front and back of vegetation
Greenview dr	Jorge Montoya	31/July/2023 03:50:53 PM	Pulled vines off fence.
South bridge	Jorge Montoya	26/July/2023 04:00:49 PM	Roundup and weeding near the privacy wall
Bay cedar	Jorge Montoya	27/July/2023 02:52:50 PM	Roundup and weeding
Pelican nest/ us41 rock features	Jorge Montoya	27/July/2023 02:55:01 PM	Non selective and weeding and vines
Pelican nest/ us41 rock features	Jorge Montoya	16/August/2023 02:02:26 PM	Spray near sidewalk border
Coconut road	Jorge Montoya	27/July/2023 02:57:17 PM	Non selective and weeding
Annuals	Jorge Montoya	27/July/2023 03:05:42 PM	Fertilizer and snail bait.
Annuals	Jorge Montoya	31/July/2023 03:47:58 PM	Insecticide and fungicide, "alternate"
Waterside	Jorge Montoya	31/July/2023 03:48:49 PM	Non selective and weeding
Waterside	Jorge Montoya	17/August/2023 07:03:37 AM	Spraying ficus for whitefly
Bay creek	Jorge Montoya	01/August/2023 02:11:11 PM	Roundup and weeding pulling vines
Pine water	Jorge Montoya	03/August/2023 08:15:39 AM	Roundup and weeding
Central fountain	Jorge Montoya	03/August/2023 08:55:25 AM	Pull weeds off palms
Spring creek rd	Jorge Montoya	03/August/2023 01:09:39 PM	Roundup fence line
Coconut road	Jorge Montoya	07/August/2023 08:45:02 AM	Shrubs and grasses
Coconut road	Jorge Montoya	07/August/2023 11:24:57 AM	Sprayed ficus for whitefly, could use a trim to help control the whitefly and thrips
Pennyroyal /pelican colony blvd	Jorge Montoya	07/August/2023 11:40:52 AM	Sprayed ficus, whitefly

Updates

Pennyroyal /pelican colony blvd	Jorge Montoya	07/August/2023 02:21:46 PM	The tides ficus
Central fountain	Jorge Montoya	07/August/2023 02:23:36 PM	Non selective pavers.walkways
Ornamental grasses	Jorge Montoya	08/August/2023 09:51:52 AM	Weeds Selective, spottreat
Ornamental grasses	Jorge Montoya	08/August/2023 01:41:40 PM	Also took care of weeds in jasmine
Mystic ridge	Jorge Montoya	14/August/2023 01:24:29 PM	Non selective
Bay cedar	Jorge Montoya	15/August/2023 07:05:38 AM	Spraying for whitefly
Pelican nest dr	Jorge Montoya	16/August/2023 02:01:10 PM	Pull vines on coco plums
Pelican nest dr	Jorge Montoya	22/August/2023 03:11:06 PM	Non selective
Black rush/quail leaf	Jorge Montoya	17/August/2023 07:02:52 AM	Non selective
Waterside	Jorge Montoya	17/August/2023 07:05:58 AM	Ficus spraying for whitefly
Cedar lake ct	Jorge Montoya	17/August/2023 11:23:52 AM	Silver thorn and coco plum spraying fungicide and insecticide
Pelican Landing Pkwy	Jorge Montoya	17/August/2023 01:51:29 PM	Non selective
Spring creek circle	Jorge Montoya	17/August/2023 03:05:04 PM	Non selective
Spring creek circle	Jorge Montoya	17/August/2023 03:13:54 PM	
Spring creek circle	Jorge Montoya	17/August/2023 03:13:54 PM	
Spring creek circle	Jorge Montoya	24/August/2023 08:00:52 AM	Spraying ornamental grass iron, and for mites
Green view ficus	Jorge Montoya	18/August/2023 07:23:22 AM	Spraying for whitefly
Bougainvilleas	Jorge Montoya	18/August/2023 10:25:06 AM	Spraying insecticide and liquid fertilizer
Bougainvilleas	Jorge Montoya	21/August/2023 08:20:01 AM	Gold crest dr
Bougainvilleas	Jorge Montoya	21/August/2023 08:20:14 AM	Bay cedar dr
Bougainvilleas	Jorge Montoya	21/August/2023 10:58:40 AM	Pelican nest dr
Bougainvilleas	Jorge Montoya	21/August/2023 10:59:57 AM	Ridge oak dr circles

Updates

Bougainvilleas	Jorge Montoya	21/August/2023 11:13:54 AM	Bay creek
Bougainvilleas	Jorge Montoya	21/August/2023 12:37:27 PM	Spring creek circle
Bougainvilleas	Jorge Montoya	21/August/2023 12:47:16 PM	Pelican colony Blvd
Bougainvilleas	Jorge Montoya	22/August/2023 07:35:03 AM	Waterside
Bougainvilleas	Jorge Montoya	22/August/2023 07:54:44 AM	Heron Point ct
Bougainvilleas	Jorge Montoya	22/August/2023 07:56:57 AM	Walden center dr across hospital
Bougainvilleas	Jorge Montoya	22/August/2023 08:18:05 AM	Burnt Pine dr
Bougainvilleas	Jorge Montoya	22/August/2023 08:39:32 AM	Pennyroyal and Lamont golf xing
Bougainvilleas	Jorge Montoya	22/August/2023 08:43:27 AM	Lyonia ln
Bougainvilleas	Jorge Montoya	22/August/2023 08:48:33 AM	Lakemont west circle/the reserve
Bougainvilleas	Jorge Montoya	22/August/2023 08:57:34 AM	Pennyroyal dr/pelican landing Pkwy/ctr fountain
Bougainvilleas	Jorge Montoya	22/August/2023 10:33:15 AM	Tassel flower ct
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:44:31 AM	Lakemont cove ln
Bougainvilleas	Jorge Montoya	22/August/2023 10:47:15 AM	Us41/rock features
Bougainvilleas	Jorge Montoya	22/August/2023 11:11:52 AM	Community center
Community center	Jorge Montoya	21/August/2023 07:12:15 AM	Non selective and hand weeding
Community center	Jorge Montoya	22/August/2023 02:23:37 PM	Bay creek
Crotons	Jorge Montoya	22/August/2023 01:03:10 PM	Treatment for mealybugs
Crotons	Jorge Montoya	22/August/2023 01:04:04 PM	Pelican colony Blvd
Crotons	Jorge Montoya	22/August/2023 01:27:12 PM	Pelican nest dr

