

**BAYSIDE IMPROVEMENT
AND BAY CREEK**

**COMMUNITY DEVELOPMENT
DISTRICTS**

June 26, 2023

BOARD OF SUPERVISORS

JOINT REGULAR

MEETING AGENDA

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**AGENDA
LETTER**

Bayside Improvement and Bay Creek

Community Development Districts

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone (561) 571-0010 • Toll-free (877) 276-0889 • Fax (561) 571-0013

June 19, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Boards of Supervisors

Bayside Improvement and Bay Creek Community Development Districts

Dear Board Members:

The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District will hold a Joint Regular Meeting on June 26, 2023 at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public may participate in the meeting, via Zoom, at <https://us02web.zoom.us/j/84137772934>, Meeting ID: **841 3777 2934** or via conference call at **1-929-205-6099**, Meeting ID: **841 3777 2934**. The agenda is as follows:

1. Call to Order/Phone Silent Mode/Pledge of Allegiance
2. Roll Call
3. Public Comments: *Agenda Items*

JOINT BUSINESS ITEMS

4. Staff Report: District Engineer – *Barraco and Associates, Inc*
5. Waterway Inspection Report: June 2023 – *SOLitude Lake Management, LLC*
6. Committee Reports
 - A. PLCA Landscape Committee
 - B. Colony Landscape Committee
7. Presentation of Monthly Budget and Year End Projection (*under separate cover*)
8. Acceptance of Unaudited Financial Statements as of May 31, 2023
9. Approval of May 22, 2023 Public Hearing and Joint Regular Meeting Minutes
10. Action/Agenda Items

11. Old Business

12. Staff Reports

A. District Counsel

I. *Gregory Urbancic, Esq., Coleman Yovanovich Koester, P.A.*

II. *Daniel Cox, Esq.*

B. District Manager: *Wrathell, Hunt and Associates, LLC*

I. Monthly Status Report: Field Operations

II. UPCOMING MEETINGS

➤ July 21, 2023 at 9:00 AM [Joint Budget Workshop]

➤ July 31, 2023 at 2:00 PM [Joint Regular Meeting]

○ QUORUM CHECK: *BAYSIDE IMPROVEMENT CDD*

SEAT 1	KAREN MONTGOMERY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	GAIL GRAVENHORST	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	WALTER MCCARTHY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	BERNIE CRAMER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	BILL NICHOLSON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

○ QUORUM CHECK: *BAY CREEK CDD*

SEAT 1	JERRY ADDISON	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	ROBERT TRAVERS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	JIM JANEK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MARY MCVAY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	GARY DURNEY	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

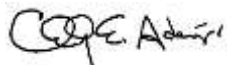
13. Supervisors' Requests

14. Public Comments: *Non-Agenda Items*

15. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.

District Manager

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

5

SOLITUDE

LAKE MANAGEMENT



Bayside/Baycreek CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 2023-06-16

Prepared for:

Cleo Adams, Assistant District Manager
Wrathell, Hunt & Associates, LLC
9220 Bonita Beach Road, Suite #214
Bonita Springs, FL 34135

Prepared by:

Bailey Hill, Aquatic Specialist

Ft. Myers Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

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Site: A-1

Comments:

Site looks good
Coventry
Shoreline is well maintained.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: A-7

Comments:

Normal growth observed
Pennyroyal
Shoreline is well maintained.
Treat shoreline weeds in riprap.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: A-8

Comments:

Normal growth observed
Pennyroyal
Shoreline is well maintained, spot treat minimal sedge growth.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: A-9

Comments:

Normal growth observed
Pennyroyal:
Shoreline is well maintained.
Treat sedge growth on northern bank. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: A-11

Comments:

Normal growth observed
Pennyroyal
Shoreline is well maintained, spot treat minimal sedge growth.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: A-12

Comments:

Normal growth observed
Pennyroyal: Shoreline is well maintained, spot treat minimal sedge growth. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: A-16

Comments:

Normal growth observed
Pennyroyal
Spot treat alligatorweed and torpedograss encroaching on lake bank. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Alligatorweed

Site: A-18

Comments:

Requires attention
Capri
Spot treat overgrowth of torpedograss and pennywort in littorals. Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-1

Comments:

Normal growth observed
Lakemont
Shoreline is well maintained.
Algae and aquatics are controlled.
Minimal surface algae noted.



Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: B-2

Comments:

Normal growth observed

Lakemont
Spot treat fleabane in littorals.
Algae and aquatics are controlled.
Minimal surface algae noted in littorals.



Action Required:

Routine maintenance next visit

Target:

Shoreline weeds

Site: B-6

Comments:

Requires attention

Lakemont
Treat for smartweed, fleabane and slender spikerush along banks.
Algae and aquatics are controlled.



Action Required:

Re-inspect next visit

Target:

Shoreline weeds

Site: C-1

Comments:

Site looks good

Longlake Village
Shoreline is well maintained.
Algae and aquatics are controlled.



Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: C-2

Comments:

Site looks good

Longlake Village
Shoreline is well maintained.
Algae and aquatics are controlled.
Depth gauge is faded and might need replacement.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



Site: D-1

Comments:

Normal growth observed

Southbridge
Shoreline is well maintained.
Algae and aquatics are controlled.
Treat for baby tears.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: D-5

Comments:

Treatment in progress

Baycrest
Some treatment was evident.
Continue to treat for torpedograss and vines in littorals. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: D-12

Comments:

Normal growth observed

Shoreline is well maintained. Spot treat for torpedograss and minor alligatorweed. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: D-13

Comments:

Requires attention

Cottages
Treat for torpedograss, alligatorweed, fleabane. Algae and aquatic weeds are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: E-6

Comments:

Treatment in progress

Colony Clubhouse
Shoreline is well maintained, treatment was evident. Algae and aquatics are controlled. Minor bottom algae noted.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: E-7

Comments:

Normal growth observed

Messina
Shoreline is well maintained.
Treat small patch of bulrush on
golf course side of lake. Algae
and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



Site: E-8

Comments:

Treatment in progress

Ponza: Shoreline is well
maintained. Algae accumulating
on treated submersed weeds.
Continue to treat for slender
spikerush, and chara.

Action Required:

Routine maintenance next visit

Target:

Submersed vegetation



Site: E-9

Comments:

Requires attention

The Sanctuary: Shoreline is well
maintained. Treat minimal
torpedograss. Aquatics and algae
are controlled.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



Site: F-12

Comments:

Requires attention

Sorrento
Spot treat Cattails along preserve edge. Treatment for widgeon grass was effective. Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

Cattails



Site: F-15

Comments:

Site looks good

Altaira
Shoreline is well maintained.
Algae and aquatics are controlled.

Action Required:

Routine maintenance next visit

Target:

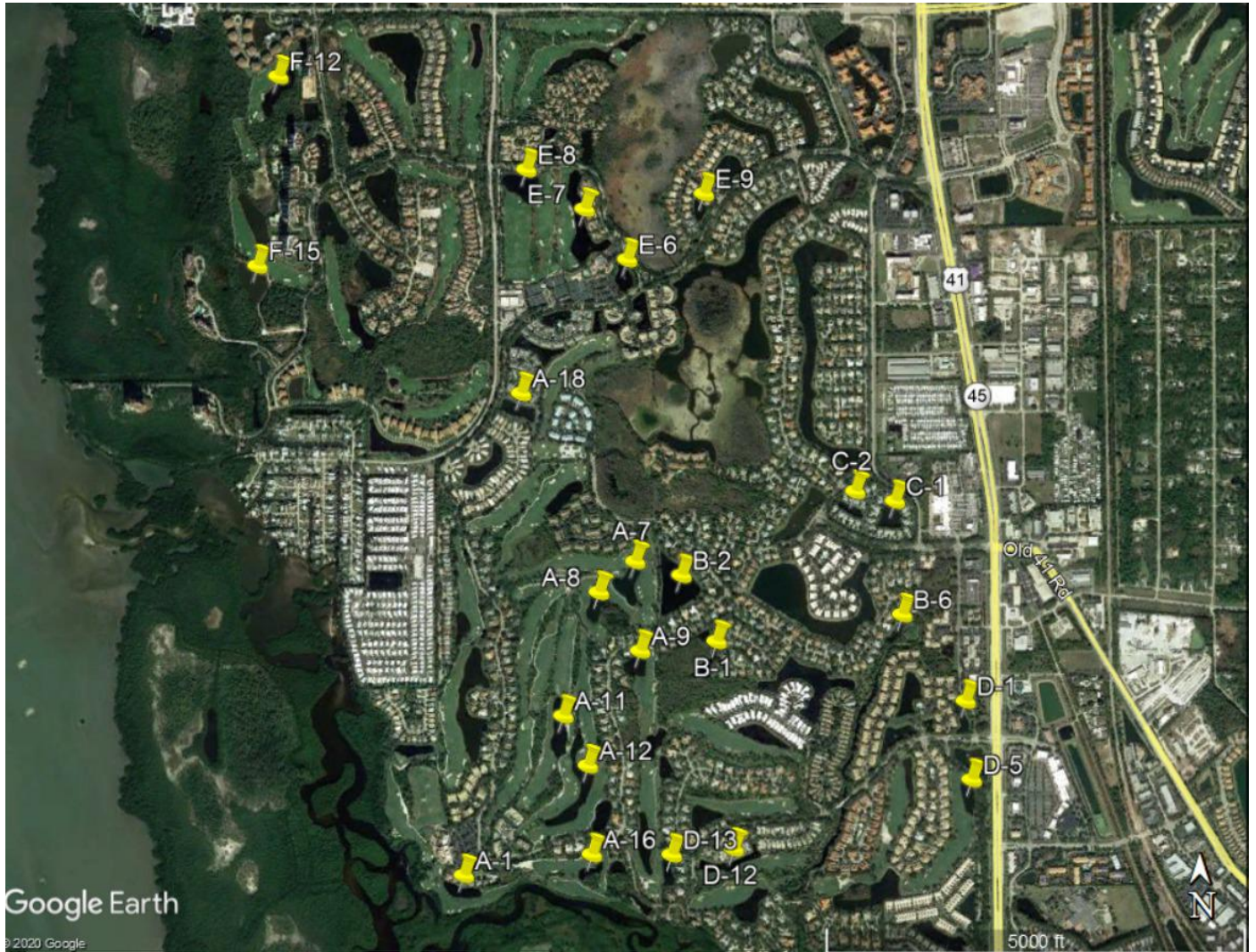
Species non-specific



Management Summary

- This month's activities have been standard lake maintenance.
- We continue to add beneficial bacteria to the four outfall lakes A-2, A-17, D-8, F-12. We also add bacteria to F-1, F-6, F-16, E-4 and E-5 to help reduce nutrients that cause algae blooms.
- Additional Observations:
- No significant algae blooms were observed during this inspection. Most of the lakes that require attention need treatment for shoreline weeds. These weeds include sedge, torpedograss, alligatorweed, cattails and pennywort. Treatment is scheduled on 6/20. Submersed vegetation in lakes B6, A18, and E8 will be targeted on 6/20 as well.

Site	Comments	Target	Action Required
A-1	Site looks good	Species non-specific	Routine maintenance next visit
A-7	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-8	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-9	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-11	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-12	Normal growth observed	Shoreline weeds	Routine maintenance next visit
A-16	Normal growth observed	Alligatorweed	Routine maintenance next visit
A-18	Requires attention	Shoreline weeds	Routine maintenance next visit
B-1	Normal growth observed	Surface algae	Routine maintenance next visit
B-2	Normal growth observed	Shoreline weeds	Routine maintenance next visit
B-6	Requires attention	Shoreline weeds	Re-inspect next visit
C-1	Site looks good	Species non-specific	Routine maintenance next visit
C-2	Site looks good	Species non-specific	Routine maintenance next visit
D-1	Normal growth observed	Submersed vegetation	Routine maintenance next visit
D-5	Treatment in progress	Shoreline weeds	Routine maintenance next visit
D-12	Normal growth observed	Shoreline weeds	Routine maintenance next visit
D-13	Requires attention	Shoreline weeds	Routine maintenance next visit
E-6	Treatment in progress	Shoreline weeds	Routine maintenance next visit
E-7	Normal growth observed	Shoreline weeds	Routine maintenance next visit
E-8	Treatment in progress	Submersed vegetation	Routine maintenance next visit
E-9	Requires attention	Torpedograss	Routine maintenance next visit
F-12	Requires attention	Cattails	Routine maintenance next visit
F-15	Site looks good	Species non-specific	Routine maintenance next visit



**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**UNAUDITED
FINANCIAL
STATEMENTS**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
MAY 31, 2023**

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
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**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED BALANCE SHEET
GOVERNMENTAL FUNDS
MAY 31, 2023**

	General Fund		
	General Fund 001 & 101	General Fund 002	Total Governmental Funds
ASSETS			
Cash			
SunTrust	\$1,364,899	\$499,014	\$ 1,863,913
FineMark MM *	295,870	83,005	378,875
FineMark ICS *	-	4,723	4,723
Undeposited funds	30,813	-	30,813
Accounts receivable (clearing fund)	114,418	30,503	144,921
Due from other funds			
Bayside general fund 001	9,420	-	9,420
Bayside general fund 002 - The Colony	16,365	-	16,365
Prepaid expense	130	-	130
WC deposit	1,806	-	1,806
Deposits	125	555	680
Total assets	\$ 1,833,846	\$ 617,800	\$ 2,451,646
LIABILITIES & FUND BALANCES			
Liabilities			
Bayside - general fund 001	-	11,630	11,630
Bay Creek - general fund 101	9,420	4,735	14,155
Due to Bayside - enterprise fund 401	1,728	-	1,728
Due to Bay Creek - enterprise fund 451	2,897	-	2,897
Total liabilities	14,045	16,365	30,410
Fund Balances			
Unassigned	1,819,801	601,435	2,421,236
Total fund balances	1,819,801	601,435	2,421,236
Total liabilities and fund balances	\$ 1,833,846	\$ 617,800	\$ 2,451,646

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 20,923	\$ 2,464,313	\$ 2,486,540	99%
Interest	38	251	500	50%
Street sweeping	-	-	13,000	0%
Miscellaneous	30,814	30,922	-	N/A
Total revenues	<u>51,775</u>	<u>2,495,486</u>	<u>2,500,040</u>	100%
EXPENDITURES				
Administrative				
Supervisors	1,454	10,496	19,377	54%
Engineering	375	14,171	15,000	94%
Legal	46	7,605	18,000	42%
Audit	-	3,750	15,000	25%
Management	3,500	28,000	42,000	67%
Accounting & payroll	1,400	11,199	16,799	67%
Computer services	420	3,978	5,040	79%
Assessment roll preparation* ¹	-	8,476	8,476	100%
Telephone	79	633	950	67%
Postage & reproduction	259	958	1,350	71%
Printing & binding	410	3,278	4,918	67%
Legal notices and communications	-	1,029	1,125	91%
Office supplies	355	1,145	750	153%
Subscriptions & memberships	-	263	263	100%
ADA website compliance	-	158	253	62%
Insurance* ¹	-	18,546	17,770	104%
Miscellaneous (bank fees)	218	3,487	6,750	52%
Total administrative	<u>8,516</u>	<u>117,172</u>	<u>173,821</u>	67%
Field management				
Other contractual	3,150	25,200	37,799	67%
Total field management services	<u>3,150</u>	<u>25,200</u>	<u>37,799</u>	67%
Water management				
NPDES program	-	355	3,165	11%
Other contractual services: lakes	14,452	116,984	200,661	58%
Other contractual services: wetlands	-	20,303	37,980	53%
Other contractual services: culverts/drains	8,342	36,358	37,980	96%
Other contractual services: lake health	-	3,516	6,330	56%
Aquascaping* ¹	-	-	18,990	0%
Capital outlay	-	-	9,495	0%
Contingencies	-	5,317	-	N/A
Repairs and maintenance (aerators)	-	7,306	9,495	77%
Total water management services	<u>22,794</u>	<u>190,139</u>	<u>324,096</u>	59%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,651	-	N/A
Electricity	5,789	34,238	40,000	86%
Hurricane light repair	-	3,289	-	N/A
Contractual services-lightpole	8,545	44,152	40,000	110%
Total street lighting services	<u>14,334</u>	<u>83,330</u>	<u>80,000</u>	104%
Landscaping				
Supervisor	5,429	76,047	126,500	60%
Personnel services	68,477	607,546	1,048,759	58%
Capital outlay	-	23,520	40,000	59%
Fuel	3,436	19,608	25,000	78%
Repairs and maintenance (parts)	8,682	53,754	35,000	154%
Insurance* ¹	-	16,480	15,287	108%
Minor operating equipment	1,479	4,518	20,000	23%
Horticulture dumpster	5,400	97,849	30,000	326%
Employee uniforms	1,576	23,834	33,000	72%
Chemicals	3,138	32,061	58,000	55%
Flower program* ²	147	81,369	125,000	65%
Mulch program* ²	-	97,459	77,000	127%
Plant replacement program* ²	-	4,483	40,000	11%
Other contractual - tree trimming* ¹	75,647	91,647	6,330	1448%
Other contractual - horticulturalist	-	-	2,000	0%
Other contractual - training	-	150	1,500	10%
Maintenance tracking software	-	1,920	3,500	55%
Unbudgeted contractual services	-	-	76,000	0%
Fountain maintenance	-	11,170	9,999	112%
Office operations	4,491	17,967	23,000	78%
Monument maintenance	-	-	15,000	0%
Total landscaping services	<u>177,902</u>	<u>1,261,382</u>	<u>1,810,875</u>	70%
Roadway				
Personnel	410	6,409	8,546	75%
Repairs and maintenance - parts	-	-	44,309	0%
Insurance	-	1,807	1,583	114%
Total roadway services	<u>410</u>	<u>8,216</u>	<u>54,438</u>	15%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUNDS 001 & 101
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Parks & recreation				
Utilities	770	6,802	9,000	76%
Operating supplies	57	1,042	1,000	104%
Total parks & recreation	<u>827</u>	<u>7,844</u>	<u>10,000</u>	78%
Other fees & charges				
Property appraiser	-	3,625	3,625	100%
Tax collector	-	5,359	5,358	100%
Total other fees & charges	<u>-</u>	<u>8,984</u>	<u>8,983</u>	100%
Total expenditures	<u>227,933</u>	<u>1,702,267</u>	<u>2,500,012</u>	68%
Excess/(deficiency) of revenues over/(under) expenditures	(176,158)	793,219	28	
Fund balances - beginning	1,995,959	1,026,582	980,260	
Fund balances - ending	<u>\$ 1,819,801</u>	<u>\$ 1,819,801</u>	<u>\$ 980,288</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF NET POSITION
ENTERPRISE FUNDS 401 & 451
MAY 31, 2023**

	Bayside Improvement Enterprise Fund 401	Bay Creek Enterprise Fund 451	Total Enterprise Funds 401 & 451
ASSETS			
Current assets:			
Cash			
Wells Fargo	\$ 689,110	\$ -	\$ 689,110
SunTrust	284,844	48,464	333,308
Accounts receivable (customers)	2,264	5,127	7,391
Due from Bayside general fund 001	1,403	772	2,175
Due from Bay Creek general fund 101	325	2,125	2,450
Due from Bay Creek enterprise fund 451	87,983	-	87,983
Accounts receivable (clearing fund)	10,331	4,743	15,074
WC deposit	104	35	139
Total current assets	<u>1,076,364</u>	<u>61,266</u>	<u>1,137,630</u>
Noncurrent assets:			
Capital assets			
Property, plant and equipment	1,950,208	18,320	1,968,528
Irrigation system	-	596,951	596,951
Less accumulated depreciation	(1,569,540)	(552,903)	(2,122,443)
Total capital assets, net of accumulated depreciation	<u>380,668</u>	<u>62,368</u>	<u>443,036</u>
Total noncurrent assets	<u>380,668</u>	<u>62,368</u>	<u>443,036</u>
Total assets	<u>1,457,032</u>	<u>123,634</u>	<u>1,580,666</u>
LIABILITIES			
Current liabilities:			
Customer deposits	47,929	12,189	60,118
Due to Bayside enterprise fund 401	-	87,983	87,983
Total current liabilities	<u>47,929</u>	<u>100,172</u>	<u>148,101</u>
NET POSITION			
Net investment in capital assets	380,668	62,368	443,036
Unrestricted	1,028,435	(38,906)	989,529
Total net position	<u>\$ 1,409,103</u>	<u>\$ 23,462</u>	<u>\$ 1,432,565</u>

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
OPERATING REVENUES:				
Charges for services				
Assessment levy - net	\$ 3,046	\$ 334,670	\$ 338,510	99%
Irrigation	45,332	311,869	506,896	62%
Total operating revenues	<u>48,378</u>	<u>646,539</u>	<u>845,406</u>	76%
OPERATING EXPENSES:				
Administrative services				
Supervisor's fees	484	3,498	6,459	54%
Engineering fees	125	4,724	4,999	94%
Legal	16	2,535	6,000	42%
Audit	-	1,251	5,000	25%
Management	1,367	10,936	16,403	67%
Accounting & payroll	467	3,733	5,600	67%
Computer services	140	1,327	1,680	79%
Utility billing	7,253	25,555	33,500	76%
Telephone	25	208	311	67%
Postage & reproduction	87	319	450	71%
Printing and binding	136	1,093	1,639	67%
Legal notices and communications	-	343	375	91%
Office supplies	119	381	251	152%
Subscription and memberships	-	88	87	101%
ADA website compliance	-	52	147	35%
Insurance* ¹	-	6,182	6,038	102%
Miscellaneous	72	1,174	2,250	52%
Total administrative services	<u>10,291</u>	<u>63,399</u>	<u>91,189</u>	70%
Field management services				
Other contractual services	1,051	8,400	12,600	67%
Total field management services	<u>1,051</u>	<u>8,400</u>	<u>12,600</u>	67%
Water management services				
NPDES program	-	205	1,835	11%
Other contractual services: lakes	8,379	67,826	116,339	58%
Other contractual services: wetlands	-	11,772	22,020	53%
Other contractual services: culverts/drains	4,837	21,080	22,020	96%
Other contractual services: lake health	-	1,856	3,670	51%
Aquascaping* ¹	-	-	11,010	0%
Capital outlay	-	-	5,505	0%
Repairs and maintenance (aerators)*	-	4,236	5,505	77%
Contingencies	-	3,083	-	N/A
Total water management services	<u>13,216</u>	<u>110,058</u>	<u>187,904</u>	59%

**BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS 401 & 451
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	3,671	0%
Total landscape services	-	-	3,671	0%
Roadway services				
Personnel	124	2,605	4,954	53%
Repairs and maintenance - parts	-	-	25,691	0%
Insurance	16	1,454	2,499	58%
Total irrigation supply services	140	4,059	33,144	12%
Irrigation supply services				
Personnel	3,593	49,473	82,651	60%
Reclaimed water	9,036	55,640	75,646	74%
Repairs and maintenance - parts	1,016	18,476	25,000	74%
Insurance* ¹	-	11,847	11,500	103%
Minor operating equipment	-	-	75,945	0%
Meter costs	659	3,065	7,500	41%
Other contractual services	1,551	12,511	9,000	139%
Electricity	12,468	68,695	95,000	72%
Pumps & machinery	6,061	44,380	50,000	89%
Depreciation	4,876	39,008	60,000	65%
Total irrigation supply services	39,260	303,095	492,242	62%
Total operating expenses	63,958	489,011	820,750	60%
Operating income/(loss)	(15,580)	157,528	24,656	
Nonoperating revenues/(expenses):				
Interest income	376	2,001	500	400%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	376	2,645	500	529%
Change in net position	(15,204)	160,173	25,156	
Total net position - beginning	1,447,769	1,272,392	1,264,474	
Total net position - ending	<u>\$ 1,432,565</u>	<u>\$ 1,432,565</u>	<u>\$ 1,289,630</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MAY 31, 2023**