Updates

Crotons	Jorge Montoya	22/August/2023 01:40:52 PM	Pelican landing Pkwy
Crotons	Jorge Montoya	22/August/2023 01:48:28 PM	Central fountain
Crotons	Jorge Montoya	22/August/2023 01:54:34 PM	Pennyroyal/pennyroyal berm
Crotons	Jorge Montoya	22/August/2023 02:05:40 PM	Pine fern
Crotons	Jorge Montoya	22/August/2023 02:09:15 PM	Wildindigo
Crotons	Jorge Montoya	22/August/2023 02:12:16 PM	Fiddlehead ct
Crotons	Jorge Montoya	22/August/2023 02:12:16 PM	Fiddlehead ct
Crotons	Jorge Montoya	22/August/2023 02:18:23 PM	Cassia ct
Walden center berm	Jorge Montoya	22/August/2023 03:14:57 PM	Spraying turf for chinch bugs and sod worms
Pelican colony blvd	Jorge Montoya	22/August/2023 03:17:25 PM	Spraying turf for chinch bugs and sod worms
Pelican landing Pkwy	Jorge Montoya	23/August/2023 01:34:56 PM	Spraying turf for chinch and web worms
Sweeper	Paul Kemp	27/August/2023 12:32:19 PM	Pelican Landing & The Colony
Ornamental grass	Jorge Montoya	24/August/2023 08:16:06 AM	Spraying for mites
Ornamental grass	Jorge Montoya	24/August/2023 08:17:03 AM	Spring creek circle
Ornamental grass	Jorge Montoya	24/August/2023 08:20:05 AM	Bay creek
Ornamental grass	Jorge Montoya	24/August/2023 08:20:05 AM	Bay creek
Ornamental grass	Jorge Montoya	24/August/2023 08:22:09 AM	Pine water dr
Ornamental grass	Jorge Montoya	24/August/2023 08:22:09 AM	Pine water dr
Ornamental grass	Jorge Montoya	24/August/2023 08:30:35 AM	Greenview dr
Ornamental grass	Jorge Montoya	24/August/2023 08:41:01 AM	Pelican nest dr
Ornamental grass	Jorge Montoya	24/August/2023 08:43:29 AM	Burnt pine dr
Ornamental grass	Jorge Montoya	24/August/2023 08:50:39 AM	Canoe park

Updates

Ornamental grass	Jorge Montoya	24/August/2023 09:01:22 AM	Central fountain
Ornamental grass	Jorge Montoya	24/August/2023 09:11:12 AM	Pennyroyal/lakemont golf xing
Ornamental grass	Jorge Montoya	24/August/2023 09:14:42 AM	Lakemont east
Ornamental grass	Jorge Montoya	24/August/2023 09:24:51 AM	Muscadine In
Ornamental grass	Jorge Montoya	24/August/2023 09:27:35 AM	Candle berry ct
Ornamental grass	Jorge Montoya	24/August/2023 09:29:35 AM	Pennyroyal/ heron glen
Ornamental grass	Jorge Montoya	24/August/2023 10:06:22 AM	Coconut rd
Ornamental grass	Jorge Montoya	24/August/2023 10:06:22 AM	Coconut rd
Ornamental grass	Jorge Montoya	24/August/2023 10:42:35 AM	Animal xing
Ornamental grass	Jorge Montoya	24/August/2023 10:52:46 AM	Wildindigo
Greenview dr	Jorge Montoya	24/August/2023 12:34:42 PM	Turf chinch bugs and sod worms
Pine water	Jorge Montoya	24/August/2023 02:32:11 PM	Spraying turf for chinch and sod worms
Pelican nest dr turf	Jorge Montoya	25/August/2023 07:27:27 AM	Spraying for chinch bugs and sod worms
Gold crest dr	Jorge Montoya	28/August/2023 10:37:14 AM	Spraying turf for chinch bugs and sod worms
Candle berry	Jorge Montoya	28/August/2023 08:01:17 AM	Turf spraying for chinch bugs and sod worms
Candle berry	Jorge Montoya	28/August/2023 08:07:55 AM	Muscadine In
Candle berry	Jorge Montoya	28/August/2023 08:30:51 AM	Pine fern
Candle berry	Jorge Montoya	28/August/2023 08:32:37 AM	Wildindigo In
Candle berry	Jorge Montoya	28/August/2023 08:33:19 AM	Wind damage
Candle berry	Jorge Montoya	28/August/2023 08:38:52 AM	Tásale flower ct
Candle berry	Jorge Montoya	28/August/2023 08:43:40 AM	Fiddle head ct , stump covering plants
Candle berry	Jorge Montoya	28/August/2023 08:52:26 AM	Cassia ct

Updates

Annuals	Jorge Montoya	28/August/2023 03:30:09 PM	Insecticide and fungicide
Silver thorns	Jorge Montoya	28/August/2023 03:31:57 PM	Spraying for rust spots
Silver thorns	Jorge Montoya	07/September/ 2023 08:13:58 AM	Golcrest
Silver thorns	Jorge Montoya	07/September/ 2023 08:52:23 AM	Bay cedar
Silver thorns	Jorge Montoya	07/September/ 2023 11:27:55 AM	Pennyroyal dr
Silver thorns	Jorge Montoya	07/September/ 2023 11:28:29 AM	Longlake village
Silver thorns	Jorge Montoya	07/September/ 2023 01:37:07 PM	Pelican landing Pkwy
Silver thorns	Jorge Montoya	08/September/ 2023 08:04:52 AM	Greenview dr
The ridge turf	Jorge Montoya	28/August/2023 03:33:30 PM	Spraying turf for chinch bugs and sod worms
Pennyroyal turf	Jorge Montoya	28/August/2023 03:36:35 PM	Spraying for chinch bugs and sod worms
Waterside turf	Jorge Montoya	28/August/2023 03:36:14 PM	Spraying for chinch bugs and sod worms
Jasmine	Jorge Montoya	28/August/2023 03:42:30 PM	Spraying for weeds selective
Jasmine	Jorge Montoya	05/September/ 2023 11:37:37 AM	Greenview dr, pelican nest dr, pelican landing parkway, pennyroyal dr, pelican colony blvd.
Broadleaf	Jorge Montoya	28/August/2023 03:44:05 PM	Weeds in turf selective
Collect rodent bait traps	Jorge Montoya	28/August/2023 03:49:12 PM	Collecting traps before pinestraw application.
Tennis cts	Clara Alonso	28/August/2023 04:03:56 PM	Non selective
Baycedar	Clara Alonso	29/August/2023 09:51:57 AM	Non selective
24753 gold crest circle	Clara Alonso	29/August/2023 10:54:28 AM	Removing vines
24793gold crest circle	Clara Alonso	29/August/2023 11:01:05 AM	Removing vines