	General Fund		Total Governmental Funds
	001	The Colony 002	
ASSETS			
Cash			
SunTrust	\$1,105,966	\$499,014	\$ 1,604,980
FineMark MM	64,169	83,005	147,174
FineMark ICS	-	4,723	4,723
Undeposited funds	30,813	-	30,813
Accounts receivable (clearing fund)	86,474	30,503	116,977
Due from other funds			
Bayside general fund 002 - The Colony	11,630	-	11,630
Prepaid expense	130	-	130
WC deposit	1,462	-	1,462
Deposits	125	555	680
Total assets	<u>\$ 1,300,769</u>	<u>\$ 617,800</u>	<u>\$ 1,918,569</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Due to other funds			
Bayside - general fund 001	-	11,630	11,630
Due to other governments (Bay Creek)			
Bay Creek - general fund 101	9,420	4,735	14,155
Bay Creek - enterprise fund 451	772	-	772
Due to Bayside - enterprise fund 401	1,403	-	1,403
Total liabilities	<u>11,595</u>	<u>16,365</u>	<u>27,960</u>
Fund balances			
Unassigned	1,289,174	601,435	1,890,609
Total fund balances	<u>1,289,174</u>	<u>601,435</u>	<u>1,890,609</u>
Total liabilities and fund balances	<u>\$ 1,300,769</u>	<u>\$ 617,800</u>	<u>\$ 1,918,569</u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 13,233	\$ 1,988,607	\$ 2,004,182	99%
Interest	14	73	404	18%
Street sweeping	-	-	10,494	0%
Miscellaneous	30,814	30,922	-	N/A
Total revenue	<u>44,061</u>	<u>2,019,602</u>	<u>2,015,080</u>	100%
EXPENDITURES				
Administration services				
Supervisors	727	5,248	9,689	54%
Engineering	304	11,498	12,171	94%
Legal	37	6,171	14,605	42%
Audit	-	3,043	7,500	41%
Management	2,840	22,719	34,079	67%
Accounting & payroll	1,136	9,087	13,631	67%
Computer services	341	3,228	4,089	79%
Assessment roll preparation* ¹	-	6,877	6,877	100%
Telephone	64	514	771	67%
Postage & reproduction	210	777	1,095	71%
Printing & binding	333	2,660	3,990	67%
Legal notices and communications	-	835	913	91%
Office supplies	288	929	609	153%
Subscriptions & memberships	-	213	213	100%
ADA website compliance	-	128	205	62%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	177	2,843	5,477	52%
Total administration services	<u>6,457</u>	<u>86,043</u>	<u>124,799</u>	69%
Field management				
Other contractual services	2,556	20,447	30,670	67%
Total field management services	<u>2,556</u>	<u>20,447</u>	<u>30,670</u>	67%
Water management				
NPDES program	-	288	2,568	11%
Other contractual services: lakes	11,726	94,921	162,816	58%
Other contractual services: wetlands	-	16,474	30,817	53%
Other contractual service: culverts/drains	6,769	29,501	30,817	96%
Other contractual services: lake health	-	2,853	5,136	56%
Aquascaping* ¹	-	-	15,408	0%
Capital outlay	-	-	7,704	0%
Contingencies	-	4,314	-	N/A
Repairs and maintenance (aerators)	-	5,928	7,704	77%
Total water management services	<u>18,495</u>	<u>154,279</u>	<u>262,970</u>	59%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	1,340	-	N/A
Electricity	4,697	27,781	32,456	86%
Hurricane light repair	-	2,669	-	N/A
Contractual services-lightpole	6,933	35,825	32,456	110%
Total street lighting services	<u>11,630</u>	<u>67,615</u>	<u>64,912</u>	104%
Landscaping				
Supervisor	4,404	61,701	102,642	60%
Personnel	55,553	492,865	850,963	58%
Capital outlay	-	19,084	32,456	59%
Fuel	2,788	15,910	20,285	78%
Repairs & maintenance (parts)	7,045	43,582	28,399	153%
Insurance* ¹	-	13,344	12,404	108%
Minor operating equipment	1,200	3,666	16,228	23%
Horticultural dumpster	4,382	79,394	24,342	326%
Employee uniforms	1,279	19,339	26,776	72%
Chemicals	2,547	26,014	47,061	55%
Flower program* ²	119	66,023	101,425	65%
Mulch program* ²	-	79,078	62,478	127%
Plant replacement program* ²	-	3,638	32,456	11%
Other contractual - tree trimming* ¹	61,380	74,362	5,136	1448%
Other contractual - horticulturalist	-	-	1,623	0%
Other contractual - training	-	122	1,217	10%
Maintenance tracking software	-	1,558	2,840	55%
Unbudgeted contractual services	-	-	61,666	0%
Fountain maintenance	-	9,063	8,114	112%
Office operations	3,645	14,579	18,662	78%
Monument maintenance	-	-	12,171	0%
Total landscaping services	<u>144,342</u>	<u>1,023,322</u>	<u>1,469,344</u>	70%
Roadway services				
Personnel	332	5,200	6,934	75%
Repairs & maintenance - parts	-	-	35,953	0%
Insurance	-	1,463	1,284	114%
Total roadway services	<u>332</u>	<u>6,663</u>	<u>44,171</u>	15%
Parks & recreation				
Utilities	739	6,530	8,640	76%
Operating supplies	55	1,000	960	104%
Total parks & recreation	<u>794</u>	<u>7,530</u>	<u>9,600</u>	78%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Other fees & charges				
Property appraiser	-	3,480	3,480	100%
Tax collector	-	4,217	5,144	82%
Total other fees & charges	-	7,697	8,624	89%
Total expenditures	184,606	1,373,596	2,015,090	68%
Excess/(deficiency) of revenues over/(under) expenditures	(140,545)	646,006	(10)	
Fund balances - beginning	1,429,719	643,168	601,448	
Fund balances - ending	<u>\$ 1,289,174</u>	<u>\$ 1,289,174</u>	<u>\$ 601,438</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 5,093	\$ 763,770	\$ 771,356	99%
Interest & miscellaneous	11	69	500	14%
Total revenues	<u>5,104</u>	<u>763,839</u>	<u>771,856</u>	99%
EXPENDITURES				
Administrative services				
Accounting & payroll	782	6,253	9,380	67%
Computer services	283	2,275	3,411	67%
Assessment roll preparation* ¹	-	1,150	1,150	100%
Field management	1,184	9,474	14,211	67%
Total administrative services	<u>2,249</u>	<u>19,152</u>	<u>28,152</u>	68%
Street lighting services				
Contractual services - light poles* ¹	60,815	62,450	5,000	1249%
Equipment	-	1,493	-	N/A
Total street lighting services	<u>60,815</u>	<u>63,943</u>	<u>5,000</u>	1279%
Landscaping maintenance services				
Personnel services	31,687	246,609	353,704	70%
Other contractual - horticulturalists	-	-	1,500	0%
Other contractual - training	-	-	1,500	0%
Rentals & leases	-	-	20,000	0%
Fuel	-	4,146	9,000	46%
Repairs & maintenance (parts)	607	5,174	15,000	34%
Insurance* ¹	-	2,687	3,000	90%
Horticulture dumpster	-	-	16,000	0%
Miscellaneous equipment	44	350	2,500	14%
Chemicals	-	5,926	17,000	35%
Flower program* ²	-	36,974	66,000	56%
Mulch program* ²	-	20,194	40,500	50%
Plant replacement program* ²	-	3,564	40,000	9%
Other contractual - tree trimming* ²	-	11,750	10,000	118%
Monument maintenance	-	-	3,000	0%
Total landscaping maintenance services	<u>32,338</u>	<u>337,374</u>	<u>598,704</u>	56%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 002 - THE COLONY
FOR THE PERIOD ENDED MAY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Fountain services				
Operating supplies	12,589	90,403	140,000	65%
Total fountain services	<u>12,589</u>	<u>90,403</u>	<u>140,000</u>	65%
Total expenditures	<u>107,991</u>	<u>510,872</u>	<u>771,856</u>	66%
Net increase/(decrease) of fund balance	(102,887)	252,967	-	
Fund balance - beginning	704,322	348,468	334,835	
Fund balance - ending	<u>\$ 601,435</u>	<u>\$ 601,435</u>	<u>\$ 334,835</u>	

*¹ Typically an annual expense.

*² Typically a seasonal expense.

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 401
MAY 31, 2023**

	<u>Bayside Improvement Enterprise Fund 401</u>
ASSETS	
Current assets:	
Cash	
Wells Fargo	\$ 689,110
SunTrust	284,844
Accounts receivable (customers)	2,264
Due from Bayside general fund 001	1,403
Due from Bay Creek general fund 101	325
Due from Bay Creek enterprise fund	87,983
Accounts receivable (clearing fund)	10,331
WC deposit	104
Total current assets	<u>1,076,364</u>
Noncurrent assets:	
Capital assets	
Property, plant and equipment	1,950,208
Less accumulated depreciation	<u>(1,569,540)</u>
Total capital assets, net of accumulated depreciation	<u>380,668</u>
Total noncurrent assets	<u>380,668</u>
Total assets	<u>1,457,032</u>
LIABILITIES	
Current liabilities:	
Customer deposits	<u>47,929</u>
Total current liabilities	<u>47,929</u>
NET POSITION	
Net investment in capital assets	380,668
Unrestricted	<u>1,028,435</u>
Total net position	<u><u>\$ 1,409,103</u></u>

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 1,676	\$ 251,392	\$ 253,882	99%
Irrigation	30,298	209,216	325,000	64%
Total operating revenues	<u>31,974</u>	<u>460,608</u>	<u>578,882</u>	80%
Operating expenses				
Administrative services				
Supervisors	242	1,749	3,230	54%
Engineering	94	3,543	3,750	94%
Legal	12	1,901	4,500	42%
Audit	-	938	2,500	38%
Management	1,025	8,202	12,303	67%
Accounting & payroll	350	2,800	4,200	67%
Computer services	105	995	1,260	79%
Utility billing	5,440	19,166	25,125	76%
Telephone	19	156	233	67%
Postage & reproduction	65	239	338	71%
Printing and binding	102	820	1,229	67%
Legal notices and communications	-	257	281	91%
Office supplies	89	286	188	152%
Subscription and memberships	-	66	65	102%
ADA website compliance	-	39	110	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	54	889	1,688	53%
Total administrative services	<u>7,597</u>	<u>45,137</u>	<u>64,019</u>	71%
Field management services				
Other contractual services	788	6,300	9,450	67%
Total field management services	<u>788</u>	<u>6,300</u>	<u>9,450</u>	67%
Water management services				
NPDES program	-	154	1,376	11%
Other contractual services: lakes	6,284	50,869	87,254	58%
Other contractual services: wetlands	-	8,829	16,515	53%
Other contractual services: culverts/drains	3,628	15,810	16,515	96%
Other contractual services: lake health	-	1,392	2,753	51%
Aquascaping* ¹	-	-	8,258	0%
Capital outlay	-	-	4,129	0%
Repairs and maintenance (aerators)*	-	3,177	4,129	77%
Contingencies	-	2,312	-	N/A
Total water management services	<u>9,912</u>	<u>82,543</u>	<u>140,929</u>	59%

**BAYSIDE IMPROVEMENT
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 401
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
Landscape services				
Other contractual - tree trimming	-	-	2,753	0%
Total landscape services	-	-	2,753	0%
Roadway services				
Personnel	93	1,954	3,716	53%
Repairs and maintenance - parts	-	-	19,268	0%
Insurance	12	1,090	1,875	58%
Total irrigation supply services	105	3,044	24,859	12%
Irrigation supply services				
Personnel	2,695	37,105	61,988	60%
Repairs and maintenance - parts	762	13,895	18,750	74%
Insurance* ¹	-	8,885	8,625	103%
Surplus RCS Water-Bayside	-	-	75,945	0%
Meter costs	494	2,299	5,625	41%
Other contractual services	1,163	9,383	6,750	139%
Electricity	9,351	51,521	71,250	72%
Pumps & machinery	4,546	33,285	37,500	89%
Depreciation	3,626	29,008	45,000	64%
Total irrigation supply services	22,637	185,381	331,433	56%
Total operating expenses	41,039	322,405	573,443	56%
Operating income/(loss)	(9,065)	138,203	5,439	
Nonoperating revenues/(expenses)				
Interest income	375	1,998	375	533%
Miscellaneous income	-	644	-	N/A
Total nonoperating revenues	375	2,642	375	705%
Change in net position	(8,690)	140,845	5,814	
Total net position - beginning	1,417,793	1,268,258	1,168,389	
Total net position - ending	<u>\$ 1,409,103</u>	<u>\$ 1,409,103</u>	<u>\$ 1,174,203</u>	

*¹ Typically an annual expense.