Updates

24851 gold crest circle	Clara Alonso	29/August/2023 11:06:35 AM	Removing vines
Gold crest golf crossing bougainvillea	Clara Alonso	29/August/2023 11:15:13 AM	Removing weeds
Gold crest golf crossing bougainvillea	Jorge Montoya	15/September/ 2023 10:09:12 AM	Circle
The point creek court/ bay Creek	Clara Alonso	30/August/2023 08:37:45 AM	Does this area belong to us...?
The point creek court/ bay Creek	Paul Kemp	12/September/ 2023 10:06:43 AM	This berm between The Pointe and Bay Cedar is ours to maintain.
The point creek court/ bay Creek	Clara Alonso	12/September/ 2023 03:12:38 PM	This area is ready to trim would be better to spray weeds after trim.
The point creek court/ bay Creek	Paul Kemp	12/September/ 2023 03:17:43 PM	@Clara Alonso Thank you. We will add it to the trimming schedule for next week.
Pelican colony Blvd	Jorge Montoya	07/September/ 2023 08:53:35 AM	Spraying crotons for mealy bug
Flowering plants	Jorge Montoya	11/September/ 2023 07:10:44 AM	Bougainvillea, goldmountderantes, plumbago s etc
Children's park	Jorge Montoya	11/September/ 2023 07:15:52 AM	Non selective
Pelican colony blvd	Clara Alonso	11/September/ 2023 11:56:27 AM	Center median pulling weeds
Goldcrest	Jorge Montoya	11/September/ 2023 03:17:58 PM	Non selective
The ridge	Clara Alonso	12/September/ 2023 07:10:53 AM	Non selective
Pelican colony blvd	Clara Alonso	12/September/ 2023 09:34:14 AM	Non selective
Coconut road	Jorge Montoya	12/September/ 2023 09:54:31 AM	Little leaf Notcher weevil on the green buttonwood
Coconut road	Jorge Montoya	12/September/ 2023 09:54:54 AM	Little leaf Notcher weevil on the green buttonwood

Updates

Spring creek rd	Jorge Montoya	13/September/ 2023 08:37:18 AM	Sprayed green buttonwood
Costa del sol/Marbella CT	Jorge Montoya	13/September/ 2023 10:16:15 AM	Vines off shrubs
Costa del sol/Marbella CT	Jorge Montoya	13/September/ 2023 10:16:15 AM	Vines off shrubs
Costa del sol/Marbella CT	Jorge Montoya	13/September/ 2023 10:16:15 AM	Vines off shrubs
Bay creek/costa del sol border	Jorge Montoya	13/September/ 2023 02:32:05 PM	
Bay creek/costa del sol border	Jorge Montoya	13/September/ 2023 02:32:56 PM	3610 Bay creek side of house
3610 bay creek circle	Clara Alonso	13/September/ 2023 03:14:27 PM	Non selective
Pine water	Jorge Montoya	14/September/ 2023 10:36:00 AM	Non selective
Pine water	Jorge Montoya	14/September/ 2023 10:37:10 AM	Non selective
Pelican landing Pkwy	Jorge Montoya	14/September/ 2023 11:24:01 AM	Non selective
Burnt pine dr	Jorge Montoya	14/September/ 2023 01:35:01 PM	Non selective
South bridge wall	Jorge Montoya	14/September/ 2023 04:25:09 PM	Vines and non selective
Bay creek	Jorge Montoya	15/September/ 2023 08:52:15 AM	Northeast outside entrance weed pulling
Bay creek	Jorge Montoya	15/September/ 2023 08:57:35 AM	
Bay creek	Jorge Montoya	15/September/ 2023 09:03:49 AM	

Updates

Pelican landing pkwy	Jorge Montoya	18/September/ 2023 07:59:33 AM	Clean around monument
Pelican landing pkwy	Jorge Montoya	18/September/ 2023 08:26:13 AM	
Pelian nest dr/ Goldcrest dr	Jorge Montoya	18/September/ 2023 08:46:14 AM	Pulling vines
Pelican colony Blvd monument	Jorge Montoya	18/September/ 2023 11:18:00 AM	Pulling weeds
Walden center dr	Jorge Montoya	18/September/ 2023 02:41:24 PM	Berm Non selective
Walden center dr sidewalk	Jorge Montoya	19/September/ 2023 07:14:36 AM	Non selective and hand weeding
North commons dr berm	Jorge Montoya	19/September/ 2023 07:44:00 AM	Nono selective
Sanctuary/waterside	Jorge Montoya	19/September/ 2023 08:07:56 AM	Non selective backside of homes
Coconut rd	Jorge Montoya	19/September/ 2023 01:38:14 PM	Non selective
Tho tides ficus	Jorge Montoya	20/September/ 2023 07:13:58 AM	Spraying for whitefly
Walden center dr	Jorge Montoya	20/September/ 2023 08:14:39 AM	Awabuki
Plca cocoplum	Jorge Montoya	20/September/ 2023 08:35:00 AM	Spraying fungicide and iron
Heron point circle	Clara Alonso	20/September/ 2023 10:16:07 AM	Non selective
Heron point circle	Clara Alonso	20/September/ 2023 10:38:09 AM	Needs pine straw
Black rush	Clara Alonso	20/September/ 2023 10:39:08 AM	Non selective

Updates

Long lake village	Clara Alonso	20/September/2023 11:02:22 AM	Non selective
Lakemont cove	Clara Alonso	20/September/2023 11:32:19 AM	Non selective
Lakemont cove	Clara Alonso	20/September/2023 11:32:26 AM	Non selective
Green view dr	Clara Alonso	20/September/2023 01:07:25 PM	Non selective
Green view dr	Clara Alonso	03/October/2023 12:39:40 PM	Hand weeding
Pennyroyal berm	Jorge Montoya	21/September/2023 09:01:48 AM	Spraying for fungus and mealy bugs
Coconut rd monument	Jorge Montoya	21/September/2023 12:35:54 PM	Spraying ficus for whitefly
3651 bay creek circle	Clara Alonso	22/September/2023 09:42:00 AM	Non selective
3651 bay creek circle	Paul Kemp	22/September/2023 09:45:14 AM	at the entrance to Bay Creek, on the east side, there's a dead bush in front of the sign that says "For golfers only". Please remove it. @Miguel Solis
Bay cedar ficus	Jorge Montoya	25/September/2023 08:40:30 AM	Spraying for whitefly
Green view dr berm ficus	Jorge Montoya	26/September/2023 07:57:41 AM	Spraying for whitefly
Green view dr berm ficus	Jorge Montoya	26/September/2023 07:57:42 AM	Spraying for whitefly
Water side	Jorge Montoya	26/September/2023 09:25:55 AM	Spraying ficus for whitefly
Spring creek rd	Jorge Montoya	26/September/2023 11:08:25 AM	Fence line non selective
Pelican landing monuments	Jorge Montoya	26/September/2023 01:44:24 PM	Non selective and removing vines

Updates

Tennis ct	Jorge Montoya	26/September/2023 01:52:07 PM	Non selective,spray for ants
Tennis ct	Clara Alonso	13/October/2023 07:29:13 AM	Hand weed pulling
Bougainvilleas	Jorge Montoya	26/September/2023 03:00:27 PM	Spraying for caterpillars.and liquid fertilizer
Pennyroyal oleanders	Jorge Montoya	26/September/2023 02:38:32 PM	Remove vines
Pennyroyal oleanders	Jorge Montoya	26/September/2023 03:01:46 PM	
Pennyroyal oleanders	Jorge Montoya	26/September/2023 03:02:15 PM	After
Pine water circle	Jorge Montoya	27/September/2023 07:31:28 AM	Non selective and hand weeding vine on ferns
Flower beds	Jorge Montoya	27/September/2023 07:33:15 AM	Weeds
Flower beds	Jorge Montoya	28/September/2023 03:55:51 PM	Pelican landing and the colony
Flower beds	Jorge Montoya	28/September/2023 03:56:29 PM	Pelican landing and the colony
Community center	Jorge Montoya	27/September/2023 07:34:40 AM	Non selective and hand weeding
Pennyroyal cul de sacs	Jorge Montoya	27/September/2023 07:54:19 AM	Non selective
Bay cedar	Jorge Montoya	27/September/2023 02:55:06 PM	Non selective
Bay cedar	Jorge Montoya	27/September/2023 03:12:13 PM	Stopped at 24977
Crotons	Jorge Montoya	28/September/2023 07:40:13 AM	Mealybugs alternate insecticide

Updates

Crotons	Jorge Montoya	28/September/2023 09:23:39 AM	Pelian colony Blvd, pennyroyal dr cassia ct, central fountain, Pelican nest dr.
Pelican nest	Clara Alonso	29/September/2023 07:16:24 AM	Hand weeding sidewalk
Palm fertilizing	Jorge Montoya	02/October/2023 08:40:38 AM	Pelican nest entrance.
Penny Royal berm	Paul Kemp	02/October/2023 08:28:46 AM	Needs weeks pulled please.
Palm fertilizer	Clara Alonso	02/October/2023 09:49:55 AM	Canoe park area gold crest, pelican colony Blvd, pelican landing pkwy, pennyroyal dr, community center, the ridges circles, Lakemont circles, tennis courts, waterside pennyroyal circles, coconut rd monument
Flax lily pelican nest	Clara Alonso	02/October/2023 01:55:56 PM	Weeds
Spot treatments	Jorge Montoya	03/October/2023 11:23:15 AM	Non selective pelican landing areas
Pelican landing area	Clara Alonso	03/October/2023 12:46:04 PM	Hand pulling vines.
Pelican landing turf	Jorge Montoya	05/October/2023 07:58:42 AM	Spot treatment for web worms and chinch
Pelican landing broadleaf	Jorge Montoya	05/October/2023 07:59:53 AM	Spottreatment
Flower beds	Jorge Montoya	09/October/2023 07:46:21 AM	Treatment on flower beds
Flower beds	Jorge Montoya	09/October/2023 01:20:30 PM	Pelican landing flower bed treatment
Ficus	Jorge Montoya	11/October/2023 10:48:51 AM	Whitefly
Ficus	Jorge Montoya	11/October/2023 10:49:14 AM	The tides and coconut road monument
Crack and crevice	Jorge Montoya	12/October/2023 12:54:17 PM	Non selective pelican landing spot treatment