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
MAY 31, 2023**

	General Fund	
	101	Total Governmental Funds
ASSETS		
Cash		
SunTrust	\$ 258,933	\$ 258,933
FineMark MM	231,701	231,701
Accounts receivable (clearing fund)	27,944	27,944
Due from other governments - Bayside Improvement		
Bayside general fund 001	9,420	9,420
Bayside general fund 002 - The Colony	4,735	4,735
WC deposit	344	344
Total assets	\$ 533,077	\$ 533,077
LIABILITIES & FUND BALANCES		
Liabilities		
Due to other governments - Bayside Improvement		
Bayside - enterprise fund 401	325	325
Due to Bay Creek - enterprise fund 451	2,125	2,125
Total liabilities	2,450	2,450
Fund balances		
Unassigned	530,627	530,627
Total fund balances	530,627	530,627
Total liabilities and fund balances	\$ 533,077	\$ 533,077

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
REVENUES				
Assessment levy - net	\$ 7,690	\$ 475,706	\$ 482,324	99%
Interest	24	178	98	182%
Street sweeping	-	-	2,506	0%
Total revenues	<u>7,714</u>	<u>475,884</u>	<u>484,928</u>	98%
EXPENDITURES				
Administration services				
Supervisors	727	5,248	9,689	54%
Engineering	71	2,673	2,829	94%
Legal	9	1,434	3,395	42%
Audit	-	707	7,500	9%
Management	660	5,281	7,921	67%
Accounting & payroll	264	2,112	3,168	67%
Computer services	79	750	951	79%
Assessment roll preparation* ¹	-	1,599	1,599	100%
Telephone	15	119	179	66%
Postage & reproduction	49	181	255	71%
Printing & binding	77	618	928	67%
Legal notices and communications	-	194	212	92%
Office supplies	67	216	141	153%
Subscriptions & memberships	-	50	50	100%
ADA website compliance	-	30	48	63%
Insurance* ¹	-	9,273	8,885	104%
Miscellaneous (bank fees)	41	644	1,273	51%
Total administration services	<u>2,059</u>	<u>31,129</u>	<u>49,023</u>	63%
Field management fees				
Other contractual	594	4,753	7,129	67%
Total field management	<u>594</u>	<u>4,753</u>	<u>7,129</u>	67%
Water management				
NPDES program	-	67	597	11%
Other contractual services: lakes	2,726	22,063	37,845	58%
Other contractual services: wetlands	-	3,829	7,163	53%
Other contractual service: culverts/drains	1,573	6,857	7,163	96%
Other contractual services: lake health	-	663	1,194	56%
Aquascaping* ¹	-	-	3,582	0%
Capital outlay	-	-	1,791	0%
Contingencies	-	1,003	-	N/A
Repairs and maintenance (aerators)	-	1,378	1,791	77%
Total water management	<u>4,299</u>	<u>35,860</u>	<u>61,126</u>	59%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MAY 31, 2023**

	Current Month	Year to Date	Annual Budget	% of Budget
Street lighting				
Personnel services	-	311	-	N/A
Electricity	1,092	6,457	7,544	86%
Hurricane light repair	-	620	-	N/A
Contractual services-lightpole	1,612	8,327	7,544	110%
Total street lighting	<u>2,704</u>	<u>15,715</u>	<u>15,088</u>	104%
Landscape services				
Supervisor	1,025	14,346	23,858	60%
Personnel services	12,924	114,681	197,796	58%
Capital outlay	-	4,436	7,544	59%
Fuel	648	3,698	4,715	78%
Repairs and maintenance (parts)	1,637	10,172	6,601	154%
Insurance* ¹	-	3,136	2,883	109%
Minor operating equipment	279	852	3,772	23%
Horticulture dumpster	1,018	18,455	5,658	326%
Employee uniforms	297	4,495	6,224	72%
Chemicals	591	6,047	10,939	55%
Flower program* ²	28	15,346	23,575	65%
Mulch program* ²	-	18,381	14,522	127%
Plant replacement program* ²	-	845	7,544	11%
Other contractual - tree trimming* ¹	14,267	17,285	1,194	1448%
Other contractual - horticulturalist	-	-	377	0%
Other contractual - training	-	28	283	10%
Maintenance tracking software	-	362	660	55%
Unbudgeted contractual services	-	-	14,334	0%
Fountain maintenance	-	2,107	1,886	112%
Office operations	846	3,388	4,338	78%
Monument maintenance	-	-	2,829	0%
Total landscape services	<u>33,560</u>	<u>238,060</u>	<u>341,532</u>	70%
Roadway services				
Personnel	78	1,209	1,612	75%
Repairs and maintenance - parts	-	-	8,357	0%
Insurance	-	344	299	115%
Total roadway services	<u>78</u>	<u>1,553</u>	<u>10,268</u>	15%
Parks & recreation				
Utilities	31	272	360	76%
Operating supplies	2	42	40	105%
Total parks and recreation	<u>33</u>	<u>314</u>	<u>400</u>	79%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 101
FOR THE PERIOD ENDED MAY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% of Budget</u>
Other fees & charges				
Property appraiser	-	145	145	100%
Tax collector	-	1,142	214	534%
Total other fees & charges	<u>-</u>	<u>1,287</u>	<u>359</u>	358%
Total expenditures	<u>43,327</u>	<u>328,671</u>	<u>484,925</u>	68%
Excess/(deficiency) of revenues over/(under) expenditures	(35,613)	147,213	3	
Fund balances - beginning	566,240	383,414	378,811	
Fund balances - ending	<u>\$ 530,627</u>	<u>\$ 530,627</u>	<u>\$ 378,814</u>	

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS
STATEMENT OF NET POSITION
ENTERPRISE FUND 451
MAY 31, 2023**

	Bay Creek Enterprise Fund 451
ASSETS	
Current assets:	
Cash	
SunTrust	\$ 48,464
Accounts receivable (customers)	5,127
Due from Bayside general fund 001	772
Due from Bay Creek general fund 101	2,125
Accounts receivable (clearing fund)	4,743
WC deposit	35
Total current assets	61,266
Noncurrent assets:	
Capital assets	
Property, plant and equipment	18,320
Irrigation system	596,951
Less accumulated depreciation	(552,903)
Total capital assets, net of accumulated depreciation	62,368
Total noncurrent assets	62,368
Total assets	123,634
LIABILITIES	
Current Liabilities:	
Customer deposits	12,189
Due to Bayside enterprise fund 401	87,983
Total current liabilities	100,172
NET POSITION	
Net investment in capital assets	62,368
Unrestricted	(38,906)
Total net position	\$ 23,462

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED MAY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Operating revenues				
Charges for services:				
Assessment levy - net	\$ 1,370	\$ 83,278	\$ 84,628	98%
Irrigation	15,034	102,653	181,896	56%
Total operating revenues	<u>16,404</u>	<u>185,931</u>	<u>266,524</u>	70%
Operating expenses				
Administrative services				
Supervisors	242	1,749	3,230	54%
Engineering	31	1,181	1,250	94%
Legal	4	634	1,500	42%
Audit	-	313	2,500	13%
Management	342	2,734	4,101	67%
Accounting & payroll	117	933	1,400	67%
Computer services	35	332	420	79%
Utility billing	1,813	6,389	8,375	76%
Telephone	6	52	78	67%
Postage & reproduction	22	80	113	71%
Printing and binding	34	273	410	67%
Legal notices and communications	-	86	94	91%
Office supplies	30	95	63	151%
Subscription and memberships	-	22	22	100%
ADA website compliance	-	13	37	35%
Insurance* ¹	-	3,091	3,019	102%
Miscellaneous	18	285	563	51%
Total administrative services	<u>2,694</u>	<u>18,262</u>	<u>27,175</u>	67%
Field management services				
Other contractual services	263	2,100	3,150	67%
Total field management services	<u>263</u>	<u>2,100</u>	<u>3,150</u>	67%
Water management services				
NPDES program	-	51	459	11%
Other contractual services: lakes	2,095	16,957	29,085	58%
Other contractual services: wetlands	-	2,943	5,505	53%
Other contractual services: culverts/drains	1,209	5,270	5,505	96%
Other contractual services: lake health	-	464	918	51%
Aquascaping* ¹	-	-	2,753	0%
Capital outlay	-	-	1,376	0%
Repairs and maintenance (aerators)*	-	1,059	1,376	77%
Contingencies	-	771	-	N/A
Total water management services	<u>3,304</u>	<u>27,515</u>	<u>46,977</u>	59%

**BAY CREEK
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
ENTERPRISE FUND 451
FOR THE PERIOD ENDED MAY 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Landscape services				
Other contractual - tree trimming	-	-	918	0%
Total landscape services	<u>-</u>	<u>-</u>	<u>918</u>	<u>0%</u>
Roadway services				
Personnel	31	651	1,239	53%
Repairs and maintenance - parts	-	-	6,423	0%
Insurance	4	364	625	58%
Total irrigation supply services	<u>35</u>	<u>1,015</u>	<u>8,287</u>	<u>12%</u>
Irrigation supply services				
Personnel	898	12,368	20,663	60%
Reclaimed water	9,036	55,640	75,646	74%
Repairs and maintenance - parts	254	4,581	6,250	73%
Insurance* ¹	-	2,962	2,875	103%
Meter costs	165	766	1,875	41%
Other contractual services	388	3,128	2,250	139%
Electricity	3,117	17,174	23,750	72%
Pumps & machinery	1,515	11,095	12,500	89%
Depreciation	1,250	10,000	15,000	67%
Total irrigation supply services	<u>16,623</u>	<u>117,714</u>	<u>160,809</u>	<u>73%</u>
Total operating expenses	<u>22,919</u>	<u>166,606</u>	<u>247,316</u>	<u>67%</u>
Operating income/(loss)	(6,515)	19,325	19,208	
Nonoperating revenues/(expenses)				
Interest income	1	3	125	2%
Total nonoperating revenues	<u>1</u>	<u>3</u>	<u>125</u>	<u>2%</u>
Change in net position	(6,514)	19,328	19,333	
Total net position - beginning	29,976	4,134	96,111	
Total net position - ending	<u>\$ 23,462</u>	<u>\$ 23,462</u>	<u>\$ 115,444</u>	

*¹ Typically an annual expense.

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

MINUTES

DRAFT

**MINUTES OF MEETING
BAYSIDE IMPROVEMENT AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

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The Boards of Supervisors of the Bayside Improvement Community Development District and Bay Creek Community Development District held a Public Hearing and Joint Regular Meeting on May 22, 2023, at 2:00 p.m., at the Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134. Members of the public were able to participate via Zoom, at <https://us02web.zoom.us/j/84137772934>, and via conference call at 1-929-205-6099, Meeting ID: 841 3777 2934 for both.

Present for Bayside Improvement CDD were:

Walter McCarthy	Chair
Bill Nicholson	Vice Chair
Bernie Cramer	Assistant Secretary
Gail Gravenhorst	Assistant Secretary
Karen Montgomery	Assistant Secretary

Present for Bay Creek CDD were:

James Janek	Chair
Jerry Addison	Assistant Secretary
Mary McVay	Assistant Secretary
Gary Durney	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis (via telephone)	Operations Manager
Dan Cox (via telephone)	District Counsel, Bay Creek CDD
Greg Urbancic (via telephone)	District Counsel, Bayside Improvement CDD
Wes Kayne	District Engineer
Mark Puthoff	PLCA Assistant General Manager
Bailey Hill	SOLitude Lake Management
Ean Sims	SOLitude Project Manager
Gary Coluzzi	SOLitude SWFL District Manager
Paul Desenberry	SOLitude

FIRST ORDER OF BUSINESS

Call to Order/Phone Silent Mode/Pledge of Allegiance

44 Mr. Janek called the meeting to order at 2:00 p.m. All present recited the Pledge of
45 Allegiance.

46

47 **SECOND ORDER OF BUSINESS** **Roll Call**

48

49 All Supervisors were present for Bayside Improvement CDD. Supervisors Addison, Janek,
50 McVay and Durney were present for Bay Creek CDD. Supervisor Travers was not present.

51

52 **THIRD ORDER OF BUSINESS** **Public Comments: Agenda Items**

53

54 No members of the public spoke.

55

56 **JOINT BUSINESS ITEMS**

57 **FOURTH ORDER OF BUSINESS** **Staff Report: District Engineer – Barraco &**
58 **Associates, Inc.**

59

60 Mr. Kayne reported that the Development Order (DO) for the amenity parcel was
61 approved on April 25, 2023.

62 Regarding the DO for M&N, Ms. Gravenhorst noted homeowner concerns and asked if
63 anyone observed the ongoing clearing to ensure its appropriateness. Mr. Adams stated, when
64 driving by that perimeter, he noted clearing had commenced and silt fencing was installed. His
65 understanding is that the canal will continue to receive water until the entire site’s stormwater
66 system has been constructed, which will take time as the rainy season is approaching.

67 Mr. McCarthy asked Mr. Kayne to request a construction schedule from M&N, monitor
68 progress and report to the Board and Staff. Mr. Kayne will provide a copy of the DO letter.

69

70 **FIFTH ORDER OF BUSINESS** **Waterway Inspection Report: April 2023 -**
71 **SOLitude Lake Management, LLC**

72

73 Mr. Sims introduced SOLitude SWFL District Manager Gary Coluzzi and Aquatic Specialist
74 Bailey Hill.

75 Mr. Sims presented the Monthly Report and stated six areas requiring attention were
76 treated; treated shoreline weeds died off and algae is no longer present. All property and littoral
77 zones are in compliance.

78 Mr. Janek asked if a lot of frogs were observed while treating the lakes. Mr. Sims stated
79 some were observed but not an overwhelming number. Some large bufo toads were observed
80 and an abundance of tadpoles might be removed as a separate service, if necessary.

81 Ms. Gravenhorst observed algae in Lake D-15 and asked if Sonar® caused it to grow. Mr.
82 Sims stated when Sonar® is used to target submersed aquatic weeds, the weeds die and come to
83 the surface, which tends to cause algae growth; algae is treated when observed.

84 Mr. Desenberry stated he can ask technicians to remove toads.

85 Ms. McVay asked who to contact about tadpoles. Mrs. Adams stated District
86 Management should be called but the Board must approve any additional treatments.

87 Mrs. Adams stated she observed a large mass of cattail on the conservation side of C-4
88 that will require treatment by boat. She reported about vegetation blocking the culvert on D-3
89 adjacent to the golf course, on Greenview across the street from the pumphouse, and abundant
90 weeds on the lake banks were observed.

91 Discussion ensued regarding identification and removal of distinctive tadpoles and
92 invasive cane toads. Mr. Coluzzi stated technicians will be asked to remove invasive toads they
93 observe while routinely on site; individual treatments can be scheduled as needed.

94

95 **SIXTH ORDER OF BUSINESS**

Committee Reports

96

97 **A. PLCA Landscape Committee**

98 There was no report.

99 **B. Colony Landscape Committee**

100 Ms. Gravenhorst stated she normally prepares a written report but The Colony is focusing
101 on redoing The Bay Club and recovering after the hurricane. The Landscape Committee thanks
102 the CDD for the work contributed towards these efforts.

103

104 **SEVENTH ORDER OF BUSINESS**

**Discussion/Consideration of Pesky
Varmints, LLC, Estimate #1911 for Cane
Toad Control**

105

106

107

108 **A. Informative Newsletter**

109 **B. Summary Examples**

110 Mr. Adams presented Pesky Varmints, LLC, Estimate #1911 for Cane Toad Control. He
111 discussed the results of similar programs with this vendor in other CDDs and responded to
112 questions. He noted that Pesky Varmints previously removed the invasive python in the CDD.

113 Discussion ensued regarding the proposal, service schedules, areas to be treated,
114 coordinating with the PLCA and golf courses and whether the CDDs should get involved.

115 Mr. Cramer stated the Bonita Bay team offered to give a presentation.

116 Resident concerns, dangers to pets, resident efforts to remove cane toads and the best
117 time to treat were discussed.

118 Mr. Puthoff noted that Mr. Greg Keely is the Board liaison for the Landscape Committee
119 and suggested this be brought to the PLCA Board, via Mr. Keely or Ms. Ellen Dennis. Generally,
120 three quotes are needed. Mr. Cramer stated he will forward an email from Ms. Dennis about this.

121 Mr. Urbancic stated this expenditure is below the threshold requiring a Request for
122 Proposals (RFP). Mr. Adams stated, if the decision is to proceed, multiple bids will be obtained.

123

On MOTION for Bayside by Mr. McCarthy and seconded by Ms. Gravenhorst, with all in favor, tabling this pending further discussion with the PLCA, was approved.

127

On MOTION for Bay Creek by Mr. Janek and seconded by Ms. McVay, with all in favor, tabling this pending further discussion with the PLCA, was approved.

130

131

132 Ms. Montgomery supported hearing from Pesky Varmints and suggested SOLitude
133 provide information on its services so alternatives can be considered.

134 Ms. Gravenhorst felt that the information about cane toads was very helpful and
135 suggested the PLCA share it with residents.

136

EIGHTH ORDER OF BUSINESS

138

139

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146

Consideration of Resolutions Approving the Districts' Proposed Budgets for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. McCarthy presented the following Resolutions:

- 147 A. Resolution 2023-03, Bayside Improvement Community Development District
- 148 B. Resolution 2023-04, Bay Creek Community Development District

149

150 On MOTION for Bayside by Mr. Nicholson and seconded by Ms. Montgomery,
 151 with all in favor, Resolution 2023-03, Approving the Districts’ Proposed Budgets
 152 for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to
 153 Florida Law for August 28, 2023, at 2:00 p.m., at the Pelican Landing Community
 154 Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134; Addressing
 155 Transmittal, Posting and Publication Requirements; Addressing Severability; and
 156 Providing an Effective Date, was adopted.

157

158 On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Addison, with all
 159 in favor, Resolution 2023-04, Approving the Districts’ Proposed Budgets for
 160 Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida
 161 Law for August 28, 2023, at 2:00 p.m., at the Pelican Landing Community Center,
 162 24501 Walden Center Drive, Bonita Springs, Florida 34134; Addressing
 163 Transmittal, Posting and Publication Requirements; Addressing Severability; and
 164 Providing an Effective Date, was adopted.

165

166

- 167 ■ Consideration of Changes to Fiscal Year 2022/2023 Joint Meeting Schedule

168 This item was an addition to the agenda.

169 The following changes were made to the Fiscal Year 2023 Joint Meeting Schedule:

170 DATE: Change “July 14” Budget Workshop to “July 21”

171 DATE: Change “July 24” Regular Meeting to “July 31”

172

173 On MOTION for Bayside by Ms. Montgomery and seconded by Mr. Nicholson,
 174 with all in favor, the changes to the Fiscal Year 2023 Joint Meeting Schedule,
 175 were approved.

176

177 On MOTION for Bay Creek by Mr. Addison and seconded by Mr. Janek, with all
 178 in favor, the changes to the Fiscal Year 2023 Joint Meeting Schedule, were
 179 approved.

180

181

182 NINTH ORDER OF BUSINESS

Consideration of Resolutions Designating
 Dates, Times and Locations for Joint Regular
 Meetings of the Board of Supervisors of the
 District for Fiscal Year 2023/2024 and
 Providing for an Effective Date

183

184

185

186

187

- 188 A. Resolution 2023-04, Bayside Improvement Community Development District

189 **B. Resolution 2023-05, Bay Creek Community Development District**

190 The following will be inserted into the Fiscal Year 2024 Joint Meeting Schedule:

191 DATE, December: Insert "4"

192 DATE, May: Insert "20"

193 DATE, Budget Workshop: Change "July 12" "July 19"

194 DATE, Regular Meeting: Change "July 22" to "July 29"

195

196 **On MOTION for Bayside by Mr. McCarthy and seconded by Mr. Nicholson, with**
197 **all in favor, Resolution 2023-04, Designating Dates, Times and Locations for Joint**
198 **Regular Meetings of the Board of Supervisors of the District for Fiscal Year**
199 **2023/2024, as amended, and Providing for an Effective Date, was adopted.**

200

201 **On MOTION for Bay Creek by Mr. Janek and seconded by Mr. Addison, with all**
202 **in favor, Resolution 2023-05, Designating Dates, Times and Locations for Joint**
203 **Regular Meetings of the Board of Supervisors of the District for Fiscal Year**
204 **2023/2024, as amended, and Providing for an Effective Date, was adopted.**

205

206

207 **TENTH ORDER OF BUSINESS**

**Presentation of Monthly Budget and Year
End Projection (to be provided under
separate cover)**

208

209

210

211 This item was discussed in conjunction with the Eleventh Order of Business.

212

213 **ELEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of April 30, 2023**

214

215

216 Mr. Adams presented the Monthly Budget and Year Ending Projection Report and the
217 Unaudited Financial Statements as of April 30, 2023. He responded to questions and he will
218 investigate an irregularity with the "Property appraiser" and "Tax collector" line items.

219 A Board Member questioned the description of how "Utility billing" is calculated on, Page
220 18 of the proposed Fiscal Year 2024 budget. Mr. Adams will update the description.

221 The financials were accepted.

222

223 **TWELFTH ORDER OF BUSINESS**

**Approval of April 24, 2023 Joint Regular
Meeting Minutes**

224

225

226

264 • **QUORUM CHECK: BAYSIDE IMPROVEMENT CDD**

265 All Supervisors confirmed their attendance at the June 26, 2023 meeting.

266 • **QUORUM CHECK: BAY CREEK CDD**

267 Supervisors Addison, Travers, McVay and Durney confirmed their attendance at the June
268 26, 2023 meeting. Supervisor Janek will not attend.

269

270 **SIXTEENTH ORDER OF BUSINESS Supervisors' Requests**

271

272 Ms. Gravenhorst noted two ficus trees at Addison Place and Pelican Colony Boulevard
273 were trimmed asked for trees to be retrimmed the next time Johnson Tree Service is on site.

274 Mr. Nicholson stated he and Mr. Kemp made progress developing a maintenance spare
275 parts system. Data is being collected and will have more details at the next meeting. Mr. Adams
276 noted he spoke with Mr. Kemp and is confident an update will be provided at the June meeting.

277 Mr. Durney asked why the monuments cannot be cleaned sooner. Mr. Adams stated Staff
278 generally prefers to have them cleaned after rainy season. Mr. Durney stated the Landscape
279 Committee is interested in improving the monuments at the entrance and asked if painting can
280 be coordinated with the cleaning and other improvements. Mr. Adams replied affirmatively. Ms.
281 Gravenhorst stated her understanding that a Request for Proposals (RFP) will be published.

282 Ms. McVay voiced her opinion that the grass in the traffic circle by the canoe park has
283 been taken over by weeds. Mrs. Adams stated EarthBalance has been asked to provide a proposal
284 and work will be scheduled upon receipt.

285 Mr. Cramer stated that a very polite team member informed him about a leak in his
286 irrigation system. He offered kudos and asked Mr. Adams to inform Mr. Kemp.

287

288 **SEVENTEENTH ORDER OF BUSINESS Public Comments: Non-Agenda Items**

289

290 No members of the public spoke.

291

292 **EIGHTEENTH ORDER OF BUSINESS Adjournment (Bayside Improvement CDD)**

293

294 The Bayside Improvement CDD meeting adjourned at 3:15 p.m.

295

296 **BAY CREEK ITEMS**

297 NINETEENTH ORDER OF BUSINESS

Public Hearing to Hear Public Comment and Objections to the Adoption of an Amendment to the Rules of Procedure, Related to the Rates and Charges for Irrigation Utility Usage, Pursuant to Sections 120.54 and 190.035, Florida Statutes

298
299
300
301
302
303
304

305 A. Affidavits of Publication

306 B. Consideration of Resolution 2023-06, Amending the District’s Rules Relative to its
307 Irrigation Utility Regulations and Rates and Charges for Utility Service; and Providing an
308 Effective Date

309 Mr. Adams presented Resolution 2023-06 and discussed the financial analysis presented
310 at the March meeting and stated the rates and procedures were adjusted accordingly.

311 Mr. Adams opened the Public Hearing.

312 No members of the public spoke.

313 Mr. Adams closed the Public Hearing.

314

315 On MOTION for Bay Creek by Mr. Durney and seconded by Ms. Montgomery,
316 with all in favor, Resolution 2023-06, Amending the District’s Rules Relative to
317 its Irrigation Utility Regulations and Rates and Charges for Utility Service; and
318 Providing an Effective Date, was adopted.

319
320

321 TWENTIETH ORDER OF BUSINESS

Ratification of Consent to Use of Easement Agreement [Robert B. Karn III Trust]

322
323

324 Mr. Adams presented the Agreement. A pool cage with a previous encroachment of about
325 6” was replaced following Hurricane Ian; the footprint of the lanai was unchanged.

326

327 On MOTION for Bay Creek by Ms. McVay and seconded by Mr. Addison, with all
328 in favor, the Robert B. Karn III Trust Consent to Use of Easement Agreement, was
329 ratified.

330
331

332 TWENTY-FIRST ORDER OF BUSINESS

Adjournment (Bay Creek CDD)

333

334 On MOTION for Bay Creek by Mr. Durney and seconded by Ms. Montgomery,
335 with all in favor, the meeting adjourned at 3:21 p.m.