Colony Operations

In Progress Jobs					
Name	Created	Task	Crew	Actual	Team
Spring Creek Road	2023-10-03	Weeding	1	11.57	11.57
Application non-selective	2023-10-04	Application	2	18.53	37.06
Trimming	2023-10-04	Trimming	4	31.16	124.64
Cleanup debris	10/9/23 7:00 AM	Cleanup	2	1.21	2.42
	10-03 to 10-09		9	62.47	175.69
Completed Jobs					
Name	Created	Task	Crew	Actual	Team
Mowing Bermuda	8/28/23 7:00 AM	Mowing	5	8.81	44.05
Mowing St Augustine	8/29/23 7:00 AM	Mowing	4	7.42	29.68
Tuscany	8/29/23 7:00 AM	Trimming	2	6.8	13.6
Removing dead palms	8/31/23 7:00 AM	Cleanup	2	8.63	17.26
Mowing Bermuda	9/5/23 7:00 AM	Mowing	5	8.45	42.25
Mowing st Augustine	9/6/23 7:00 AM	Mowing	4	8.64	34.56
Trimming bougainvillea	8/29/23 10:00 AM	Trimming	2	5.81	11.62
Trimming Green buttonwood @ Bay club	9/7/23 7:00 AM	Trimming	4	4.8	19.2
Cleanup debris	8/28/23 7:00 AM	Cleanup	2	10.08	20.16
Application non-selective	8/28/23 9:00 AM	Application	2	12.56	25.12
North entry	9/7/23 12:30 PM	Trimming	4	8.08	32.32
Application selective	8/29/23 9:45 AM	Application	2	20.98	41.96
Pulling weeds	8/31/23 8:30 AM	Weeding	2	3.6	7.2
Mowing Bermuda	9/11/23 7:00 AM	Mowing	5	8.86	44.3
Mowing St Augustine	9/12/23 7:00 AM	Mowing	5	8.94	44.7
Cleanup debris	9/11/23 7:00 AM	Cleanup	1	11.97	11.97
Application non-selective	9/11/23 8:00 AM	Application	1	29.75	29.75
Mowing Bermuda	9/18/23 7:00 AM	Mowing	6	8.97	53.82

Colony Operations

Mowing St. Augustine	9/19/23 7:00 AM	Mowing	5	8.62	43.1
Cleanup debris	9/18/23 7:00 AM	Cleanup	2	7.64	15.28
Annuals	2023-09-20	annuals	7	8.16	57.12
Trimming cocoplum	9/13/23 7:00 AM	Trimming	5	26.24	131.2
Marina	2023-09-18	Cleanup	1	3.56	3.56
Trimming seagrape	9/22/23 7:00 AM	Trimming	5	3.39	16.95
Mowing Bermuda	2023-09-25	Mowing	5	8.61	43.05
Bay club	2023-09-26	Cleanup	5	1.1	5.5
Mowing St Augustine	2023-09-26	Mowing	5	7.54	37.7
Weeding bermudagrass	2023-09-26	Weeding	2	2.75	5.5
Removing dead plants	2023-09-26	Cleanup	3	10.9	32.7
Trimming north entry	2023-09-27	Trimming	5	6.95	34.75
Application non-selective	2023-09-25	Application	2	6.42	12.84
Cleanup debris	2023-09-25	Cleanup	2	3.82	7.64
Trimming Via Veneto	2023-09-28	Trimming	5	9.63	48.15
Mowing Bermuda	2023-10-02	Mowing	1	8.87	8.87
Mowing St Augustine	2023-10-03	Mowing	5	8.7	43.5
Cleanup debris	2023-10-02	Cleanup	2	11.67	23.34
Mowing Bermuda	10/9/23 7:00 AM	Mowing	6	8.15	48.9
	08-28 to 10-09			335.87	1143.17

Updates

Item Name	User	Created At	Update Content
Tuscany	Paul Kemp	29/August/2023 08:05:52 AM	Rolando. Trimming trees inside
Application selective	Miguel Solis	29/August/2023 09:55:14 AM	Weeds control
Removing dead palms	Paul Kemp	31/August/2023 07:45:18 AM	Rolando
Removing dead palms	Paul Kemp	31/August/2023 07:59:08 AM	
Pulling weeds	Miguel Solis	31/August/2023 08:47:54 AM	Eulalia
Marina	Paul Kemp	18/September/2023 03:42:14 PM	Please pick up a pile of green waste.
Bay club	Miguel Solis	26/September/2023 07:36:19 AM	Cleaning the parking lot
Removing dead plants	Paul Kemp	26/September/2023 01:25:06 PM	Casco
Spring Creek Road	Paul Kemp	03/October/2023 01:04:45 PM	Hand weeding
Application non-selective	Paul Kemp	04/October/2023 08:42:35 AM	North entry

Emergent

New Requests				
Name	Info	Type	Vendor	Days Since
25060 Banbridge		Landscape	N/A	120
In Progress Requests				
Name	Info	Type	Vendor	Days Since
Obsolete uplights Tuscany entrance median		Lighting	Bentley	239
23670 Peppermill		Landscape	N/A	96
Palermo Post		Lighting	Bentley	82
Messina Xanadu		Landscape	N/A	221
Colony Waterway		Landscape	Earth Balance	74
24161 Addison		Lighting	Bentley	39
Completed Requests				
Name	Info	Type	Vendor	Days Since
Spring Creek Circle		Lighting	Bentley	64
B3 - Central Park South		Fountains	Superior Water	57
Colony South Gate Fountain		Fountains	Aquatic Pool Repair	51
25070 Bay Cedar		Landscape	N/A	17
Colony Lights		Lighting	Bentley	12
3639 Heron Point Court	<p>We have no water pressure in our irrigation system. This has been going on since mid August. Apparently CDD flushed the water meter 8/22</p> <p>The filters have been cleaned out. BUT WE HAVE NEVER GOTTEN OUR WATER PRESSURE BACK! IT IS NOW OCTOBER PLEASE ADDRESS THIS UNSOLVED PROBLEM ASAP!</p> <p>Thank you,Alicia and Scott Shearer</p>	Irrigation	N/A	10