336 **FOR BAYSIDE IMPROVEMENT**

337

338

339

340 _____

341 Secretary/Assistant Secretary

Chair/Vice Chair

342

343 **FOR BAY CREEK:**

344

345

346

347 _____

348 Secretary/Assistant Secretary

Chair/Vice Chair

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**ACTION/AGENDA
ITEMS**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – NEW at 05.22.23 MEETING

- 1.** Mr. Kayne: request a construction schedule from M&N. Monitor progress and report to the BOS and Staff as appropriate. **ONGOING**

- 2.** Mr. Kayne: Provide copy of Development Order letter. **COMPLETED after 05.22.23 mtg**

- 3.** Mr. Adams: investigate an irregularity with the proposed Fiscal Year 2024 “Property appraiser” and “Tax collector” line items. **ONGOING**

- 4.** Mr. Adams: Update description of how “Utility billing” is calculated on Page 18 of the proposed budget. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRY OVER FROM 04.24.23 MEETING

1. Mr. Kemp: Install additional shrubs in area behind Mr. McPhail’s home. **ONGOING**
2. Mr. Adams: Prep Memorandum of Understanding re: residents maintaining area behind Mr. McPhail’s and the other two homes. **ONGOING**
3. Mr. Kayne: Start prepping Year 6 NPDES annual report. **ONGOING**
4. Mr. Kayne: Check Development Order w/ City for Infinity at The Colony M&N project. **COMPLETED after 05.22.23 mtg**
5. Mr. Adams: Present FineMark Bank investment statements at next meeting. **ONGOING**
6. Mr. Kemp: Prepare summary of Field Operations parts replacement items & associated cost needed now. **ONGOING**
7. Mr. Adams: Create new “Field Operations parts replacement” budget line item for FY 2024 & incorporate Mr. Kemp’s figures and cost to install flashing lights on the ATVs. **ONGOING**
8. Mr. Adams: Prep spreadsheet depicting items in General Ledger that the CDDs maintain but another entity owns and send to Ms. Gravenhorst. **ONGOING**
9. Landscape Committee: Similar to the Monday Maintenance Machinery Program, tag the type of work to be done on different types of landscaping and send to Mr. Kemp. Mr. Kemp: Input into program. Mr. Adams: Incorporate into the FY 2024 budget. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
ACTIVE / ONGOING – CARRIED OVER OLDER THAN 04.24.23

1. Staff: Recreate PLCA / CDD list of “Who Owns What” **ONGOING**

2. Mr. Urbancic: Ask City for acknowledgement letter that it does not oppose vacation and replacement of drainage easement and that there is no necessity for a replat. **ONGOING**

3. Mr. Adams: Reformat FY 2023 & 2024 budgets per Motions #1-#9 approved by BOS. Motions list distributed by Mr. Nicholson will be attached to the meeting minutes. **COMPLETED after 05.22.23 mtg**

4. Mr. Adams/Staff: Send meeting items at least 72 hours before meetings. **ONGOING**

5. BOS: Notify Mr. Adams if attending non-CDD meetings. **ONGOING**

6. Mr. Adams: Schedule visit with Mr. Zimmerman to see demonstration of new straight trimmer and give suggestions for improvement to the BMPs, if any. **ONGOING**

7. Staff: Revise Interlocal Agreement with the Village of Estero and negotiate accepting maintenance of a section of CDD-owned road, located outside the gate. **ONGOING**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

1. Mr. Sims: Inspect Bay Crest aerator at Lake D-6, to determine if air-line is weak. **COMPLETED 05.22.23**
2. Mr. Adams: Email Brooks' Aeration Benefit Study to Mr. Durney. **COMPLETED 05.22.23**
3. Mr. Kemp: Delineate in writing which items CDDs need to cover and which need to be identified as hurricane related and provide to The Colony. **COMPLETED 05.22.23**
4. Mr. Kemp: Have Bay Cedar silt fence fixed & silver poles removed. **COMPLETED 05.22.23**
5. Mrs. Adams: Order 2023 Landscape Layer for GIS Map. Send to Ms. Gravenhorst. **COMPLETED 05.22.23**
6. Mrs. Adams: Request proposal to remove dead vegetation in Conservation Area. **COMPLETED 05.22.23**
7. Mr. Cox: Research his records to locate the spreadsheet of "who owns what" outside the Colony. **COMPLETED 05.22.23**
8. Mrs. Adams: Have SOLitude repair Pelican Nest Drive aeration box & ask when all systems will be reviewed to ensure they work properly. Mrs. Adams: Check status. **COMPLETED 05.22.23**
9. Ms. Gravenhorst: Include the horticulturist's formal assessment report when presenting Colony Landscape Committee's written report at the next meeting. **COMPLETED 05.22.23**
10. Bentley: Inspect Pelican Nest/Pinewater light poles for missing covers. **COMPLETED 05.22.23**
11. Mr. Willis: Obtain proposal to remove cane toads for next meeting. **COMPLETED after 04.24.23 mtg**
12. Mrs. Adams: Have street light bulbs on Pelican West Drive that are on 24 hours serviced; have orange bulbs replaced with white. **COMPLETED after 04.24.23 mtg**
13. Mrs. Adams: Follow up on streetlights ordered by Bentley. To be installed in April. **COMPLETED after 04.24.23 mtg**
14. Mr. Adams: Email the Monthly Budget and Year End Projection Report by the end of the week to the BOS. **COMPLETED 03.27.23**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs
ACTION/AGENDA ITEMS
COMPLETED ITEMS – RECENT TO OLDEST

15. Mr. McCarthy/Mr. Adams: Select/engage Engineering firm to peer review Baracco's involvement in design of Infinity Project. Mr. Adams: Email docs to BOS. **COMPLETED 02.27.23**
16. Mr. Denison: Add footnotes to 2022 Water Quality Testing Monitoring Report and send updated Report to Mr. Adams to distribute to the BOS. **COMPLETED 02.27.23**
17. Staff: Research & report reason for Lake A-29 foam. **COMPLETED after 02.27.23 mtg**
18. Mr. Adams: Email PLCA Landscape Committee all info about the original installation of the fountains added at the central entrance and the PIC Project. **COMPLETED 02.27.23**
19. CDD BOS Members: Reflect on what transpired about the conflict of interest, and if they feel some action is needed & discuss at next meeting. **COMPLETED after 02.27.23 mtg**
20. Mr. Adams: Identify PLCA sidewalk & subsidence of stormwater sewer structures by location, have MRI inspect ones that are CDD responsibility and notify Mr. Puthoff of any that are the PLCA's responsibility. **COMPLETED after 02.27.23 mtg**
21. Mr. Adams: Review property insurance coverage to determine if it covers electrical system damage to the PLCA's lighting system. **COMPLETED after 02.27.23 mtg**
22. Mr. Urbancic: Convey CDD BOS position & request remove language about the CDDs in Section 7.4Bii from the PLCA's bylaws to PLCA Counsel. 01.23.23 Mr. Urbancic: Reaffirm CDDs' position. **COMPLETED after 02.27.23 mtg**
23. Mr. Adams: Review Agreement with PLCA re: who is responsible for fishing "roll" dock repairs. **COMPLETED after 02.27.23 mtg**
24. Mr. Adams: Plan event for Mr. Kucera's retirement. **COMPLETED after 02.27.23 mtg**
25. Mr. Adams: Have flowway canal close to Terzetto monitored for debris cleanup and obtain proposals from SOLitude and EarthBalance. **COMPLETED after 02.27.23 mtg**
26. Mr. Adams: Ask SOLitude techs to monitor lakes for grass carp. **COMPLETED after 02.27.23 mtg**
27. Mr. Adams: Request PLCA landscape plans. Email to Cramer & BOS. **COMPLETED after 02.27.23 mtg**
28. Mr. Adams/Kayne/Cox: Water Quality Imprvmt Plan. **COMPLETED after 02.27.23 mtg**

BAYSIDE IMPROVEMENT & BAY CREEK CDDs

ACTION/AGENDA ITEMS

- 29.** Mr. Adams: Reinstitute Water Quality Testing of seven outfall ponds & include fecal bacteria testing & conduct sediment testing every 3 years. **COMPLETED after 02.27.23 mtg**
- 30.** Mr. Adams: Check with Mr. Kemp on status of tree trimming at center entrance to help increase lighting visibility & email an update to the BOS. **COMPLETED after 02.27.23 mtg**
- 31.** Mrs. Adams: Ask Mr. Kucera to have alarm system at central fountain repaired. **COMPLETED after 02.27.23 mtg**
- 32.** SOLitude: Fix Lake 5 nano-bubbler mechanical issues. **COMPLETED after 02.27.23 mtg**
- 33.** Mr. Adams: Confirm if BI "Irrigation Revenue" amt in Projected Report is correct & prep Budget Amendment once new pumps invoices are processed. **COMPLETED after 02.27.23 mtg**
- 34.** Mr. Adams: Prep info about Irrigation Rate Increase for HOA newsletter. **COMPLETED after 02.27.23 mtg**
- 35.** Ms. Gravenhorst: Present Colony Landscape Committee's report at next meeting. **COMPLETED 01.23.23**
- 36.** Mr. Adams: Research docs with PLCA about assisting in FEMA reimbursement. **COMPLETED after 01.23.23 mtg**
- 37.** Mr. Zimmerman: Provide docs to prep Easement Agrmt to Pelican Nest Golf Course & Ms. De Lestan's contact info to Mr. Adams to email to BOS. **COMPLETED after 01.23.23 mtg**
- 38.** Mr. Adams: Email project updates from PLCA to BOS. **COMPLETED after 01.23.23 mtg**
- 39.** Mr. Adams: Create unfunded budget account and new "Hurricane Ian Recovery" budget line item for Fiscal Year 2023. **COMPLETED 01.23.23**
- 40.** Mrs. Adams: Advise Accounting to pay Mr. Addison for Oct mtg. **COMPLETED 01.23.23**
- 41.** Mr. Adams: Email details of \$3,392 charged to "Pumps & machinery" to BOS. **COMPLETED 01.23.23**
- 42.** Ms. McVay: Submit her \$350 irrigation bill for reimbursement. **COMPLETED 01.23.23**
- 43.** Mr. Adams: Have Accounting recode certain "Fuel" costs from General Fund 002 to 001. **COMPLETED 01.23.23**

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BI**

From: [Paul Kemp](#)
To: [Cleo Adams](#); [shane willis](#); [Gianna Denofrio](#); [Daphne Gillyard](#); [Debbie Tudor](#)
Cc: [Miquel Solis](#)
Subject: Monthly Reports - 7/9/2023
Date: Friday, June 9, 2023 1:29:22 PM
Attachments: [Emergent_20230609.pdf](#)
[Landing_Production_202305.pdf](#)
[Application_Landing_20230602.pdf](#)
[Colony_Operations_202305.pdf](#)

Landscape:

Current PLCA-funded hurricane remediations have been completed. Areas inside The Pointe and Bay Cedar, outside The Coventry and around the Canoe Park area. Their contractor was communicative and did a fine job. All of the circles have been trimmed. We are still hard-cutting in some areas and next we will tackle the bushes at Tennis Center. In coming weeks we will begin to target areas for sod replacement and plant replacement. The interior of the PLCA got a trim just before the PLCA landscape committee embarked on a landscape refreshment establishing a sea of new bougainvilleas which will require a lot of frequent care in terms of hand-pruning and fertilization. The Live Oaks along the Pennyroyal berm got a trim, along with the Oaks and Cedars on the Greenview berm. Still working on Bay Cedar, cleaning up the Green Buttonwoods and removing dead and dying Cedar trees. In The Colony we have been concentrating on hurricane cleanup. Behind the ficus across from Palermo, toward the Bay Club. Started a hard cut of all the bordering ficus in The Colony. Working on potentially establishing a pesticide application contract with a licensed vendor for the turf in The Colony since we have had no serious applicants for the open spray-tech position vacated by Don Schroeder in April.

Irrigation:

We've measured 3.6" of rain since last report. Mostly coming in two days. We will need a good bit more before moving out of the Phase Three Pumps Schedule.

Phase Three Pumps Schedule:

Off - Sunday 10am until Wednesday at 4am

Activities of the Irrigation Department:

1. Sustainability - Our chief objective is to provide a sustainable irrigation water source while managing the watershed between the cycles of the wet and dry seasons, to support a thriving native landscape throughout Pelican Landing and The Colony.
2. Water Management – Sluice gates remain closed. Cleaned up a spillway at 41, just north of Pelican Landing Parkway.
3. Pumping Stations – Both stations fully operational. There have been some low-water faults but none since we recorded rainfall the week of June 5th.
4. Meter Maintenance – We are targeting zero consumption meters for replacement.
5. Alterations – The irrigation crew spent the week of June 5th re-establishing the drip irrigation torn out by the Landscape refreshment and adding bubblers to 22 new trees that were planted as part of the pickle ball buffer project..
6. Water Quality – Both pump stations' filtration systems fully operational and optimized.
7. Wet Checks – Our team systematically turns on and audits every sprinkler zone in the

district, making necessary adjustments and repairs.

8. Reporting - Manage, monitor, and report all incoming and outgoing irrigation water usage, along with sluice gate activities in accordance with our permits issued by South Florida Water Management District.