Emergent

24780 Pennyroyal	Irrigation water pressure is low.	Irrigation	N/A	5
23877 SANCTUARY	CLEAN METER, PLEASE LET ME KNOW ONCE COMPLETED	Irrigation	N/A	5
23853 SANCTUARY	CLEAN METER, LAWN IS STARTING TO STRESS. PLEASE LET ME KNOW ONCE COMPLETED.	Irrigation	N/A	5
23825 SANCTUARY	CLEAN METER, PLEASE LET ME KNOW ONCE COMPLETED	Irrigation	N/A	5
23817 SANCTUARY	CLEAN METER, PLEASE LET ME KNOW ONCE COMPLETED	Irrigation	N/A	5
23830 SANCTUARY	CLEAN METER, PLEASE LET ME KNOW ONCE COMPLETED.	Irrigation	N/A	5
3470 Ballybridge Circle		Landscape	N/A	120
23842 SANCTUARY	CLEAN METER, PLEASE LET ME KNOW ONCE CLEANED	Irrigation	N/A	5
24791 Pennyroyal	Per David Klopak - no water. 239-229-6094	Irrigation	N/A	3
23841 Tuscany Way	Light out in Tuscany - resident notified me, thanks!	Lighting	Bentley	3
The Ridge Monument		Lighting	N/A	3
Waterside	Two tagged streetlights out.	Lighting	Bentley	11
Sandpiper Isle	One tagged streetlight is out.	Lighting	Bentley	11
Bay Cedar	Two tagged streetlights are cycling.	Lighting	Bentley	11
Goldcrest Drive	One tagged streetlight is out.	Lighting	Bentley	11
Bay Creek entry	Streetlight is dim, flickering.	Lighting	Bentley	11
Spring Creek Circle	Two, tagged streetlights out. One at Bay Creek, one at the Canoe Park.	Lighting	Bentley	11
F4 - Tuscany West		Fountains	Superior Water	44
F10 - Navona North		Fountains	Superior Water	57
E8 - Golf Irrigation		Fountains	Superior Water	57

Updates

Item Name	User	Created At	Update Content
Obsolete uprights Tuscany entrance median	Paul Kemp	17/February/2023 11:02:47 AM	Secured proposal from Bentley to retrofit the lights with modern LEDs.
Messina Xanadu	Paul Kemp	07/March/2023 03:08:34 PM	Xanadu has struggled and died off in many places. Maybe there is a good alternative?
3470 Ballybridge Circle	Paul Kemp	16/June/2023 01:01:07 PM	Debris on opposite side of the creek.
25060 Banbridge	Paul Kemp	16/June/2023 01:06:18 PM	Privacy hedge along Nest Drive sidewalk needs to be replaced.
23670 Peppermill	Paul Kemp	10/July/2023 03:16:49 PM	Plumbagos need replaced on berm across from 23670. Please get a count.
23670 Peppermill	Paul Kemp	15/September/ 2023 12:41:23 PM	On hold until rain returns.
Palermo Post	Paul Kemp	24/July/2023 02:37:12 PM	Street light knocked down across from Palermo.
Colony Waterway	Paul Kemp	02/August/2023 06:35:31 AM	Trimming back the mangrove in the waterway that has been damaged by two previous hurricanes. This has been an ongoing request to preserve a view to wildlife. and maintain water flow to the water way. If this is outside the purview of CDD then please inform and will see if Colony Foundation will take it on.
Colony Waterway	Paul Kemp	24/August/2023 04:23:47 PM	Colony Waterway After much consideration it was decided for the District not to engage in trimming the bushes encroaching on the bridge vista. Instead look for contractors to address this area in the coming weeks. Regards, Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net
Colony Waterway	Paul Kemp	15/September/ 2023 12:40:59 PM	Still working on getting a vendor to complete...
Colony Waterway	Paul Kemp	06/October/2023 09:10:13 AM	Emailed the vendor again. (Earth Balance)
F10 - Navona North	Paul Kemp	18/August/2023 10:45:40 AM	Fountain is down.

Updates

F10 - Navona North	Paul Kemp	06/September/ 2023 09:23:49 AM	proposal received for tear-down.
F10 - Navona North	Paul Kemp	22/September/ 2023 11:50:31 AM	Have proposal for a refurbishment.
E8 - Golf Irrigation	Paul Kemp	18/August/2023 10:46:24 AM	Fountain is down.
E8 - Golf Irrigation	Paul Kemp	06/September/ 2023 09:24:14 AM	proposal received for a cleaning.
B3 - Central Park South	Paul Kemp	18/August/2023 10:47:26 AM	Fountain is down.
B3 - Central Park South	Paul Kemp	15/September/ 2023 12:36:10 PM	needs a new motor.
B3 - Central Park South	Paul Kemp	22/September/ 2023 11:50:08 AM	Have proposal for a new pump and motor.
Spring Creek Circle	Paul Kemp	18/August/2023 10:48:59 AM	Concrete light pole knocked down.
F4 - Tuscany West	Paul Kemp	31/August/2023 10:21:16 AM	Fountain is down.
F4 - Tuscany West	Paul Kemp	06/October/2023 09:12:50 AM	Emailed the vendor again. (Superior Water)
Colony South Gate Fountain	Paul Kemp	01/September/ 2023 08:44:03 AM	Feature pump motor is faulting.
Colony South Gate Fountain	Paul Kemp	15/September/ 2023 12:35:35 PM	Motor was pulled on 9/5
Colony South Gate Fountain	Paul Kemp	22/September/ 2023 11:51:46 AM	Motor is ready to be installed early next week.
24161 Addison	Paul Kemp	05/September/ 2023 11:46:50 AM	The street light across from 24161 Addison is buzzing badly. Bentley needs to come and replace the part...Thanks, Gina Hanft
24161 Addison	Paul Kemp	05/September/ 2023 11:55:07 AM	24161 Addison Gina, Thanks, we will get Bentley on the case. Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net

Updates

24161 Addison	Paul Kemp	13/October/2023 08:11:16 AM	24161 Addison I have a report this comes on but is still buzzing... Paul Kemp Field Manager Bayside/Baycreek CDD pelicanlandingcdds.net
25070 Bay Cedar	Paul Kemp	27/September/ 2023 07:34:18 AM	The homeowner states that his landscaper let him know that this pine tree is dead, and that if it falls it will fall directly on his home. Please let me know if this is something that the CDD is responsible for removing?
Colony Lights	Paul Kemp	02/October/2023 10:19:40 AM	All the lights from Tuscany to Las Palmas are out.
24791 Pennyroyal	Paul Kemp	11/October/2023 04:05:44 PM	No water
The Ridge Monument	Paul Kemp	11/October/2023 04:05:28 PM	The lights are out on the monument.

Landing Production

Upcoming Jobs					
Name	Crew	Team	Created	Actual	Team
Bay Creek/The Pointe	3	Rolando	2023-09-12	0	0
palms on Cassia	3	Rolando	2023-09-20	0	0
Spring Creek Road	3	Casco	2023-09-27	0	0
Mowing	3	Casco	2023-10-09	0	0
Grasses in Bay Creek	1	Other	2023-10-12	0	0
			09-12 to 10-12	0	0
In Progress Jobs					
Name	Crew	Team	Created	Actual	Team
Pelican Colony Blvd	3	Angelina	2023-09-19	97.48	292.44
Trimming Pelican Nest. 41 going south	3	Casco	2023-09-20	11.41	34.23
Bay Creek	3	Rolando	2023-09-27	12.02	36.06
Bay cedar trimming clusia	3	Rolando	2023-09-27	19.75	59.25
Removing dead plants	3	Casco	2023-09-27	35.74	107.22
Greenview berm	3	Valery	2023-10-02	33.19	99.57
PLCA	2	Rolando	10/11/23 7:00 AM	4.06	8.12
Pelican Nest entry	3	Valery	10/12/23 7:00 AM	0	0
The ridge circles	3	Bitia	2023-10-13	0	0
			09-12 to 10-12	213.65	636.89
Completed Jobs					
Name	Crew	Team	Created	Actual	Team
Mowing	2	Bitia	9/11/23 7:00 AM	15.2	30.4
Mowing	3	Casco	9/11/23 7:00 AM	17.81	53.43
Mowing	3	Rolando	9/11/23 7:00 AM	17.8	53.4

Landing Production

Central Park	2	Bitia	2023-09-13	7.36	14.72
Trimming bougainvillea	2	Bitia	9/7/23 7:00 AM	24.88	49.76
Firebush route. Trimming	6	Angelina	9/12/23 7:00 AM	39.48	236.88
Mowing	2	Bitia	2023-09-18	13.23	26.46
Mowing	3	Rolando	9/18/23 7:00 AM	14.94	44.82
Mowing	3	Casco	9/18/23 7:00 AM	14.94	44.82
The ridge circles	2	Bitia	2023-09-15	2.71	5.42
Bay Cedar Circle at the end	2	Bitia	2023-09-20	0.49	0.98
Muscadine Way	2	Bitia	2023-09-20	1.25	2.5
Wildindigo	2	Bitia	2023-09-20	0	0
Tassel flower	2	Bitia	2023-09-20	1.55	3.1
Fiddle head	2	Bitia	2023-09-20	0.44	0.88
Cassia	2	Bitia	2023-09-20	0	0
Walden Center across PLCA	3	Valery	2023-09-19	30.07	90.21
Bay cedar	3	Rolando	2023-09-14	38.96	116.88
Heron Point Circle	2	Bitia	2023-09-20	2.75	5.5
Cassia Court	2	Bitia	2023-09-19	3.22	6.44
Lyonia circle	2	Bitia	2023-09-21	2.19	4.38
Tortoise Preserve	3	Rolando	2023-09-14	5.74	17.22
The Reserve circle	2	Bitia	2023-09-21	0.36	0.72
Pelican Colony Pennyroyal	3	Rolando	2023-09-19	34.68	104.04
Catbrier circle	2	Bitia	2023-09-21	2.54	5.08
Bay Bean circle	2	Bitia	2023-09-21	0.32	0.64
Bay cedar trimming Clusia	3	Rolando	2023-09-22	3.65	10.95
Spring Creek Circle	3	Angelina	2023-09-26	8.66	25.98
Mowing	2	Bitia	2023-09-25	13.33	26.66
Mowing	3	Rolando	2023-09-25	14.23	42.69
Mowing	3	Casco	2023-09-25	14.23	42.69
Wax Myrtle	2	Bitia	2023-09-22	2.2	4.4

Landing Production

Trimming bougainvilleas route	2	Bitia	2023-09-27	13.31	26.62
Lakemont, east circles	2	Bitia	2023-09-26	5	10
Orange Geiger Tree	3	Rolando	2023-09-21	0	0
Bougainvillea route	3	Angelina	2023-09-26	29.66	88.98
Bay Cedar	3	Valery	2023-09-20	58.74	176.22
Mowing	3	Casco	2023-10-02	14.62	43.86
Mowing	2	Bitia	2023-10-02	14.55	29.1
Lakemont cypress island	2	Bitia	2023-10-03	0.83	1.66
Mowing	3	Rolando	2023-10-02	17.64	52.92
Twinberry circle	2	Bitia	2023-09-29	5.7	11.4
Lakemont park 1	2	Bitia	2023-10-04	6.83	13.66
Pennyroyal copper leaf	2	Angelina	2023-10-04	13.63	27.26
Bay Cedar	3	Casco	2023-10-03	11.43	34.29
Lakemont park 2	2	Bitia	2023-10-04	9.66	19.32
Sidewalk children's park	2	Bitia	2023-10-06	0	0
Lakemont park	3	Bitia	2023-10-09	5.58	16.74
Central Park fountain	3	Bitia	2023-10-09	0.8	2.4
3470 Ballybridge Circle	3	Bitia	2023-10-10	4.12	12.36
PLCA Tree	3	Rolando	2023-10-04	0	0
Pelican nest & pinewater	3	Casco	10/11/23 7:00 AM	4.57	13.71
PLCA	3	Bitia	2023-10-10	15.81	47.43
Cassia Court	3	Bitia	2023-10-12	1.67	5.01
			09-12 to 10-12	583.36	1704.99