Paul Kemp
Field Manager
Bayside/Baycreek CDD
pelicanlandingcdds.net

Application Landing

Upcoming Jobs						
Name	Leader	Crew	Started	Task	Actual	Team
canoe park circle	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-23		0	0
PLCA	Paul Kemp	2	2023-06-07	Application	0	0
			05-23 to 06-07		0	0
In Progress Jobs						
Name	Leader	Crew	Started	Task	Actual	Team
South entrance	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-31	Hand Weeding	2.91	2.91
			2023-05-31		2.91	2.91
Completed Jobs						
Name	Leader	Crew	Started	Task	Actual	Team
Walden drive berm	Miguel Solis, Paul Kemp, Jorge Montoya	1	2023-05-24		1.38	1.38
Spraying cocoplum	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-25	Application	6.33	6.33
Dog stations and trash		1	2023-05-26	Cleanup	0.84	0.84
Greenview dr	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-31	Application	0.42	0.42
Dog stations and trash	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-31	Cleanup	3.23	3.23
Goldcrest/mystic ridge	Paul Kemp, Jorge Montoya, Miguel Solis	1	2023-05-31	Application	0.5	0.5
Walden drive berm	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-05-31	Application	4.96	4.96
Pelican colony blvd	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01	Application	2.97	2.97
crotons	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01	Application	0	0
Black rush area	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01	Application	0.72	0.72
Pine water	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01	Application	0.58	0.58
The ridge	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01	Application	0.37	0.37
Goldcrest	Jorge Montoya, Paul Kemp, Miguel Solis	1	2023-06-01		1.61	1.61
			05-23 to 06-07		23.91	23.91

Updates

Item Name	User	Created At	Update Content
canoe park circle	Paul Kemp	23/May/2023 07:53:08 AM	Please check why leaves are brown.
canoe park circle	Jorge Montoya	23/May/2023 09:48:21 AM	Bougainvilleas are doing great, dropping old flowers,needs to be hard cut, also the central fountain.
canoe park circle	Jorge Montoya	23/May/2023 09:51:51 AM	Let me know when you think you will start the hard cutting.
Walden drive berm	Jorge Montoya	24/May/2023 11:20:00 AM	Spray turf
Walden drive berm	Paul Kemp	24/May/2023 12:00:29 PM	green paint?
Spraying cocoplum	Jorge Montoya	25/May/2023 07:49:12 AM	Goldcrest
Spraying cocoplum	Jorge Montoya	25/May/2023 07:57:53 AM	Baycedar cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 08:10:48 AM	CAPRI Spraying Cocoplum and ficues
Spraying cocoplum	Jorge Montoya	25/May/2023 08:26:08 AM	Pelican Colony blvd spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 08:42:44 AM	Heron point/pennyroyal spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 10:06:18 AM	Lakemont east park area spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 10:16:20 AM	Twinberry cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 10:32:09 AM	Pelican nest dr spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 10:54:26 AM	Greenview dr spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 11:03:39 AM	Burnt pine spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 11:20:10 AM	Southbridge spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 12:34:10 PM	The tides spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 12:57:37 PM	Coconut road spraying cocoplum
Spraying cocoplum	Jorge Montoya	25/May/2023 02:08:25 PM	Waterside spraying cocoplum
PLCA	Paul Kemp	31/May/2023 07:49:52 AM	Please treat for ants around bocce and the parking lots, AFTER landscape modifications.
PLCA	Jorge Montoya	01/June/2023 07:27:33 AM	Will do.
Walden drive berm	Jorge Montoya	31/May/2023 07:01:25 AM	Spraying turf brown patch

Updates

Greenview dr	Jorge Montoya	31/May/2023 08:19:27 AM	Spraying turf for brown patch
Goldcrest/ mystic ridge	Jorge Montoya	31/May/2023 10:18:31 AM	Spraying turf for brown patch
South entrance	Jorge Montoya	31/May/2023 01:21:10 PM	Hand weeding jasmine
Pelican colony blvd	Jorge Montoya	01/June/2023 07:28:52 AM	Spraying turf for brown patch
crotons	Paul Kemp	01/June/2023 08:02:57 AM	Treating for mealy bugs on Sanctuary median.
crotons	Jorge Montoya	01/June/2023 11:11:46 AM	Sprayed crotons
Black rush area	Jorge Montoya	01/June/2023 10:28:35 AM	Spraying turf for brown patch
Pine water	Jorge Montoya	01/June/2023 11:12:46 AM	Spraying turf
The ridge	Jorge Montoya	01/June/2023 02:00:00 PM	Spraying turf for brown patch
Goldcrest	Jorge Montoya	01/June/2023 02:01:15 PM	Spraying turf for brown patch

Colony Operations

Upcoming Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Application turf	Miguel Solis, Paul Kemp, Colony Leader	5/22/23 8:45 AM	Application	1	0	0
Oleanders	Colony Leader, Miguel Solis, Paul Kemp	2023-06-08	Trimming	2	0	0
		05-01 to 06-06		3	0	0
In Progress Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Trimming ficus	Colony Leader	5/25/23 7:00 AM	Trimming	5	29.58	147.9
Application roundup	Paul Kemp, Miguel Solis	6/5/23 8:30 AM	Application	2	28.78	57.56
Application turf	Colony Leader, Miguel Solis, Paul Kemp	2023-06-06	Application	2	15.64	31.28
Hand prune shrubs	Paul Kemp, Miguel Solis, Colony Leader	6/9/23 8:00 AM	Trimming	1	0	0
		05-01 to 06-06		10	74	236.74
Completed Jobs						
Name	Leader	Created	Task	Crew	Actual	Team
Cleanup debris	Colony Leader, Miguel Solis, Paul Kemp	5/1/23 7:00 AM	Mowing	1	2.71	2.71
Hurricane debris	Miguel Solis, Colony Leader, Paul Kemp	5/1/23 7:00 AM	Cleanup	2	8.67	17.34
Mowing	Paul Kemp, Miguel Solis, Colony Leader	5/1/23 7:00 AM	Mowing	4	13.73	54.92
Mowing St. Augustine	Paul Kemp, Miguel Solis, Colony Leader	2023-05-02	Mowing	4	8.15	32.6

Colony Operations

Hand prune shrubs	Colony Leader, Miguel Solis, Paul Kemp	5/5/23 7:00 AM	Trimming	2	3.32	6.64
Application roundup	Miguel Solis, Colony Leader, Paul Kemp	5/1/23 10:30 AM	Application	1	25.3	25.3
Application turf	Colony Leader, Miguel Solis, Paul Kemp	5/3/23 7:45 AM	Application	1	4.8	4.8
Mowing bermuda	Miguel Solis, Paul Kemp, Colony Leader	5/9/23 7:00 AM	Mowing	4	10.76	43.04
Fertilizing bermuda	Colony Leader, Miguel Solis, Paul Kemp	5/10/23 9:00 AM	Application	1	6.19	6.19
Bay club	Paul Kemp, Miguel Solis, Colony Leader	5/10/23 7:00 AM	Cleanup	2	16.9	33.8
Cleanup debris	Miguel Solis, Colony Leader, Paul Kemp	5/8/23 7:00 AM	Cleanup	1	5.66	5.66
Annuals	Miguel Solis, Paul Kemp, Colony Leader	5/9/23 10:10 AM	annuals	1	24.05	24.05
Trimming. & spring creek road	Miguel Solis, Paul Kemp, Colony Leader	5/3/23 10:00 AM	Trimming	2	50.08	100.16
Altaira	Paul Kemp, Miguel Solis, Colony Leader	2023-05-17	Cleanup	1	0	0
Mowing Bermuda	Paul Kemp, Colony Leader, Miguel Solis	5/17/23 7:00 AM	Mowing	1	12.68	12.68
Application turf	Colony Leader, Paul Kemp, Miguel Solis	5/8/23 9:00 AM	Application	1	24.04	24.04

Colony Operations

Application roundup	Paul Kemp, Miguel Solis, Colony Leader	5/15/23 1:00 PM	Application	1	17.34	17.34
Cleanup debris	Colony Leader, Miguel Solis, Paul Kemp	5/15/23 7:00 AM	Cleanup	1	7.38	7.38
Mowing st Augustine	Paul Kemp, Miguel Solis	5/18/23 10:00 AM	Mowing	1	9.25	9.25
North entry	Colony Leader, Miguel Solis, Paul Kemp	5/22/23 7:00 AM	Trimming	4	8.88	35.52
Mowing Bermuda	Miguel Solis, Colony Leader, Paul Kemp	5/23/23 7:00 AM	Mowing	3	12.46	37.38
Fertilizing st Augustine	Miguel Solis, Paul Kemp, Colony Leader	5/24/23 10:00 AM	Application	1	5.31	5.31
Cleanup debris	Colony Leader, Miguel Solis, Paul Kemp	5/22/23 7:00 AM	Cleanup	1	15.7	15.7
Application roundup	Colony Leader, Paul Kemp, Miguel Solis	2023-05-23	Mowing	1	14.77	14.77
Application turf	Paul Kemp, Miguel Solis, Colony Leader	5/24/23 8:00 AM	Application	1	9.37	9.37
Mowing Bermuda	Paul Kemp, Miguel Solis, Colony Leader	5/30/23 7:00 AM	Mowing	1	13.32	13.32
Hand pull weeds in Annual beds	Colony Leader, Paul Kemp, Miguel Solis	5/30/23 8:00 AM	annuals	2	7.99	15.98
Cleanup debris	Paul Kemp, Colony Leader, Miguel Solis	5/30/23 7:00 AM	Cleanup	2	5.79	11.58

Colony Operations

Mowing st Augustine	Colony Leader, Miguel Solis, Paul Kemp	5/31/23 11:00 AM	Mowing	3	8.37	25.11
Application turf	Miguel Solis, Paul Kemp, Colony Leader	5/30/23 8:10 AM	Application	2	0.6	1.2
Mowing Bermuda	Paul Kemp, Miguel Solis, Colony Leader	6/5/23 7:00 AM	Mowing	5	9.06	45.3
Mowing St Augustine	Paul Kemp, Miguel Solis, Colony Leader	6/6/23 7:00 AM	Mowing	5	24.13	120.65
Las Palmas	Colony Leader, Miguel Solis	2023-05-23		1	0	0
Cleanup debris	Miguel Solis, Paul Kemp, Colony Leader	6/5/23 7:00 AM	Cleanup	2	6.95	13.9
		05-01 to 06-06		66	393.71	792.99

Updates

Item Name	User	Created At	Update Content
Mowing	Miguel Solis	01/May/2023 10:47:46 AM	Mowing Bermuda
Application turf	Miguel Solis	03/May/2023 07:49:29 AM	Weed control
Hand prune shrubs	Miguel Solis	05/May/2023 07:25:49 AM	Colony north entry
Application turf	Miguel Solis	08/May/2023 09:34:17 AM	Weed control
Bay club	Miguel Solis	10/May/2023 08:04:07 AM	Rolando
Altaira	Colony Leader	17/May/2023 02:54:05 PM	Please pull out the dead flowers from the front median only and clean up the bed.
Application turf	Miguel Solis	22/May/2023 08:57:51 AM	Weeds control
Las Palmas	Paul Kemp	23/May/2023 03:07:59 PM	
Las Palmas	Miguel Solis	23/May/2023 03:26:38 PM	@Paul Kemp
Las Palmas	Paul Kemp	23/May/2023 03:08:17 PM	FPL requested a trim of this tree for access.
Application turf	Miguel Solis	24/May/2023 08:24:16 AM	Weeds control
Application turf	Miguel Solis	30/May/2023 08:13:55 AM	Weeds control
Application turf	Miguel Solis	07/June/2023 04:14:15 PM	Weeds control
Oleanders	Paul Kemp	08/June/2023 07:32:39 AM	Hard cut the oleanders by the banana median
Hand prune shrubs	Miguel Solis	09/June/2023 08:42:04 AM	Colony North Entry

Emergent

New Requests						
Name	Submitted	Leader	Type	Assign	Vendor	Days Since
PLCA	2023-03-02	Paul Kemp	Landscape	The Landing	N/A	100
Messina Xanadu	2023-03-07	Paul Kemp	Landscape		N/A	95
Bend beyond Terzetto	2023-03-07	Paul Kemp	Landscape		N/A	95
F-4 Tuscany west	2023-06-08	Paul Kemp	Fountains	Vendor	Superior Water	2
In Progress Requests						
Name	Submitted	Leader	Type	Assign	Vendor	Days Since
Tuscany Fountain	2022-10-07	Paul Kemp	Fountains	Vendor	Arch Fountains	246
Obsolete uprights Tuscany entrance median	2023-02-17	Colony Leader	Lighting	Vendor	Bentley	113
Completed Requests						
Name	Submitted	Leader	Type	Assign	Vendor	Days Since
Drainage Ditch	2023-05-26	Paul Kemp	Storm Drains		N/A	14
Central Park Fountain	2023-05-04	Paul Kemp	Fountains	Vendor	Arch Fountains	36
Pennyroyal north mounument	2023-04-21	Paul Kemp	Lighting	Vendor	Bentley	49

Updates

Item Name	User	Created At	Update Content
Tuscany Fountain	Paul Kemp	17/October/2022 12:04:27 PM	Vault took on water during the hurricane. Motors are down.
Tuscany Fountain	Paul Kemp	09/December/2022 09:12:57 AM	Promised by vendor Dec 14th.
Tuscany Fountain	Paul Kemp	01/January/2023 01:26:40 PM	Awaiting parts for rebuilding flooded electrical panel in vault.
Obsolete uplights Tuscany entrance median	Paul Kemp	17/February/2023 11:02:47 AM	Secured proposal from Bentley to retrofit the lights with modern LEDs.
PLCA	Paul Kemp	02/March/2023 11:57:11 AM	A shed has been installed. Now we would like to have the area covered by Podocarpus bushes. Please visit and make a count so we can get a price for plants. @Miguel Solis
Messina Xanadu	Paul Kemp	07/March/2023 03:08:34 PM	Xanadu has struggled and died off in many places. Maybe there is a good alternative?
Bend beyond Terzetto	Paul Kemp	07/March/2023 03:14:35 PM	Plant carrissa when the time comes
Bend beyond Terzetto	Paul Kemp	31/March/2023 12:55:00 PM	summer 2023
Pennyroyal north mounument	Paul Kemp	21/April/2023 10:31:59 AM	uplight is out.
Drainage Ditch	Paul Kemp	26/May/2023 09:41:39 AM	
Drainage Ditch	Paul Kemp	26/May/2023 09:42:18 AM	Need to clean out this drainage area for flow. Parkway and 41

Landing Production

Upcoming Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Bay Cedar	Paul Kemp, Miguel Solis	2	Rolando	2023-05-23	0	0
Greenview entry berm west	Miguel Solis, Paul Kemp	2	Rolando	2023-05-30	0	0
				05-01 to 06-07	0	0
In Progress Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Greenview Berm	Paul Kemp, Miguel Solis	2	Rolando	5/11/23 3:00 PM	3.8	7.6
Trimming circles	Paul Kemp, Bitia Lily, Miguel Solis	2	Bitia	2023-05-17	26.18	52.36
Bougainvillea route	Bitia Lily, Miguel Solis, Paul Kemp	2	Bitia	2023-05-25	25.2	50.4
Greenview Cedars	Paul Kemp, Miguel Solis	2	Rolando	2023-05-26	17.83	35.66
Trimming pelican nest	Paul Kemp, Miguel Solis	4	Leslie	6/7/23 8:00 AM	16.56	66.24
Trimming Tennis Center	Miguel Solis, Paul Kemp	4	Casco	6/8/23 9:00 AM	6.9	27.6
Fertilizing bush	Miguel Solis, Paul Kemp	2	Rolando	2023-06-09	0	0
				05-01 to 06-07	96.47	239.86
Completed Jobs						
Name	Leader	Crew	Team	Created	Actual	Team
Mowing	Miguel Solis, Paul Kemp,	2	Bitia	2023-05-01	16.6	33.2
Canoes park	Miguel Solis, Paul Kemp	4	Leslie	5/2/23 10:00 AM	14.56	58.24
Pennyroyal berm	Bitia Lily, Miguel Solis, Paul Kemp	2	Bitia	2023-05-03	8.94	17.88
Central Park	Paul Kemp, Miguel Solis	2	Bitia	5/4/23 7:00 AM	2.19	4.38
Sanctuary medians & pelican colony	Miguel Solis, Paul Kemp	2	Bitia	5/4/23 11:00 AM	18.03	36.06

Landing Production

Greenview berm	Miguel Solis, Paul Kemp	4	Leslie	5/4/23 7:00 AM	11.1	44.4
Mowing	Paul Kemp, , Miguel Solis	2	Bitia	2023-05-09	16.96	33.92
Mowing	Paul Kemp, , Miguel Solis	4	Casco	2023-05-08	20.66	82.64
Parkway south	Paul Kemp, Miguel Solis	5	Casco	2023-05-11	0	0
PLCA	Miguel Solis, Paul Kemp	3	Leslie	2023-05-09	23.16	69.48
Coconut Rd	Paul Kemp, Miguel Solis	5	Casco	5/11/23 2:00 PM	5.95	29.75
The tides entrance	Paul Kemp, Miguel Solis	2	Leslie	5/15/23 7:00 AM	6.37	12.74
Mowing	Miguel Solis, Paul Kemp	2	Bitia	5/15/23 12:07 AM	18.06	36.12
Tennis Center	Bitia Lily, Miguel Solis	2	Bitia	5/17/23 7:00 AM	1.01	2.02
Pelican Nest. Across Greenview entrance	Paul Kemp, Bitia Lily, Miguel Solis	2	Bitia	5/17/23 8:00 AM	1.22	2.44
Mowing	Miguel Solis, Paul Kemp	4	Casco	5/15/23 7:00 AM	24.52	98.08
Bay cedar	Miguel Solis, Paul Kemp	2	Rolando	5/17/23 7:00 AM	15.17	30.34
Coconut Rd	Paul Kemp, Miguel Solis	3	Leslie	5/11/23 1:00 PM	6.02	18.06
Bay cedar	Miguel Solis, Paul Kemp	5	Casco	2023-05-18	9.07	45.35
PLCA community center	Paul Kemp, Miguel Solis, Bitia Lily	2	Bitia	2023-05-22	0	0
Pennyroyal Berm	Paul Kemp, Miguel Solis	2	Rolando	5/17/23 7:00 AM	38.58	77.16
Mowing	Bitia Lily, Miguel Solis, Paul Kemp	2	Bitia	2023-05-16	15.1	30.2
Hong Kong	Paul Kemp, Miguel Solis	2	Rolando	2023-05-24	1.08	2.16
Mowing	Miguel Solis, Paul Kemp	5	Casco	2023-05-23	27.64	138.2

Landing Production

Mowing	Miguel Solis, Paul Kemp	2	Bitia	5/30/23 7:00 AM	17.78	35.56
Mowing	Miguel Solis, Paul Kemp	4	Casco	2023-05-29	17.79	71.16
Fertilizing	Paul Kemp, Miguel Solis	5	Casco	5/3/23 1:00 PM	24.48	122.4
Trimming & Kids park	Miguel Solis, Paul Kemp	2	Rolando	2023-05-24	36.86	73.72
Goldcrest	Paul Kemp, Miguel Solis	3	Leslie	5/15/23 1:00 PM	86.32	258.96
Mowing	Paul Kemp, Miguel Solis, Bitia Lily	2	Bitia	6/5/23 7:00 AM	17.63	35.26
Greenview circle	Miguel Solis, Bitia Lily, Paul Kemp	2	Bitia	2023-05-23	0	0
Trimming pennyroyal & pelican nests	Paul Kemp, Miguel Solis	4	Leslie	6/6/23 7:00 AM	7.97	31.88
Mowing	Miguel Solis, Paul Kemp	4	Casco	6/5/23 7:00 AM	24.86	99.44
Canoe park. Across lake	Miguel Solis, Paul Kemp, Bitia Lily	2	Bitia	6/7/23 7:00 AM	8.73	17.46
Pickleball courts	Paul Kemp, Miguel Solis	6	Casco	2023-06-07	4.44	26.64
Cleaning a Ditch. 41 @ parkway	Miguel Solis, Paul Kemp	2	Rolando	6/5/23 7:00 AM	12.56	25.12
				05-01 to 06-07	561.41	1700.42

Updates

Item Name	User	Created At	Update Content
Greenview berm	Miguel Solis	04/May/2023 08:59:56 AM	Trimming ficus
Central Park	Miguel Solis	04/May/2023 08:58:39 AM	Trimming
Sanctuary medians & pelican colony	Miguel Solis	04/May/2023 11:12:01 AM	Trimming
PLCA	Miguel Solis	09/May/2023 07:37:29 AM	Trimming cocoplum
Pennyroyal Berm	Paul Kemp	10/May/2023 08:23:30 AM	There are many places where Oak trees are encroaching on the Arbicola. Please trim oak limbs to free up the arbicolas.
Parkway south	Miguel Solis	11/May/2023 12:59:54 PM	Planting 25 arborícolas
Coconut Rd	Miguel Solis	12/May/2023 10:29:01 AM	Trimming green buttonwood & cocoplum
Coconut Rd	Miguel Solis	12/May/2023 10:27:23 AM	Planting 4 ficus
Tennis Center	Paul Kemp	16/May/2023 04:03:53 PM	Please pull the flowers from the median only and clean the bed.
Trimming circles	Bitia Lily	17/May/2023 10:14:35 AM	Black Rush
Trimming circles	Bitia Lily	17/May/2023 01:12:17 PM	QUILL LEAF
Trimming circles	Bitia Lily	17/May/2023 02:56:20 PM	PENNYROYAL CASSIA
Trimming circles	Bitia Lily	18/May/2023 08:28:27 AM	FIDDLE HEAD
Trimming circles	Bitia Lily	18/May/2023 11:28:38 AM	GOLD CREST NORTH
Trimming circles	Bitia Lily	18/May/2023 01:07:03 PM	GOLD CREST SOUTH
Trimming circles	Bitia Lily	18/May/2023 01:52:56 PM	BAY CEDAR
Trimming circles	Bitia Lily	19/May/2023 09:48:51 AM	GOLD CREST
Trimming circles	Bitia Lily	22/May/2023 07:15:15 AM	TASSEL FLOWER
Trimming circles	Paul Kemp	22/May/2023 08:29:16 AM	Peppermill south in Waterside. Please remove Oyster plant.
Trimming circles	Bitia Lily	22/May/2023 10:13:13 AM	@Paul Kemp ok no problem

Updates

Trimming circles	Bitia Lily	22/May/2023 10:14:10 AM	WILDINDIGO
Bay cedar	Miguel Solis	17/May/2023 07:59:26 AM	Trimming ficus
Bay cedar	Miguel Solis	18/May/2023 04:13:01 PM	Planting 6 ficus
PLCA community center	Paul Kemp	22/May/2023 01:58:00 PM	
PLCA community center	Paul Kemp	22/May/2023 01:58:40 PM	Please pull the flowers from the front bed only, and clean up the bed.
Bay Cedar	Paul Kemp	23/May/2023 07:41:38 AM	Please remove the ugly cedar trees.
Hong Kong	Paul Kemp	24/May/2023 08:28:16 AM	Please remove this Hong Kong orchids and prepare for shrubs.
Bougainvillea route	Bitia Lily	25/May/2023 07:31:55 AM	THE RIDGE
Bougainvillea route	Bitia Lily	25/May/2023 12:35:13 PM	PENNYROYAL PKWY
Bougainvillea route	Bitia Lily	26/May/2023 08:19:39 AM	SANCTUARY MEDIANS
Greenview entry berm west	Paul Kemp	25/May/2023 03:22:34 PM	Please clean up the Magnolias behind 25452 Galashields
Cleaning a Ditch. 41 @ parkway	Miguel Solis	05/June/2023 07:52:06 AM	
Cleaning a Ditch. 41 @ parkway	Miguel Solis	09/June/2023 07:42:41 AM	

**BAYSIDE IMPROVEMENT
AND BAY CREEK
COMMUNITY DEVELOPMENT DISTRICTS**

**STAFF
REPORTS
BII**

**BAYSIDE IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
AND
BAY CREEK COMMUNITY DEVELOPMENT DISTRICT**

BOARDS OF SUPERVISORS FISCAL YEAR 2022/2023 JOINT MEETING SCHEDULE

LOCATION

Pelican Landing Community Center, 24501 Walden Center Drive, Bonita Springs, Florida 34134

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 24, 2022	Regular Meeting	2:00 PM
December 5, 2022	Regular Meeting	2:00 PM
January 23, 2023	Regular Meeting	2:00 PM
February 27, 2023	Regular Meeting	2:00 PM
March 27, 2023	Regular Meeting	2:00 PM
April 24, 2023	Regular Meeting	2:00 PM
May 22, 2023	Regular Meeting	2:00 PM
June 26, 2023	Regular Meeting	2:00 PM
July 14, 2023 <i>rescheduled to July 21, 2023</i>	Budget Workshop	9:00 AM
July 21, 2023	Budget Workshop	9:00 AM
July 24, 2023 <i>rescheduled to July 31, 2023</i>	Regular Meeting	2:00 PM
July 31, 2023	Regular Meeting	2:00 PM
August 28, 2023	Public Hearing & Regular Meeting	2:00 PM
September 25, 2023	Regular Meeting	2:00 PM