Updates

Item Name	User	Created At	Update Content
Trimming bougainvillea	Bitia Lily	07/September/2023 03:56:58 PM	Middle of the colony
Trimming bougainvillea	Paul Kemp	12/September/2023 10:11:21 AM	*Pelican Colony Boulevard (Sanctuary medians)
Trimming bougainvillea	Bitia Lily	13/September/2023 01:48:13 PM	Pennyroyal parkways medians
Trimming bougainvillea	Bitia Lily	15/September/2023 07:51:36 AM	Middle of pelican nest
Bay Creek/The Pointe	Paul Kemp	20/September/2023 04:23:25 PM	Please trim the buffer berm between Bay Creek and The Pointe.
Tortoise Preserve	Paul Kemp	13/September/2023 01:28:53 PM	Please clean up any litter or dead branches lying on the ground.
Central Park	Miguel Solis	13/September/2023 02:12:08 PM	Trimming cleanup weeding
The ridge circles	Bitia Lily	15/September/2023 08:58:04 AM	Trimming bougainvillea - non selective
Walden Center across PLCA	Miguel Solis	19/September/2023 09:23:16 AM	Trimming Arboricolas
Pelican Colony Blvd	Miguel Solis	19/September/2023 09:27:22 AM	Trimming, starting from the Waterside entrance heading west
Cassia Court	Paul Kemp	19/September/2023 11:10:27 AM	I have a report from a resident about a dead tree and weeds in the beds. Please take care of the weeds and photograph the dead tree if you find it. @Miguel Solis
Cassia Court	Bitia Lily	19/September/2023 02:59:39 PM	Dried plants and grass removed. Non-selective
Pelican Colony Pennyroyal	Miguel Solis	19/September/2023 01:43:13 PM	Trimming ficus
palms on Cassia	Paul Kemp	20/September/2023 07:41:00 AM	Please remove the seed pods and trim this palm.
Bay Cedar Circle at the end	Bitia Lily	20/September/2023 10:20:08 AM	Trimming bougainvilleas non-selective
Muscadine Way	Bitia Lily	20/September/2023 11:36:02 AM	Trimming guides
Wildindigo	Bitia Lily	20/September/2023 12:50:39 PM	Trimming guides
Tassel flower	Bitia Lily	20/September/2023 12:54:30 PM	Trimming guides, bougainvillea, removing grass non-selective
Heron Point Circle	Paul Kemp	20/September/2023 02:34:47 PM	Please add this circle when doing your bougainvillea route. @Miguel Solis
Heron Point Circle	Bitia Lily	21/September/2023 10:24:05 AM	Clean and trimmed full circle

Updates

Fiddle head	Bitia Lily	20/September/2023 02:55:29 PM	Trimming guides
Bay Cedar	Miguel Solis	20/September/2023 03:25:29 PM	Trimming. Starting at the entrance
Cassia	Bitia Lily	20/September/2023 03:21:32 PM	Trimming guides
Orange Geiger Tree	Paul Kemp	21/September/2023 07:49:55 AM	Please stabilize this tree north of the Central Park Fountain.
Lyonia circle	Bitia Lily	21/September/2023 12:44:52 PM	Trimming and complete cleaning
Bay Bean circle	Bitia Lily	21/September/2023 01:16:33 PM	
The Reserve circle	Bitia Lily	21/September/2023 01:37:13 PM	Trimming and complete cleaning
Catbrier circle	Bitia Lily	22/September/2023 08:15:12 AM	Trimming and complete cleaning non-selective
Wax Myrtle	Bitia Lily	26/September/2023 01:11:54 PM	Trimming and complete cleaning non-selective
Bay Creek	Paul Kemp	22/September/2023 08:36:22 AM	3 dead pine trees in the island in front of 3720 Bay Creek Dr. Please also remove any dead material. (firebush?)
Bay Creek	Paul Kemp	22/September/2023 08:36:38 AM	Also, at the entrance to Bay Creek, on the east side, there's a dead bush in front of the sign that says "For golfers only". Please remove it.
Spring Creek Circle	Paul Kemp	22/September/2023 08:44:57 AM	Please trim the Bougainvilleas in the three triangles.
Spring Creek Road	Paul Kemp	22/September/2023 08:58:05 AM	Please trim this area the Pelican Colony bridge so the fence can be repaired.
Lakemont, east circles	Bitia Lily	29/September/2023 09:33:17 AM	Trimming and complete cleaning
Twinberry circle	Bitia Lily	04/October/2023 11:09:40 AM	Trimming and complete cleaning
Lakemont cypress island	Bitia Lily	03/October/2023 01:43:09 PM	Trimming yellow arbutus
Pennyroyal copper leaf	Paul Kemp	04/October/2023 08:47:53 AM	Please trim all the copper leaf only on the pennyroyal berm.
Pennyroyal copper leaf	Angelina Alonzo	04/October/2023 09:57:23 AM	Ok
PLCA Tree	Paul Kemp	04/October/2023 10:49:50 AM	Please stabilize this leaning tree at the Community Center.
Lakemont park 1	Bitia Lily	05/October/2023 09:26:43 AM	Trimming and complete cleaning

Updates

Lakemont park 2	Bitia Lily	05/October/2023 09:52:08 AM	Trimming and complete cleaning
Sidewalk children's park	Bitia Lily	06/October/2023 10:42:19 AM	Trimming palm trees
Lakemont park	Miguel Solis	09/October/2023 07:57:17 AM	Old pomp house
Central Park fountain	Miguel Solis	09/October/2023 01:01:04 PM	Cleanup
PLCA	Bitia Lily	12/October/2023 02:12:03 PM	Trimming and complete cleaning medium
Grasses in Bay Creek	Jorge Montoya	12/October/2023 08:38:19 AM	When possible trim car running over them
Cassia Court	Paul Kemp	12/October/2023 08:42:41 AM	Please trim the vine out of the road in the circle only.
Cassia Court	Bitia Lily	12/October/2023 04:00:21 PM	Trimming and complete cleaning

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
AND
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 23, 2023	Regular Meeting	2:00 PM
December 4, 2023*	Regular Meeting	2:00 PM
January 22, 2024	Regular Meeting	2:00 PM
February 26, 2024	Regular Meeting	2:00 PM
March 25, 2024	Regular Meeting	2:00 PM
April 22, 2024	Regular Meeting	2:00 PM
May 20, 2024*	Regular Meeting	2:00 PM
June 24, 2024	Regular Meeting	2:00 PM
July 19, 2024	Budget Workshop	9:00 AM
July 29, 2024	Regular Meeting	2:00 PM
August 26, 2024	Regular Meeting	2:00 PM
September 23, 2024	Regular Meeting	2:00 PM

***Exception(s)**

December meeting date is three (3) weeks earlier.

May meeting date is one (1) week earlier.